

# The South Coast Hot Jobs List – September 10, 2017

Here are the Hot Jobs in the New Bedford area from the NewBedfordGuide.com jobs database, as of September 10, 2017. Click the right arrow to brown the next job. Want your job listed here? Contact [leo@newbedfordguide.com](mailto:leo@newbedfordguide.com).

## **Fuel Truck Driver – Brodeur & Sons, Inc.**

Brodeur & Sons, Inc., is currently seeking a fuel truck driver with a CDL/Hazmat license.

If you are a hard worker with dedication to superior customer service. Please email our office at [phbrodeur@aol.com](mailto:phbrodeur@aol.com), to an arrange an interview, please include current contact information, you may also stop by our office at 525 Church Street, New Bedford

We are a family owned and operated company started in 1929.

### **JOB DESCRIPTION:**

- Deliver heating fuel to customer
- Completing all necessary paperwork
- Ability to work Monday through Friday

### **THE QUALIFICATIONS:**

- You enjoy working with people
- You have excellent communication skills
- You have a valid driver's license with no DUI convictions or license suspensions within 5 years
- Are able to pass a drug test
- OSHA 10 is a plus

### **THE BENEFITS:**

- Pension Plan with company match
- Disability insurance

- Paid holidays and vacations
- Uniforms
- Year-round work
- Health Insurance





## **Account Clerk – City of New Bedford**

**PAY: \$13.78 – \$19.91/hr**

Assists with processing, scheduling and collecting fees for field permits and park use requests. Responsible for payroll, data entry, customer service and related clerical support for the department. Provides assistance to internal and external customers of the department, including members of the public, staff of the City, board and committee members, etc. Greets visitors, answers phones, explains office procedures, and responds to questions within level of expertise and authorization while referring more complex issues to technical, professional or management staff.

Knowledge of standard office procedures, practices, forms and equipment. Ability to prepare routine to complex correspondence and reports utilizing office equipment such as computers, calculators, telephone, etc. Knowledge of office, assessment and billing procedures equivalent to graduation from high school. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133

William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

### **Water System Maintenance Worker – City of New Bedford**

**PAY: \$12.74/hr – \$17.88/hr**

Performs work in connection with the maintenance, construction, and repairs of the distribution, collection (and Highway System.) Installs water meters, operates gate valves, and service shutoffs. Capable of reading service cards, gate and hydrant location books and plans. Performs semi-skilled manual work in the construction, operation and maintenance of distribution and collection systems, including work on reservoirs treatment plants, pump stations and water gates. Cuts, lays and caulks water pipes using machine or hand tools forcing sealing compound into joints to make them watertight; pumps water from trenches; digs, braces and backfills excavations for the purpose of locating pipe leaks or preparing areas for laying pipes. Replaces worn and broken parts in distribution and collection systems. Operates motor equipment.

Graduation from a high school or GED equivalent preferred. Requires one year of prior experience. Must be able to work with hydrants, water gates, valves and collection system related equipment

Must possess a valid Massachusetts driver's license with good driving record. Subject to call seven days a week/twenty-four hours a day for emergency work.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 314, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

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### **Gift Shop Clerk – Southcoast Health System**

Summary of Duties: Under the general supervision and direction of the Team Leader, Gift Shop or designee, assist customers with sales and product selection, replenish stock and process daily paperwork and bank deposits as required.

Education and/or Experience: Equal to the completion of 4 years of high school is preferred. Retail and cash transaction experience is preferred. Use of cash register and retail sales experience is helpful. Excellent customer relations skills are required.

Interested and want to know more? Full details and how to apply: [HERE](#).

### **Volunteer Coordinator – Buttonwood Park Zoological Society**

**\$16 – \$20 an hour – Part-time**

#### **Job Responsibilities:**

Responsible for the development and implementation of the Zoo's volunteer program. To include:

- Recruit, coordinate, supervise and match volunteers to organizational needs and opportunities.
- Develop policies, procedures, applications, volunteer agreements, and orientation handbooks.
- Create a volunteer recruitment and marketing plan.
- Community outreach to local schools, businesses and organizations to promote and recruit volunteers.
- Screen volunteer applicants (interviews, required background checks, etc.)
- Develop and provide training and orientation for volunteers.
- Utilize the Zoo's volunteer database program to track and

report on volunteer engagement.

