

# The South Coast Hot Jobs List

## – October 28, 2018

Here are the Hot Jobs in the New Bedford area from the NewBedfordGuide.com jobs database, as of October 28, 2018. Click the right arrow to browse the next job. Want your job listed here? Contact [leo@newbedfordguide.com](mailto:leo@newbedfordguide.com).

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### **Store Clerk – Save-A-Lot**

*Part-Time*

#### **Purpose**

The Retail Sales Clerk (PT) reports directly to the store manager and indirectly to the assistant store managers and shift leaders. This position is responsible for duties such as, but not limited to, cashiering, stocking, cleaning and monitoring perishables. The Retail Sales Clerk provides excellent customer service and assists in maintaining excellent daily store conditions. This position accomplishes all job duties in accordance with Save-A-Lot policies, procedures and Best Methods.

#### **Job Responsibilities and Accountabilities**

- Operate a cash register efficiently and perform checkout procedures at or above expected performance standards including, but not limited to, minimum transaction time per item rate and accurate handling/counting of cash, EBT, debit cards, credit cards, • WIC Vouchers, Gift Cards, coupons and checks. Follow all check-out and cash handling procedures and policies.
- Consistently meet or exceed the company standards involving the handling, stocking, and the maintaining of grocery, frozen, dairy, smoked meat, and all perishable products.
- Assist with unloading delivery trucks. Stock product on platforms, shelving, peg hooks and in baskets or refrigerated

cases as needed. Handle power and non-powered equipment and hand tools to move stock as needed after properly trained.

- Retrieve carts from the parking lot.
- Maintain excellent store conditions.
- Maintain a safe and clean working environment. Complete cleaning duties as assigned, including floors, windows, display cases, shelves, register area, backroom, restrooms, parking lot, and other fixtures. Responsible to 5S areas assigned per company guidelines.
- Provide excellent customer service, which includes but not limited to, communicating in a friendly/courteous manner.
- Assist store management in training other store employees.
- Maintain proper rotation for dated and undated products.
- Ensure products have price tags/signs and are displayed per company guidelines.
- Protect company property, funds and merchandise at all times.
- Properly display, trim, package, and fill authorized fresh produce.
- Assist Fresh Meat personnel as needed. Duties may include but are not limited to wrapping packages, using scales to weigh & tag products and stocking meat packages as needed.
- May participate in panel interviewing process, but does not have authority to make hiring decisions.
- Performs other duties, including working in other areas of the store, as assigned.

### **Scope**

This is a non-management position. This position does not have the authority to make decisions concerning hiring, firing, demotions, promotions, or otherwise take tangible employment actions.

### **Requirements**

- Must be 18 years of age
- Proven, efficient retail sales experience; experience in dry grocery, perishable, meat, general grocery, cash management

and excellent customer service preferred.

- High School diploma or equivalent preferred.
- Excellent teamwork and problem solving skills.
- Must be able to read, write and speak in English. Demonstrate effective oral and written communication, interpersonal skills.
- Language proficiency in Spanish or other languages are a plus in certain locations.
- Proficiency in basic math skills required, including addition, subtraction, multiplication and division, and basic computer skills.
- Must be dependable and flexible to work scheduled shifts, including a willingness to work in other areas of the store as needed with little or no advance notice.
- Must adhere to safety standards.
- Must possess the following leadership competencies:
- Must be able to understand quickly, figure things out and resolve issues
- Must have a good attitude about working, ability to accomplish goals and be able to work using the best methods as shown by the store managers and satisfy customers without fail.
- Must respect and work well with manager, co-workers, and customers. Share information and be willing to teach others.
- Must follow all rules, policies and possess the desire to learn new things every day.

### **Physical Requirements**

- Requires the ability to reach, bend, balance, lift and transport various objects weighing 20-50 pounds repeatedly throughout the shift; at times, product weight could be 50-80 pounds.
- Must have the ability to stand, walk and / or move about for extended periods of time.
- Requires the ability to push, pull, grasp, twist and use sawing motions for extended periods of time.
- Regularly works in freezers, coolers, refrigerators, inside and outside of the store in all weather conditions and inside

delivery trucks.

- The above statements are intended to describe the general nature of the work performed by the employees assigned to this job.
- All employees must comply with Company policy and applicable laws. The responsibilities, duties and skills required of personnel so classified may vary within each department and/or location.

Interested in applying? See full details and how to apply [here](#)

## **Pipefitter – City of New Bedford's Department of Public Infrastructure**

**PAY: \$15.46hr – \$20.92hr**

Fabricates and installs all related piping as pertaining to water distribution and sewage collection systems. Cuts, bends, threads, assembles and joins water piping and fitting made of copper, brass, lead, cast iron, steel, plastic or other composition; threads pipe using threading machine; cuts pipe using pipe saw, joins piping and fixtures by means of threaded, caulked, wiped, bell and spigot, soldered, brazed or cemented joints; installs and checks valves, hydrants and other wastewater and water system accessories. Installs manholes, catch basins, shoots grade utilizing pipe lasers and related survey tools to establish a grade. Subject to call 7 days per week, 24 hours per day for emergency work, to fill in on emergency watch, holidays, sickness and vacations.

Vocational or high school graduate or GED equivalent. Experience in excavation and pipe installation preferred. Possession of a D-1 certification and knowledge of collection systems preferred. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013. This position is deemed essential personnel and must report for duty during emergency

situations.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

### **Clinical Care Manager-St. Vincent's Home**

A full-time position is available within our Intensive Group Home Program. This position will work as part of a team with five other Clinical Care Managers to provide clinical and care coordination services to youth; provide individual and family therapy; facilitate psychoeducational groups; develop behavior support plans with family and staff; provide ARC-based therapeutic support in the milieu; chair Individual Treatment Plan meetings; participate in after hours on-call rotation for clinical issues; provide consultation for program staff.

Flexible hours required including one early evening. MSW/MA degree in clinical area with 1 to 2 years direct clinical experience required; independently licensed or license-eligible.

Valid driver's license is required. **Benefits include health and dental insurance, Vision Plan, 10 holidays, 4 weeks paid time off, 403B with employer match, dependent care assistance, tuition assistance, and wellness benefit.** Supervision for licensure, significant professional development, and training opportunities are available.

We encourage Spanish and Portuguese speaking individuals to apply. We seek culturally competent, strengths-oriented personnel who possess an understanding of our communities served.

St. Vincent's is an AA/EOE and a COA Accredited Agency.  
Email resume to: [jobs@stvincentshome.org](mailto:jobs@stvincentshome.org)

<http://www.stvincentshome.org/>



**About us:** Saint Vincent's works with children, youth and families to restore relationships and support family permanence. Our staff provides in-home and community-based services, and outpatient behavioral health for children, youth and families. Emphasis is on trauma-informed, family-centered, compassionate care while Working with Children and Families to Preserve Hope.

Established in 1885 by the Sisters of Mercy and the Roman Catholic Diocese of Fall River as an orphanage, Saint Vincent's is now a multi-service, child- and family-serving behavioral health organization accredited by the Council on Accreditation (COA). Our Mission is Giving Children and Families in Need What They Need Most.

### **Sales Associate – Hot Topic Inc. (Dartmouth)**

*Part-time*

Join the loudest store in the mall! We're looking for music and pop culture fanatics to help create the best experience for our customers. As a Hot Topic Sales Associate, you'll be a huge part of our success by providing the best customer service, ensuring that fellow fans are able to get their hands

on the Merch they love. You'll share your fandom knowledge, stock and replenish product, and help merchandise the store in a visually appealing way, all while being hyper focused on the in-store experience.

#### WHAT YOU'LL DO

- Provide an amazing shopping experience that will encourage customers to return. They'll be impressed by your product knowledge, customer experience skills and use of the Force
- Cover the sales floor zone and ensure that assigned areas are up to visual standards
- Work the register; you'll process sales transactions and use your fandom knowledge to drive add on sales
- Assist with planogram changes including store map, wall, fixture, & merchandising mix
- Let your voice be heard! You'll communicate fashion & music trend information to management and respective HQ partners
- While we welcome wizards, we don't like it when spells are stolen. You'll work with Store Management to ensure there's no misuse of spells and wizardry around theft
- Support the maintenance of the mothership; you'll help keep the stock room organized and the store tidy
- Any other activities as assigned by your Store Leader

#### WHAT YOU'LL NEED

- Previous experience working in a retail environment. If you love music and pop culture, you're in the right place!
- Superpowers in providing customer service and selling
- You'll have to be at least 16 years of age to join the fandom force
- Avenger like collaboration and communication skills
- The usual retail stuff: able to stand and walk around during scheduled hours, reaching for Merch using ladder, step stool and poles. You'll also have to be able to move around boxes awesome merchandise that may weigh up to 50 pounds

Interested in applying? See full details and how to apply [here](#).

## **Retail Sales Associate – T-Mobile**

*Part-time, Commission*

### **Summary of Position:**

MSO's T-Mobile retail sales associates are wireless experts that can sell all T-Mobile products and services while providing amazing customer service during each visit. To be the face of our company, you'll need to know wireless technology and love to help people by assessing their needs. We provide our enthusiastic professionals the best in class training necessary for them to educate our customers on T-Mobile's many products and services.

Our team members embrace the challenges of meeting our goals and exceeding the standards. We go above and beyond to ensure that our team members receive the best training in retail. We keep our dress code professional and our attitudes playful. You are supportive of the team you work with as you all grow together. Internal growth and development are the keystones to our success.

### **Qualifications:**

- Must have a high school diploma or equivalent
- Must have experience in the wireless industry and at least a year of amazing retail sales experience
- Must be willing to approach and greet the public
- Must be willing to participate in continuous learning and training
- Must be willing to adhere to "retail hours." Ability and willingness to work days, nights, and weekends is a must

### **Benefits:**

- Uncapped commission, plus hourly wage
- Medical, dental, and vision coverage
- 401(K)
- Paid time off programs
- Discount programs



Interested in applying? See full details and how to apply [here](#)

## **Multiple Positions – DICK’S Sporting Goods (Dartmouth)**

*Seasonal/Holiday, Part-Time*

### **Description**

We are genuine in our belief that sports make people better and so are you! Immerse yourself in a workplace that loves to be active and lives the brand. Associates joining our team have an opportunity to be a part of the #1 sporting goods retailer in the country and create a lasting impact on their communities through sport and activity.

On our Team, everyone plays a critical role. Your Mission (and Ours) is to serve and inspire athletes and outdoor enthusiasts to achieve their personal best through the relentless improvement of everything we do.

### **Available Positions:**

- Part-Time Sales Associates (Permanent and Temporary Available)
- Cashier
- Operations Associate – Freight Flow, Operations
- Sales Associate – Apparel, Bikes & Exercise, Team Sports, Golf, Footwear, Lodge
- Specialists – Customer Service, Lacrosse Service, Running
- Technicians – Bike, Golf

### **Qualifications**

- Flexible availability – including nights, weekend, and holidays
- 1-2 years of Retail Cashier, Retail Sales or cash-handling experience preferred, but not required
- Passion for Sports and/or Outdoor Activity
- Depending on position, candidates seeking employment with DICK’S Sporting Goods, Field & Stream, or Golf Galaxy should be prepared to successfully complete a pre-employment background check prior to beginning employment.

Interviews are by appointment only.

Interested in applying? See full details and how to apply [here](#).

### **Delivery Driver – Mee Hong Restaurant**

*Part-Time*

Part time driver, responsible, reliable! Apply in person.

#### **License:**

Driver's License (Required)

#### **Trucking route:**

Local

Interested in applying? See full details and how to apply [here](#).

### **Customer Service Rep – AT&T**

*\$56,950 a year, Part-time, Commission*

Are you a People Person? Then you're an AT&T Person! Do you like helping people? Do you have a strong desire to connect people with technology and entertainment? You may have what it takes to join our amazing team! Our Retail Sales Consultants build solutions for our valued customers and meet/or exceed key sales objectives. They work with a full portfolio of awesome products including wireless, connected car, and wearables. They also offer integrated, seamless, and smart entertainment options including DIRECTV & DIRECTV NOW.