- Create a volunteer recognition program.
- Support the Zoo's special event volunteer needs.
- Other duties as necessary.

### **Qualifications:**

- \_ Associates degree or higher
- \_ Experience in the areas of program development, volunteer or staff management and community outreach
- \_ Strong verbal and written communication skills and ability to connect with a diverse array of people
- \_ Strong computer skills
- \_ Proven volunteer leadership and management skills
- \_ Ability to work a flexible schedule to attend Zoo and community events that often occur on weekends and evenings
- \_ Comfort in an environment that includes the presence of live animals
- \_ Flexibility to work occasional evenings, holidays and weekends.
- \_ Lifting and/or moving objects up to 25 lbs. are occasionally required.
- \_ Ability to be able to respond in a reasonable timeframe to emergency and/or urgent situations at the Zoo involving the responsibilities identified above

Interested and want to know more? Full details and how to apply: [HERE](#).

### **Store Team Member – CVS**

#### **Position Summary:**

Store Team Members play a meaningful role within the CVS Health family. At CVS Health, we're shaping the future of health care for people, businesses, and communities. With your talents and expertise, you can help us play a more active and supportive role in each person's unique healthcare needs. Join our team of thousands as we positively impact millions...one

customer at a time.

The Store Team Member position provides an opportunity, in a leading retail setting, to excel in a growing, high impact, customer focused role, working both independently and as a member of a team, to positively impact the lives of others.

### **Essential Functions:**

- Providing differentiated customer service by anticipating customer needs, demonstrating compassion and care in all interactions, and actively identifying and resolving potential service issues
- Focusing on the customer by giving a warm and friendly greeting, maintaining eye contact and offering help locating additional items, when needed
- Accurately operating a cash register – handling cash, checks and credit card transactions with precision while following company policies and procedures
- Maintaining the sales floor by restocking shelves, checking in vendors, updating pricing information and completing inventory management tasks as directed by store manager
- Supporting opening and closing store activities, when needed
- Providing customer support to all departments, including photo and beauty, ensuring departments are fully stocked and operational while remaining current with all updated services and tools
- Assisting pharmacy personnel when needed, including working regular shifts in the pharmacy as part of opportunities for growth and career development
- Embracing and advocating for new CVS services and loyalty programs that support our purpose of helping people on their path to better health

Interested and want to know more? Full details and how to apply: [HERE](#).

**Water System Maintenance Worker – City of New Bedford**



**PAY: \$12.74/hr – \$17.88/hr**

Performs work in connection with the maintenance, construction, and repairs of the distribution, collection (and Highway System.) Installs water meters, operates gate valves, and service shutoffs. Capable of reading service cards, gate and hydrant location books and plans. Performs semi-skilled manual work in the construction, operation and maintenance of distribution and collection systems, including work on reservoirs treatment plants, pump stations and water gates. Cuts, lays and caulks water pipes using machine or hand tools forcing sealing compound into joints to make them watertight; pumps water from trenches; digs, braces and backfills excavations for the purpose of locating pipe leaks or preparing areas for laying pipes. Replaces worn and broken parts in distribution and collection systems. Operates motor equipment.

Graduation from a high school or GED equivalent preferred. Requires one year of prior experience. Must be able to work with hydrants, water gates, valves and collection system related equipment

Must possess a valid Massachusetts driver's license with good driving record. Subject to call seven days a week/twenty-four

hours a day for emergency work.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 314, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

### **Stock Clerk Job – BJ's Wholesale Club, Inc.**

On our Team, everyone plays a critical role. Your Mission (and Ours) is to serve and inspire athletes and outdoor enthusiasts to achieve their personal best through the relentless improvement of everything we do.

#### **Cashier Duties:**

- Create a world-class customer experience through front-end customer engagement and point-of-sale interaction
  - \_ Cash register ringing & general cash handling
- Uphold company standards for merchandise presentation of the best apparel and equipment brands in sporting goods
- Promote company programs including warranty sales, Scorecard (loyalty program), private-label credit cards, and other seasonal promotions
- As business needs arise, other tasks may become necessary

#### **Success Profile:**

- \_ Flexible Availability – Including Nights, Weekends, and/or Holidays
- \_ Accurate and comfortable with math and currency
- 1-2 years of Retail Cashier and/or Retail Sales experience preferred

Click [HERE](#) to review our Rewards & Benefits Information

Depending on position, candidates seeking employment with DICK'S Sporting Goods, Field & Stream, or Golf Galaxy should be prepared to successfully complete a pre-employment

background check prior to beginning employment.