You'll use your knowledge and passion to deliver an effortless customer experience while pursuing challenging and rewarding goals! This role comes with a very competitive salary and commission package as well as awesome benefits. We are passionate about innovation, we love our employees and we love connecting our customers to their world.

Sharing your knowledge with our growing customer base comes with many rewards. Start with the paycheck: Base plus commission. Our current full-time Retail Sales Consultants earn an average of \$47,552 in total compensation in the first year when successfully meeting or exceeding sales goals. Our top sellers earn an average of \$56,950 per year.

**You'll also gain an amazing benefits package, including:**

- Ongoing paid training
- Exciting career paths
- Supportive team environment
- Employer-provided mobile device
- Medical/dental coverage
- 401(k) plan
- Tuition reimbursement
- Paid time off

**Not to mention some pretty cool perks, like:**

- One of our latest devices and a service plan. Using our technology, gain first-hand expertise to share with our customers.
- Discounts on accessories and additional AT&T products and services. That means you always have access to the coolest gadgets around.
- A spring and fall fund to spend on a wide range of Team Color apparel. You'll even receive a welcome kit of fun gear to get you started (including two shirts).

Prior retail or customer-facing sales experience is a plus but not required. AT&T Sales training will be provided. You may be invited to complete an interview by recording a video, so make sure to watch your email for updates. Apply now!

Interested in applying? See full details and how to apply [here](#).

**Multiple Positions – New England Farms**

New England Farms is hiring for full and part-time associates for their new location at 207 Theodore Rice Blvd. in the New Bedford Industrial Park which includes the deli/Pizza Hut express.

Founded in 1998, New England Farms finds the best locations, builds the best, cleanest facilities, and supports them with an exemplary staff delivering great brands. What sets us apart is our customer service.

New England Farms offers gasoline and diesel, and a complete line of convenience store products at competitive prices. We firmly believe in a One Stop Shopping philosophy of offering customers quick access to grocery items, ATM's, lottery, coffee and quick meal options. You will always get the best customer service in the industry...**Every Day, Every Customer, Every Location.**

Want to be part of a growing team? A potential applicant should be reliable, dependable and honest. Cash handling and/or deli experience is a *plus* but not necessary. Salary will be determined based on experience.

To apply visit New England Farms online. You can also send resumes to [tprattjr@ne-farms.com](mailto:tprattjr@ne-farms.com). Please specify in the "Notes" section of the online application or in the email which location and position with which you are interested.

## New England Farms

68 S Main St

Assonet, Massachusetts

Phone: (508) 644-3332

*Monday-Sunday: 5:00am-11:00pm*

### **Store Locations:**

- Berkeley – 145 Myricks St

- Bourne – 356 MacArthur Blvd
- Leominster – 180 Central St.
- Middleboro- 447 Wareham St.
- New Bedford – 207 Theodore Rice Blvd.
- North Carver – 133 N. Main St
- Sagamore – 80 Cranberry Hwy
- South Carver – 303 Tremont St.

**Facebook:** [facebook.com/NewEnglandFarms/](https://facebook.com/NewEnglandFarms/)

**Website:** [ne-farms.com/](https://ne-farms.com/)

### **Cashier – JCPenney (Dartmouth)**

At JCPenney, we share a passion for serving customers, supporting our communities and being the best retailer for all families. As a company founded on the Golden Rule, our success is rooted in the belief that we treat everyone the way we would want to be treated. At every touchpoint, customers will discover stylish merchandise at incredible value from an extensive portfolio of private, exclusive and national brands. Reinforcing this shopping experience is the customer service and warrior spirit of approximately 98,000 associates across the globe, all driving toward helping customers find what they love for less time, money and effort.

Working at JCPenney means joining a dedicated team of associates who are encouraged to be uniquely themselves in a safe, caring and welcoming environment. It is a place where careers prosper, accomplishments are celebrated and diversity flourishes. It's a place that's meant for you.

As a Cashier you are accountable for the customer service and sales experience including: maintaining checkout standards; assisting with general operations such as Omnichannel, recovery and inventory; and upholding performance standards relative to shrink/safety and meeting performance standards associated with the role.

### **Responsibilities**

Customer Service & Sales – Greets and assists customers while providing excellent customer service. Demonstrates WORTH behaviors consistently. Partners where needed for additional support. Actively and enthusiastically engages customer while working to resolve problems and assist with credit, rewards and gift card programs. Promotes Findmore and other programs intended to drive sales and enhance customer service.

Checkout Standards – Completes checkout processes including returns and re-ticketing. Assists with the signing and merchandising standards at all checkouts while stocking and merchandising Impulse Fixtures and replenishment. Proactively calls for assistance when additional help is needed in checkout. Utilizes Point of Sale on Mobile Warrior device to support line management.

General Operations – Assists with Omnichannel efforts as needed. Assists with recovery, put backs and fitting room maintenance as needed. Participates in annual inventory processes

Performance Standards – Supports company shrink and safety initiatives. Meets established performance standards for the role on a consistent basis, including (but not limited to) the company's iCAP program, product and service sales, customer service, profit, productivity, and attendance.

## **Skills & Experience**

- To achieve success at JCPenney, a Cashier will possess the following:
- Solve problems and make smart decisions that drive sales, profit or customer service; execute your work efficiently and effectively; inspire strong performance in yourself and others.
- Provide great customer service; cooperate and build positive, inclusive and respectful relationships; take accountability for your actions and outcomes
- Proactively find ways to improve the customer experience; show the confidence and courage to do what's right; take action with energy and urgency

- Results – Solves problems and makes smart decisions that drive sales, profit and customer service; executes work effectively and efficiently; holds self accountable to a high standards to achieve results; adapts quickly to changing situations with energy and a positive attitude
- Ownership – Provides great customer service; cooperates and builds positive, inclusive and respectful relationships; takes accountability for own actions and outcomes
- Intensity – Proactively finds ways to improve the customer experience; shows the confidence and courage to do what is right; takes action with energy and urgency

Interested in applying? See full details and how to apply [here](#).

## **Teller, Union Street, New Bedford – Santander Bank**

*Full-time*

### **Description**

As a member of Santander's retail banking division you'll help serve Santander's retail and small business customers as part of one of the top banks in the United States based on deposits. With principal presence in the northeast U.S., Santander's retail division offers consumer and lending products to help our customers reach their financial goals. Santander currently serves nearly 2 million retail customers and 5.2% of the 2.7 million small businesses in the US footprint have a transactional account with Santander Bank.

### **Responsibilities**

- Establishes and maintains the bank way as the singular priority in all activities
- Performs within the balancing guidelines, compliance and security procedures
- Promotes, refers and sells bank products and services
- Provides consistent world class customer service to internal and external customers which exceeds their expectations

- Resolves customer issues with guidance

This is a Full Time position and the hours per week will generally be between 30 and 40 hours per week. The Recruiter for this position will be able to discuss the specifics of the schedule requirements and hours for this position. This is a non-exempt position eligible for overtime compensation calculated at 1.5 times your regular rate of pay for any hours worked over 40 hours per week, subject to all Santander policies and approvals regarding overtime

### **Qualifications**

- 3 Months cash handling experience or degree in accounting or finance
- Retail or customer service experience preferred
- Basic computer knowledge and Windows skills required
- Strong interpersonal and organizational skills
- At least 1 of year experience
- Able to apply knowledge of products, procedures and policies
- Must understand, support and comply with all regulatory policies and procedures, CRA initiatives / goals and Santander Bank policies
- Should demonstrate basic knowledge of Retail products when questioned by customers

At Santander, we value and respect differences in our workforce and strive to increase the diversity of our teams. We actively encourage everyone to apply.

Interested in applying? See full details and how to apply [here](#).

### **Retail Sales Associate – Amazing Intimate Essentials & Smoke Shop (Fairhaven)**

#### *Part-time*

We are seeking a part-time Retail Sales Associates responsible for generating sales by positively and proactively engaging with customers. These trusted advisers can apply their



knowledge of trends to enhance the customer's experience and ensure that they leave feeling fabulous!

**Responsibilities:**

- Influence customer buying decisions by educating customers on products, offers and specials
- Maintain a selling environment focused on the customer first
- Work as a team player to ensure each customer receives the best service possible
- Adherence to all retail policies and procedures
- Perform daily department maintenance tasks including stock work, re-merchandising, display, price markdowns, merchandise transfers and light cleaning

**Qualifications:**

- Ability to work a flexible schedule including nights and weekends
- Sincere desire to work with a diverse customer, selling apparel and novelties
- Ability to communicate with customers and employees
- Proven ability to set and achieve sales goals
- Ability to quickly learn new procedures and processes
- Ability to receive feedback and take action when appropriate
- Ability to effectively maneuver around sales floor and stockroom, repetitive bending, prolong standing, twisting, stooping, squatting, climbing
- Must be 18 years of age
- Must be able to lift and carry up to 25 lbs
- Must be eligible to work in the US
- Other tasks as assigned

**Experience:**

- Retail Sales: 2 years (Required)

**Education:**

- High school (Required)

Interested in applying? See full details and how to apply

here.

## **Seasonal Team Member – TARGET (North Dartmouth)**

### **Description:**

Target is one of the world's most recognized brands and one of America's leading retailers. And when you hear people say, "I love Target" they're usually talking about visiting one of our 1800+ stores. Right now, we're looking for seasonal team members to help us create that great experience for our guests during the busiest time of our year – the holiday season. Help us keep the store looking great, clean and organized, and assist guests as they search for that perfect gift.

### **About you:**

- Friendly attitude
- Attention to detail

### **Benefits**

- Market competitive pay
- A variety of schedules offered
- 10% discount at Target and Target.com + 20% off fruits & veggies, Simply Balanced and C9 merchandise

To Apply: Visit [www.targetseasonaljobs.com](http://www.targetseasonaljobs.com) to inform us of your interest. Select "apply now" to apply online.

### **About Target**

Minneapolis-based Target Corporation (NYSE: TGT) serves guests at around 1,800 stores and at Target.com. Since 1946, Target has given 5 percent of its profit to communities, that giving equals more than \$4 million a week. For more information, visit [Target.com/Pressroom](http://Target.com/Pressroom). For a behind-the-scenes look at Target, visit [ABullseyeView.com](http://ABullseyeView.com) or follow @TargetNews on Twitter. Target is an equal employment opportunity employer and a drug-free workplace.

Interested in applying? See full details and how to apply

here.

## **Customer Service Representatives – Enos Home Medical**

### *Full and Part-time*

Enos Home Oxygen Therapy is currently seeking to fill part-time and full-time Customer Service Representative positions.

Interested candidates can apply via email by sending your resume to [employment@enoshomemedical.com](mailto:employment@enoshomemedical.com) or call to set up an interview at 1-800-473-4669.

### **Responsibilities and Duties:**

- Answers incoming phone calls (within a minimum of 3 rings) in a pleasant and professional manner- takes customer orders.
- Maintains open communication with patients/clients and referral sources.
- Responds to patient/client questions and problems.
- Services walk-in customers.
- Assists in preparing driver routes, logs route changes, and driver communication on route sheets as they occur.
- Sets up new patient/client files.
- Verifies private insurance, Medicare, Medicaid coverage.
- Keys direct sales invoices into the computer
- Pulls and keys orders into the computer.
- Prepares invoices for the following day's route deliveries.
- Maintains rental files by verifying customer is still using equipment verifying Medicaid coverage each month and following up on Medicaid Pending patients
- Types follow-up referral letters.
- Complete incoming fax and mail orders in a timely manner
- Performs other duties as requested.

### **Qualifications:**

- Graduate of an accredited high school.

Experience/Knowledge:

- Previous data entry experience.
- Typing and 10-key skills.
- Excellent organizational and communication skills (verbal and written).
- Excellent interpersonal and teamwork skills.
- Ability to work well under pressure
- Ability to maintain confidentiality and resolve conflict effectively and professionally.
- Ability to multi-task, pay attention to detail, and excellent time management skills

**After a 90 day probationary period we offer the following benefits:**

- Medical Insurance
- Dental Insurance
- Vision Insurance
- 401K Plan
- Paid Time Off

Enos Home Oxygen & Medical Supply, Inc. is an equal opportunity employer. All employment decisions are made without regard to race, color, age, gender, gender identity or expression, sexual orientation, marital status, pregnancy, religion, citizenship, national origin/ancestry, physical/mental disabilities, military status or any other basis prohibited by law.