DICK'S Sporting Goods is an Equal Opportunity Employer.

Interested and want to know more? Full details and how to apply: [HERE](#).

### **Diesel Engine Repairman – City of New Bedford**

**PAY: \$15.42hr – \$23.00hr**

Performs various types of skilled repairs on all types of diesel equipment in use by the City to determine repair costs, maintenance work in the area of electrical, fuel, ejectors, and ignition problems. Disassembles, overhauls, removes and replaces all types of engines. Assembles and disassembles transmissions. Knowledge of various hydraulic systems, clutch replacements and components. Performs track replacements and various components, brake jobs, and other miscellaneous maintenance tasks requested. Works on emergency vehicles. Performs all preventative maintenance and any related work. Ability to write detailed reports and estimate repair costs.

Graduation from a high school or GED equivalent preferred. Must have at least three years of full-time paid experience in the field of repairing diesel equipment, knowledge of job hazards, handling of equipment, special tools and test equipment. Possession of a valid Massachusetts driver's license. Possession of Class B CDL or the ability to obtain one within six months of hire. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO New Bedford

has a residency requirement.

### **Special Motor Equipment Operator – City of New Bedford**

**PAY: \$14.26hr – \$20.79hr**

Operates hoisting equipment which requires a special license from the Massachusetts Department of Public Safety.

Maintains equipment being used, keeping equipment operating properly such as checking and changing all fluids when necessary. Checks batteries and tires, changes filters, and performs all other related maintenance. Keeps equipment clean at all times. May perform the duties of a Motor Equipment Operator. These duties and responsibilities are required on a daily basis.

This employee is subject to twenty-four hour call.

Possession of a valid Massachusetts Class 2BCDL and Class2B Hoisting License issued by the Massachusetts Department of Public Safety for all equipment or vehicles in the department. Good driving record. At least two years of experience in the operation and maintenance of specified heavy equipment.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 314, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

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### **Affordable Housing Specialist – City of New Bedford**

**PAY: \$51,655 – \$64,574**

Assists with the day-to-day administration of the HOME and CDBG Housing programs. Evaluates and underwrites affordable housing applications and makes recommendations to the Deputy

Director; coordinates the first time homebuyer program, including the First Time Homebuyer Seminars. Ensures that City records are kept in compliance with Federally-funded affordable housing program rules and regulations.

Coordinates the First Time Homebuyer Program and HOME/CDBG housing programs including working directly with applicants, lenders and housing staff to process applications and information; review and perform financial underwriting analysis of loan applications; prepare commitment letters and coordinates rehabilitation process.

Graduation from a college or university with a Bachelor's degree in public finance, accounting, public administration, urban planning, business management or a closely related field, and three years of related experience in the field. Previous experience with Federal Community Development Block Grant and/or HOME Program/State programs is highly desirable. Any equivalent combination of education and experience. Possession of a valid Massachusetts driver's license and good driving record. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO New Bedford has a residency requirement.

### **Local Building Inspector – City of New Bedford**

**PAY: \$16.89hr – \$25.86hr**

Enforces all provisions of 780 CMR, 521 CMR (Architectural Access Board) and any other State statutes, rules and regulations, and ordinances and bylaws, which empower the building official. Explains, interprets and provides guidance

regarding all applicable codes within area of responsibility to architects, engineers, contractors, developers and other interested parties.

Works with departments to review residential properties that pose a health safety or risk to the community and are abandoned. Undertakes activities associated with code, safety and health review of violations specifically on abandoned properties targeted by the Housing Task Force. Conducts an initial visual inspection of abandoned residential properties to identify the occupancy status and the nature and extent of health, safety or code violations.

At least five years of experience in the supervision of building construction or design; or a four-year degree in a field related to building construction or design; or an Associate's degree in a field related to building construction or design; or any combination of education and experience, which would confer equivalent knowledge and ability as determined by the BBRS. In addition, such persons shall have had general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe egress; as well as a general essential for safety, comfort and convenience of the occupants of a building or structure. Possession of a valid Massachusetts driver's license and good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For complete job description and application instructions, visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov). Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

### **Respiratory Therapist Position – Enos Home Oxygen & Medical Supply, Inc.**

Since 1950 Enos Home Oxygen & Medical Supply, Inc. has been

owned and operated by the Enos family. Currently Enos Home Oxygen & Medical Supply, Inc. is in its 3rd generation of family ownership. We take great pride in our ability to provide the best equipment & service possible. We strive to meet every patient's individual needs. To us, only the highest level of service is satisfactory. We achieve this level of service by our attention to these important aspects of Home Health Care.

### **Job Description:**

- Provides instruction to patients and/or caregivers on the proper use of equipment and/or respiratory care procedures.
- Educates patients and/or caregivers to ensure equipment is operated and maintained effectively.
- Provides and operates various types of respiratory care equipment including but not limited to oxygen therapy, apnea monitoring, suctioning, nasal CPAP, BiPAP, and ventilation.
- Inspects and tests equipment to ensure proper operating condition.
- Prepares and maintains a record for each patient including all necessary paperwork
- Consults with referring physician regarding patient treatment, medical condition and home environment.
- Completes ongoing education and training sessions regarding respiratory patient care.
- All other duties as assigned.

### **Qualifications:**

- At least one year related experience in required
- You must have one of the following valid licenses: LPN, RN, or RT (either RRT or CRT)
- Must be willing to travel
- Must be able to work on-call if necessary
- Must possess a valid and current driver's license and

auto insurance.

- Job Type: Full-time

**Required experience:**

- Respiratory Therapist: 1 year

Interested candidates can apply via email by sending your resume to [employment@enoshomemedical.com](mailto:employment@enoshomemedical.com)



**Driver/Delivery Technician – Enos Home Oxygen & Medical Supply, Inc. (New Bedford)**

Delivery, set-up, and pick up of DME equipment. Supplemental oxygen products and supplies to home care patients within a prescribed and assigned geographical area. Loads the equipment, oxygen systems, and related supplies on to a delivery vehicle...Want to apply? Full details and application process: **HERE**.

**Freight/Receiving – The Home Depot (Dartmouth)**

Associates in Freight/Receiving positions ensure the store is stocked and ready for business every day. They load and unload trucks, move material from the receiving area throughout the

store, may operate forklifts and may perform critical functions for maintaining proper on-hands and pricing for our customers. Direct customer interaction is frequently required for some positions and excellent customer service skills are required. The Freight/Receiving positions may include Freight Team Associate, Freight Team Lead, Receiving Associate and Receiving Support. Interested and want to know more? Full details and how to apply: [HERE](#).



**Physical Therapist – Community Nurse Home Care (New Bedford)**

Supports the philosophy of the organization. Adheres to personnel policies. Performs a comprehensive physical therapy assessment including evaluation of patient's level of function. Develops a treatment plan including goals & actions appropriate to physical therapy deficits. Provides services in accordance with the plan of treatment. Refers patients to physical therapy assistant as appropriated and supervises physical therapy assistant according to agency policy and APTA guidelines...Want to apply? Full details and application process: [HERE](#).



### **Arborist – City of New Bedford (New Bedford)**

Serves as Arborist for the Greening the Gateway Cities (GGC) Program, which is a State-funded grant that lasts through June 30, 2019; assesses, plans, manages and implements tree care for public and private trees in accordance with the grant; plants, trims and removes trees along public spaces; conducts other large-scale vegetation management projects; responds to tree emergencies including downed trees and limbs...Want to apply? Full details and application process: [HERE](#).

### **Meat Cutters – Trucchi's Supermarkets (New Bedford)**

Your Hometown Store since 1928... Independent, family-owned and operating six conveniently located stores across southeastern Massachusetts employing over 900 people. Our Commitment to You: QUALITY, VALUE, and SERVICE at the Lowest Possible Prices. Yeah, we've got heart! 2941 Acushnet Avenue, New Bedford or call (508) 998-7500) Want to apply? Full details and application process: [HERE](#).

### **Package Handlers (Part-Time) – UPS (Dartmouth)**

UPS Part-Time Package Handlers play a crucial role in the success of UPS in a warehouse environment, whether they're

sorting packages, loading trucks or unloading trucks. No matter your role, you'll work closely with your team to ensure all the work behind the scenes is done safely and successfully. As a result, you're ensuring our customers receive their packages on time, directly impacting the bottom line on a global scale. As a bonus, the variety of shifts available (mostly Monday through Friday, Tuesday through Saturday or Sunday through Thursday, among others depending on location) will allow you to enjoy a healthy work-life balance and get your degree in your free time. Interested and want to know more? Full details and how to apply" [HERE](#).