**Interested candidates can apply via email by sending your resume to [employment@enoshomemedical.com](mailto:employment@enoshomemedical.com)**

<http://enoshomemedical.com/about-us/employment/employment-application/>

**Retail Sales Consultant – AT&T (New Bedford)**

*\$56,950 a year, Part-time, Commission*

Are you a People Person? Then you're an AT&T Person! Do you

like helping people? Do you have a strong desire to connect people with technology and entertainment? You may have what it takes to join our amazing team! Our Retail Sales Consultants build solutions for our valued customers and meet/or exceed key sales objectives. They work with a full portfolio of awesome products including wireless, connected car, and wearables. They also offer integrated, seamless, and smart entertainment options including DIRECTV & DIRECTV NOW.

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- A spring and fall fund to spend on a wide range of Team Color apparel. You'll even receive a welcome kit of fun gear to get you started (including two shirts).

Prior retail or customer-facing sales experience is a plus but not required. AT&T Sales training will be provided. You may be invited to complete an interview by recording a video, so make sure to watch your email for updates. Apply now!

Interested in applying? See full details and how to apply [here](#).

## **Sales Floor Associate – Dollar Tree (New Bedford)**

### **About us:**

#### **Summary of Position**

- Responsible for assisting with the complete operations of assigned store, in conjunction with assigned tasks and duties.
- Assist in the merchandising of the store.
- Fully cross-trained to assist with cash register operations, customer service and stock replenishment.

#### **Principal Duties and Responsibilities:**

- Handle all sales transactions while operating assigned cash register.
- Maintains security of all cash.
- Protects all company assets.
- Maintains a high level of good customer service.
- Maintains a pleasant, friendly, cooperative attitude with customers, co-workers and supervisors.
- Receives merchandise.
- Assist with unloading trucks.
- Works in a safe manner.
- Adheres to and upholds policies and procedures.

**Minimum Requirements/Qualifications:**

- General math skills to allow for cash accounting.
- Strong verbal communication skills to allow for proper interaction with customers.
- High level of integrity and honesty; will be responsible for handling cash.

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. This is not to be considered a complete list of job duties, which appear in the job description for this position, and which may be amended from time to time at the discretion of Dollar Tree. Incumbents will follow any other instructions and perform any other related duties as may be required by their supervisor. Dollar Tree is an equal opportunity employer.

Interested in applying? See full details and how to apply [here](#).

**Sales Associate – Sunglass Hut (Dartmouth)**

*\$11.25 – \$11.75 an hour, Part-time, Bilingual Customer Service*

As part of an eyewear industry leader, Luxottica, Sunglass Hut has an energetic, fashion-forward culture and diverse career paths for all types of talented and driven people.

At Sunglass Hut, our mission is to be the premier shopping and inspiration destination for the top brands, latest trends and exclusive styles of high quality fashion and performance sunglasses.

**GENERAL FUNCTION**

The Sales Associate is vital to the success of Sunglass Hut and is an ambassador of The Sunglass Hut Experience. The Sales Associate spends time on the sales floor performing all functions relating to The Sunglass Hut Experience and store operations.

## MAJOR DUTIES AND RESPONSIBILITIES

- \* Utilizes The Sunglass Hut Experience tools to consistently deliver sales plan and company objectives.
- \* Achieves/exceeds individual sales plan by creating an EMOTIONAL CONNECTION with customers.
- \* Leverages reporting tools to track individual results and identify areas of opportunity.
- \* Partners with Store/Center Manager to maximize sales potential.
- \* People work for people – uses this philosophy to grow careers, encourage teamwork and retain talent through a development-focused environment.
- \* Creates an inspirational and motivating work environment that reflects the integrity of the brand.
- \* Collaborates with fellow Associates to foster teamwork.
- \* Seeks out opportunities for self-development as defined in an individual development plan.
- \* Creates an EMOTIONAL CONNECTION within the store team that translates into sales and ensures that every Associate consistently delivers The Sunglass Hut Experience.
- \* Spends 100% of the time on the sales floor.
- \* Ensures every aspect of The Sunglass Hut Experience is impeccably executed throughout the store.
- \* Makes simple and fast decisions in the best interest of our customers.
- \* Acts as an ambassador for the Sunglass Hut brand.
- \* Builds the Sunglass Hut brand by consistently executing the brand standards.
- \* Stays adept at knowing the product and staying current on new merchandise and fashion trends.
- \* Builds and develops expertise in delivery of The Sunglass Hut Experience.
- \* Consistently executes all visual standards, store merchandising practices and inventory control activities.
- \* Impeccably executes all operational policies and procedures and maintains brand standards.
- \* Properly executes all promotions, contests and incentives



## BASIC QUALIFICATIONS

- \* High school diploma or equivalent
- \* Demonstrated expertise in every aspect of store operations
- \* Detail-oriented
- \* Critical thinking

## PREFERRED QUALIFICATIONS

- Customer service and/or retail experience
- To accommodate our diverse customer base, preference may be given to bilingual candidates depending upon the needs of the location.

Upon request and consistent with applicable laws, Luxottica will provide reasonable accommodations to individuals with disabilities who need assistance in the application and hiring process. To request a reasonable accommodation, please contact Talent Luxottica at 877-589-8253 (513-765-2256 outside of US).

We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, gender, national origin, religion, age, disability, sexual orientation, gender identity or expression, citizenship, veteran or military status, marital status, pregnancy (including unlawful discrimination on the basis of a legally protected pregnancy or maternity leave), genetic information or any other characteristics protected by law. Native Americans receive preference in accordance with Tribal law.

Interested in applying? See full details and how to apply [here](#).

## **Seasonal Retail Customer Service – Macy's (Dartmouth)**

*Mid Mornings, Full Time*

Join this dynamic store team and you will have the opportunity to perform a wide range of retail functions ensuring that the customer is always our #1 priority. As a Customer Service

Associate, you'll perform placement and replenishment of merchandise on the selling floor, complete price changes, set up sales, and fill customers' on-line orders. As the holiday season progresses, you'll create an exceptional shopping experience by engaging with customers, completing register transactions and delivering a clean, neat, and easy to shop environment.