### **Maintenance Person – City of New Bedford**

**PAY: \$13.39 – \$19.12**

#### **FACILITIES AND FLEET MAINTENANCE**

Performs complex maintenance of City buildings and property and provides assistance to Carpenters, Electricians, Plumbers, & Masons and other skilled tradespersons. Performs miscellaneous maintenance and repair tasks on municipal buildings and property requiring journeyman skills in the following areas: carpentry, painting, plastering, demolition and other trades. Performs such duties as repairing roofs, doors, windows, locks, furniture, cabinets, shelves, stairs, flooring and fencing.

Subject to call for emergency work during any given twenty-four hour (24) hour period, such as any emergency the Director feels would impair the safety of the general public, such as ice or snowstorms.

Graduation from a high school or GED equivalent. Two (2) years of paid prior experience in related building trades preferred. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14,

2013

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

**Shipping Clerk – Brahmin (Fairhaven)**

Brahmin Leather Works is seeking a Shipping Clerk in our Warehouse. Under the direction of the Shipping Supervisor this position is responsible for picking, packing, scanning and shipping product to customers. The position requires knowledge in the operation of the postage and UPS systems. Want to apply? Full details and application process: [HERE](#).

**Assistant Rural Carrier – USPS (Fall River)**

\$17.40 per hour paid bi-weekly. Loads packages in delivery sequence in vehicle. Delivers packages to customers along a prescribed route. Sorts mail in delivery sequence for the assigned route. Receives and signs for accountable mail. Loads mail and packages in vehicle. Delivers mail and packages to customers along a prescribed route or as an auxiliary assistant by a vehicle; collects monies and receipts for accountable mail; picks up mail from customers' roadside boxes. Want to apply? Full details and application process: [HERE](#).

**Parking Supervisor – City of New Bedford**

**PAY: \$14.31-\$17.88/hr**

Enforces parking regulations and restrictions. Receives daily assignments, which determine assigned area of responsibilities. Obtains information from the supervisor, or designee, requiring special attention. Patrols particular assigned areas at the supervisor's discretion. Check for any

and all parking violations, including, but not limited to: expired meters, parking abusers, expired stickers/registration plates, "No Parking" areas, loading zones, time zones, fire hydrants, driveways, handicap parking and handicap ramps.

High school graduate or GED equivalent. Ability to read and write English. Ability to reference codes for specific violations. Possession of valid Massachusetts driver's license with a good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

### **Commissioner of Public Infrastructure – City of New Bedford**

**PAY: \$98,031 – \$122,548**

Oversees department operations and manages staff. Adopts rules and regulations for use of the City's wastewater collection system, and water distribution and treatment systems.

Bachelor's Degree in Civil Engineering or a related discipline. At least ten years of Civil Engineering, Water or Wastewater work experience or experience in a related field. Any equivalent combination of education and experience may be substituted.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 314, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO New Bedford has a residency requirement.

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**General Labor – South Coast Picture Framing (New Bedford)**

The person will be required to assemble picture frames, cut mats on a mat cutter, use a laser engraver. You must be able to multitask, show attention to detail, and be energetic. experience not necessary. Full-time. Salary: \$30,000.00 to \$35,000.00 /year. Want to apply? Full details and application process: **HERE**.

**Receiving Teller I – Part-time (Fall River)**

Responsible for receiving payments and maintaining accurate account of balances and payments at the College in the area of Fiscal Services in Students Accounts. Receives cash, checks and credit card payments for tuition and fees, application, registration, and parking fines. Issues receipts for payments. Receives and inputs payments in Banner and reconcile cashier sessions; retrieve information from files, answer questions regarding student account balances, refunds and other college information. Refers inquiries to appropriate parties for action. Want to apply? Full details and application process: **HERE**.

**Child & Family Services – Emergency Services Clinical Therapist**

*Full-time, Part-time*

We are looking for Masters level full-time, part-time or per diem employees for our Emergency Service Program . Emergency Services is an exciting and challenging program. These are great positions for recent Masters level graduates looking to hone their skills or the seasoned veteran looking for a challenge.

Available shifts: 1st, 2nd Shift and 3rd shifts; Per diem shifts (weekends preferred)

## **Qualifications**

- \* Masters degree in social work, psychology or related field
- \* Must be licensed or license eligible
- \* Experience with computers, specifically electronic health records systems
- \* Ability to work a flexible schedule including weekends

Full description and how to apply here.

## **City of New Bedford is hiring for a Watchperson**

### **LIBRARY WATCHPERSON**

**PAY: \$13.44-\$16.61**

Provides security services on library premises in collaboration with library staff and the New Bedford Police Department. Patrols the interior and exterior public areas of the library to maintain orderly atmosphere conducive to a pleasant library experience. Responds to staff calls for assistance and initiates calls for assistance to the New Bedford Police and Fire Departments as needed. Understands and enforces library policies and procedures fairly, consistently and appropriately.

Treats all library customers with courtesy and respect and shows sensitivity to customers with special needs or problems. Documents incidents and submits reports as needed. Assists in emergency situations. Surveys facility for problems of security and hazardous conditions and reports them to the Library Director. Monitors and reviews video surveillance system as needed. Performs other duties as assigned.

High school diploma or GED equivalent required. Undergraduate coursework in criminal justice strongly preferred. Minimum of two years experience in security, public safety or law enforcement with significant public contact strongly preferred. Must have a positive customer service attitude, professional demeanor and the ability to be friendly,

courteous and tactful with a diverse population. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

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### **Animal Control Officer – City of New Bedford**

**PAY:** \$16.89hr – \$25.86hr

#### **POLICE DEPARTMENT**

Investigate reported animal bites. Respond to calls concerning unleashed/unlicensed animals, dead animals, nuisance complaints, violations of City and State laws, and the penalties applicable as specified under Massachusetts General Laws (MGL) Chapter 140.

Assess injured animals. Provide emergency care and transportation for injured wildlife and injured stray pets if no owner is present, and obtain medical treatment as required.

Compile and keep accurate records of all animal bites, stray dogs, nuisance reports and telephone calls pertaining to animal problems, including report writing and filing.

The availability of the Animal Control Officer is 24 hours a day to include emergencies, nights, weekends and holidays. Must possess a telephone.

High school graduate or GED equivalent; five years' paid experience working with animals or related field preferred; or any equivalent combination of education and experience.

Working knowledge of animal handling procedures/practices, and

applicable Massachusetts laws/bylaws governing the control and regulation of animals. Portuguese/Spanish speaking preferred.

Possession of valid Massachusetts driver's license and good driving record.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

**New Bedford has a residency requirement.**

### **Police Cadet – City of New Bedford**

**PAY:** \$11.00hr-\$13.09hr

Assists Police Officers with administrative duties.

Maintains and files records, operates office machines, answers telephones, receives complaints, enters and indexes official documents, prepares routine reports, prepares and tabulates facts and figures for statistical purposes, and performs similar duties of an administrative rather than an enforcement types.

Shall not carry arms, nor shall he/she have any power of arrest other than that of an ordinary citizen.

Must be a New Bedford resident for the duration of employment. Cadet must be (eighteen) 18 years old. Employment is terminated on the Cadet's 25th birthday.

High school graduate or GED equivalent. Possession of a valid Massachusetts driver's license and good driving record.

Must be willing to work nights, weekends and holidays.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133

William St., Room 314, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

**New Bedford has a residency requirement.**

**Laborer – Town of Dartmouth**

laborer\_ext\_april\_2017

**Fleet Maintenance Supervisor (Dartmouth, MA)**

fleet\_maint\_supervisor\_7\_2017



**Project Coordinator (Engineering Division) – City of New Bedford (New Bedford)**

Prepares technical specifications for highway constructions, service maintenance work, water and wastewater treatment facilities, buildings and recreational facilities. Examines and/or reviews plans, designs and costs of proposed projects and requirements of environmental impact regulations. Inspects construction and/or maintenance work completed or in progress. Supervises work of contractors. Coordinates and assists in Chapter 90 State Aid Construction Projects, Federal Disaster

Grants, Recycling... Want to apply? Full details and application process: **HERE**.

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Have a job to add to the Hot Jobs List? Contact [leo@newbedfordguide.com](mailto:leo@newbedfordguide.com).