Seasonal Customer Service Associate shift start times will vary by location. Shift start times include:

- Early Mornings – Shift starts between 4 am and 6 am
- Mid Mornings – Shift starts between 7 am and 10 am
- Afternoons – Shift starts between 11 am and 2 pm
- Mid Afternoons – Shift starts between 3 pm and 5 pm
- Evenings – Shift starts between 6 pm and 9 pm
- Late Evenings – Shift starts between 10 pm and midnight

**Essential Functions Include:**

- Ensuring the in-store and online customer are always the #1 priority
- Assisting in pulling merchandise from the selling floor and stock rooms to fill on-line orders
- Engaging with customers and assisting them in fulfilling their shopping needs
- Completing transactions using our point of sale registers
- Maintaining sales floor and fitting room recovery standards
- Executing merchandising tasks including placement of merchandise, movement of fixtures and merchandise, stockroom maintenance and organization, replenishment of the sales floor, and execute price changes
- Executing signing in a timely and accurate manner to include organization, maintenance, sign set-up and removal
- Flex between tasks as directed by a Supervisor
- Regular, dependable attendance and punctuality
- Perform other duties as necessary

**Qualifications Include:**

No prior experience is required. Seasonal Customer Service Associates should have excellent communication skills, enjoy engaging with customers, and be comfortable using technology. Along with a strong sense of urgency, he/she should possess the ability to work both independently and as part of a team. This position involves standing for at least two consecutive hours, and involves lifting at least 30 lbs. Must be available to work a flexible retail schedule, which may include day, evening, weekend and/or holidays, based on department and/or store/company needs.

This job overview is not all inclusive. In addition, Macy's, Inc. reserves the right to amend this job overview at any time. Macy's is an Equal Opportunity Employer, committed to a diverse and inclusive work environment.

Interested in applying? See full details and how to apply [here](#).

### **CNAS, LPNS and Personal Advocates – Lifestream (Fall River)**

LifeStream provides employees an opportunity to make a difference in the lives of others, as well as their own. The commitment and dedication on the part of our employees is integral to LifeStream's success. LifeStream, Inc. provides community-based services throughout southeastern Massachusetts that promote personal dignity, independence and the removal of barriers through the provision of individualized support and education.

We always welcome applications for the following positions:

Personal Advocates to assist adults with developmental disabilities

Certified Nursing Assistants

Licensed Practical Nurses

Registered Nurses

House Managers

Click [HERE](#) to see all available positions.

**If you are interested in applying for a job with us, please note all positions require:**

High School diploma or GED

Valid driver's license

Use of personal vehicle for work purposes

Ability to physically assist people



Join the team!

LifeStream is offering between **\$500 and \$2,500 signing bonuses** for Licensed Practical Nurses (LPN) and Certified Nursing Aides (CNA) for various shifts and locations in the New Bedford and Fall River areas. In addition to a generous benefits package, these positions offer higher hourly wages for third shift and weekend schedules. Full time employees are also eligible for 11 paid holidays, paid vacation health, dental and vision insurance as well as tuition reimbursement and a free gym membership.

On-the-spot interviews are offered at our office located at 13 Welby Road in New Bedford on Tuesdays from 9:00 to 11:00 a.m.; and Fridays from 1:30 – 3:30 p.m. No appointment is required. Please bring a resume and a copy of your driver's license.

For more information, current employment opportunities, or to obtain an application,

**Email** our Human Resources Department: [hr@lifestreaminc.com](mailto:hr@lifestreaminc.com)

**Call** the Human Resources Department (508) 993-1991, extension 1030 | TTY (508) 998-2870

**Apply Online:** <http://www.lifestreaminc.com/careers/>

We are happy to provide assistance in filling out an application.



Interested in applying? See full details and how to apply here.

## **Sales Associate – The Children’s Place (Dartmouth) Part-Time**

### **Job Summary:**

The Sales Associate will be responsible for supporting the Store Leadership Team to achieve all company goals and initiatives. The Sales Associate will model and maintain excellent customer service with effective communication, product knowledge, and appropriate selling techniques. The Sales Associate will maintain company standards of all merchandise presentation, replenishment, and sizing while maintaining a new and clean store and backroom.

### **Responsibilities:**

- Be aware of customer activity and respond with a sense of urgency, prioritizing assisting customers over other tasks
- Greet and acknowledge customers while providing the appropriate level of service
- Effectively communicate value and quality of our merchandise while sharing our current promotions and offer solutions for “out of stock” items when necessary
- Exercise sound judgment in effectively addressing customer

concerns

- Demonstrate the appropriate level of selling skills to positively impact conversion
- Provide fast, friendly, and accurate service at the cashwrap while educating customers on the benefit of the PLACE Card
- Maintain appropriate stock levels and ensure that all sizes and styles are represented
- Follow company standards of merchandise presentation, signage, and display
- Support and maintain a neat, clean, and organized stockroom while adhering to a customer ready environment, and adhering to safety requirements
- Perform daily housekeeping duties to company standard
- Guarantee company assets by ensuring adherence to all Loss Prevention procedures
- Inform Store Leadership Team of maintenance and facility needs promptly to ensure that customers and associates are provided a clean and safe environment
- Contribute focused, well-managed efforts towards achievement of store goals
- Exhibit flexibility by processing stock when necessary

**Education and Experience:**

- High School diploma or equivalent
- Previous retail experience preferred
- Must be at least 18 years of age

**Skills and Behaviors:**

- Excellent customer engagement
- Demonstrated time management and organizational skills
- Ability to work in team environment
- Must be adaptable and flexible to changing priorities
- Ability to work a flexible schedule to meet business needs, including weekends, overnights, evenings, and call-in shifts
- Ability to maneuver on sales floor and stockroom; climb ladder, lift and carry up to 50 lbs.

Interested in applying? See full details and how to apply

here.

## **Retail Cashier – Bed Bath & Beyond (Dartmouth)**

Often times, people think that all retail positions are the same... and for the most part, they may be right! But when it comes to the merchandise we sell, the people that work for us and the scheduling flexibility we offer, we are definitely different! Our stores are very entrepreneurial and we have a unique approach to customer service, we are TRULY a retail phenomenon.

As a Cashier, you will be responsible for exceeding our customers' evolving expectations by providing "best in class" customer service and a pleasant and fulfilling shopping experience. Successful candidates will be given the opportunity to offer our customers the widest range of quality housewares, home furnishings and much more! We offer associate discounts, flexible schedules, ongoing training, and the potential for advancement. As a Cashier you will work in a high paced environment and you must maintain a calm, professional demeanor while performing your duties in an accurate manner. The Cashier is expected to deliver exceptional customer service and meet sales and productivity goals.

### **Key Responsibilities:**

- Engage customers in a courteous, helpful, and respectful manner, promptly and politely responds to customer inquiries and customer requests for support
- Process customer transactions through the register and customer service desk
- Collect and processes payment from customer and enters into register system (includes applying coupons, providing change and receipts)
- Package customer purchases for removal from the store (includes wrapping, bagging)

- Ensure all items intended for purchase are identified and properly scanned
- Execute activities related to store initiatives to offer customers additional products and services (e.g., special sale items, credit card applications)
- Return misplaced product, customer returns, and other product gathered in the front-end to the correct location in the store
- Perform additional duties as required including, but not limited to, stocking, freight processing, price changes and cart retrieval

### **Education/Experience/Qualifications:**

- High School diploma or equivalent desired
- 0-1 years of retail experience desired
- Effective communication and customer service skills
- Readily adjusts schedule, tasks, and priorities when necessary to meet business needs

Interested in applying? See full details and how to apply [here](#).

### **Airport Technician – City of New Bedford**

**PAY: \$16.04 hr – \$21.84 hr**

Inspects and maintains the runways, taxiways and other paved and non-paved areas on and off the airfield in accordance with FAR part 139 regulations. Paints airfield and landside markings. Repairs runway and taxiway lights; airfield and landside mowing, weed eating, tree cutting and grading. Conducts mandatory day/night airfield and wildlife inspections. Issues Digital NOTAMS. Acts as part of an integrated security system. Removes snow airside and landside. Maintains grounds, structures and facilities. Performs general custodial and maintenance work in and around buildings. Landscapes, removes trash, changes light fixtures, paints; general cleaning duties (vacuum, dust, wash windows, clean restrooms). Provides escorts as needed. Must communicate professionally on company and FAA radios.



Assists in any emergency or incident at the airport.

High school graduate or GED equivalent. One year of previous paid experience preferred. Must pass training programs issued by the Airport Manager and required security background check. (TSA mandated – finger prints and a 10-year background check).

Must be familiar with Microsoft Word, Microsoft Outlook. Ability to issue Digital NOTAM System. Ability to issue “Notice to Airmen” field condition reporting. Log all needed Veoci and Lucity-reporting work orders.

Must attend mandatory annual on-the-job trainings in compliance with FAR part 139 regulations. Must possess and maintain a valid Massachusetts driver’s license. Must possess and maintain a valid Class B CDL license and a 2B and 4G Classification Hoisting license or be able to obtain said licenses within 180 days of employment.

This position requires availability of nights and weekends. The airport is open 7 days a week, 24 hours a day. Normal staffing hours are from 6:00a.m. to 11:15p.m. daily.

For more information, please visit:

*Employment Opportunities*

Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

**Local Building Inspector – City of New Bedford**

**PAY: \$16.89hr – \$25.86hr**

Enforces all provisions of 780 CMR, 521 CMR (Architectural Access Board) and any other State statutes, rules and regulations, and ordinances and bylaws, which empower the

building official. Explains, interprets and provides guidance regarding all applicable codes within area of responsibility to architects, engineers, contractors, developers and other interested parties.

Works with departments to review residential properties that pose a health safety or risk to the community and are abandoned. Undertakes activities associated with code, safety and health review of violations specifically on abandoned properties targeted by the Housing Task Force. Conducts an initial visual inspection of abandoned residential properties to identify the occupancy status and the nature and extent of health, safety or code violations.

At least five years of experience in the supervision of building construction or design; or a four-year degree in a field related to building construction or design; or an Associate's degree in a field related to building construction or design; or any combination of education and experience, which would confer equivalent knowledge and ability as determined by the BBRS. In addition, such persons shall have had general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe egress; as well as a general essential for safety, comfort and convenience of the occupants of a building or structure. Possession of a valid Massachusetts driver's license and good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For complete job description and application instructions, visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov). Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

**Account Clerk – City of New Bedford Traffic Department**

**PAY: \$15.46 – \$20.92/hr**

Maintains Traffic Commission accounts and payroll; collects parking tickets, fees and fines. Performs clerical work required in the maintenance of all types of accounts and financial records. Performs clerical work of ordinary difficulty, applies basic accounting principles in maintaining financial accounts and records; prepares and verifies accuracy of bills; checks bills against purchase orders; prepares summaries of expenditures and balances in appropriations; prepares payrolls; makes general ledger entries; accounts for receipt and disbursement of cash transactions and cash accounts; reconciles cash books and bank statements; operates adding machines and simple calculators in connection with this work.

Graduation from high school or GED equivalent. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

## **Director of Facilities & Fleet – City of New Bedford**

**PAY: \$88,642 – \$110,811**

- \* Directs and administers all activities of the Facilities and Fleet Management Department.
- \* Oversees maintenance and capital needs of City buildings and fleet.
- \* Delegates various responsibilities to capable and competent subordinates that will ensure a positive outcome.
- \* Manages the budget using responsible and sound fiscal practices.
- \* Makes decisions regarding City owned assets in the best interest of the stakeholders while protecting assets and their

value

within the limits of the budget.

- \* Monitors all leases of City owned property, unless under the custody and control of another department. Ensures that all lease conditions are being met.

- \* Allocates resources to satisfy the maintenance and capital needs of approximately 90 City buildings.

- \* Investigates advanced methods and technologies of accomplishing tasks that will result in greater efficiency.

Technical Degree in engineering, building trades, public administration, facility management, or a related field. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979- 1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

## **Environmental Enforcement Inspector – City of New Bedford**

**PAY: \$15.80hr – \$21.52hr**

Conducts inspections, investigations and communication/outreach activities throughout the City to ensure compliance with all City, State and Federal requirements.

Assists with implementation of meter program, backflow prevention device testing and sewer deduct meter inspection program. Ensures customer compliance with City Ordinances, as well as any State and/or Federal regulations.

Issues Violation Notices to achieve compliance with regulations. Initiates litigation against parties who fail to

comply with departmental notices.

Responsible for maintaining organized documentation and record keeping of Water Division programs. Assists with data management of Water Division, including but not limited to, digitization of existing records, distribution system maintenance and repair records, and the City's data management program.

Graduation from high school or GED equivalent. Must possess excellent verbal and written communication skills. Possession of a Backflow Prevention Device Testing/Inspection license and proficiency in digital data management preferred. Possession of a valid Massachusetts driver's license and good driving record.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

### **Environmental Project Manager – City of New Bedford**

**PAY: \$70,599 – \$88,257**

Manages contaminated site projects at City properties. Coordinates with environmental consultants and engages in community outreach. Interfaces with the public to address concerns regarding impacted properties. Coordinates contaminated site assessment and cleanup activities. Integrates the efforts of consultants and City staff to ensure that environmental projects are conducted efficiently and cost effectively.

Represents the City's Environmental Stewardship Department in regulatory, academic, and legal fora. Attends meetings with regulators, presents projects and results at conferences and

participates in environmental research conducted in New Bedford. Assists with environmental litigation.

Bachelor's Degree in engineering, geology, environmental studies or a related discipline. At least four (4) years of experience in the engineering, geology, environmental studies, or related subject or any equivalent combination of education and experience. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov). Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

### **Diesel Engine Repairman – City of New Bedford**

**PAY: \$15.42hr – \$23.00hr**

Performs various types of skilled repairs on all types of diesel equipment in use by the City to determine repair costs, maintenance work in the area of electrical, fuel, ejectors, and ignition problems. Disassembles, overhauls, removes and replaces all types of engines. Assembles and disassembles transmissions. Knowledge of various hydraulic systems, clutch replacements and components. Performs track replacements and various components, brake jobs, and other miscellaneous maintenance tasks requested. Works on emergency vehicles. Performs all preventative maintenance and any related work. Ability to write detailed reports and estimate repair costs.

Graduation from a high school or GED equivalent preferred. Must have at least three years of full-time paid experience in the field of repairing diesel equipment, knowledge of job hazards, handling of equipment, special tools and test equipment. Possession of a valid Massachusetts driver's license. Possession of Class B CDL or the ability to obtain

one within six months of hire. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO New Bedford has a residency requirement.

### **Water Treatment Plant Operator – City of New Bedford**

**PAY: \$23.00hr**

Performs a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of treatment facilities and systems.

Adjusts equipment, as indicated, to regulate the flow of water and control the amount of treatment chemicals added; must assist with maintenance programs throughout the treatment plant, watershed and distribution system.

Accurately records plant data and makes associated computations as necessary, as well as maintains operation logs; maintains optimum process control via sampling, laboratory testing, and machinery and equipment inspections and adjustments.

Adheres to specific weekly schedule of responsibilities including chemical and preventative maintenance; assume responsibility of handling chemicals in a safe and efficient manner.

Exhibits good attitude expected of employees in a health-related field; assumes responsibility for maintaining the plant in a clean and orderly fashion.

Must assume responsibility for plant operations when on duty.

Graduation from high school or GED equivalent, supplemented by four years' experience as an attendant of a water/wastewater facility required. Possession of a Grade III Drinking Water Operator license. Possession of a valid Massachusetts driver's license with good driving record. Must have a telephone and own transportation. This employee is subject to twenty-four hour call.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 314, 508-979-1444. Applications will be accepted until a suitable candidate is found. EE0

New Bedford has a residency requirement.

### **Building Custodian – City of New Bedford**

**PAY: \$13.71hr-\$18.04hr**

Provides custodial and minor maintenance functions for municipal buildings. Cleans, dusts, sweeps, buffs and washes floors; washes windows; changes light bulbs; polices grounds; sweeps sidewalks; mows lawns; removes snow and ice; maintains custodial equipment; empties waste receptacles; operates low pressure heating and ventilating systems; orders custodial supplies; makes minor repairs to buildings, facilities, equipment, and heating, lighting, ventilation, and plumbing systems; performs related work in all assigned areas as required. Moves and sets up furniture and equipment.

Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For more information please visit: [www.newbedford-ma.gov](http://www.newbedford-ma.gov).



## **Garage Attendant – City of New Bedford**

**PAY: \$13.99hr – \$18.51hr**

Maintains and performs minor repairs of all City vehicles. Road calls for flat tires, dead batteries and lockouts. Pumps gas and diesel fuel into cars, trucks and other municipal vehicles; records fuel and other parts and supplies used, picks up parts and supplies; performs minor repairs, changes light bulbs, basic fluid checks, etc.; cleans and washes vehicles, maintains cleanliness of work area.

Must have valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Interested in applying? See full details and how to apply [here](#).

## **Water System Maintenance Worker – City of New Bedford**

**PAY: \$13.99hr – \$18.51hr**

### **RESPONSIBILITIES:**

Taps water mains 4" to 48" in size with a small taping machine from  $\frac{3}{4}$ " to 2"; repairs hydrants, gate valves. Performs other work in connection with the maintenance, construction, and repairs of the distribution, collection (and Highway System.) Installs water meters, operates gate valves, and service shutoffs. Capable of reading service cards, gate and hydrant location books and plans. Performs semi-skilled manual work in

the construction, operation and maintenance of distribution and collection systems, including work on reservoirs treatment plants, pump stations and water gates. Cuts, lays and caulks water pipes using machine or hand tools forcing sealing compound into joints to make them watertight; pumps water from trenches; digs, braces and backfills excavations for the purpose of locating pipe leaks or preparing areas for laying pipes. Replaces worn and broken parts in distribution and collection systems. Operates motor equipment.

**DESIRED MINIMUM QUALIFICATIONS:**

- \* Education and Experience: Graduation from a high school or GED equivalent preferred.
- \* Requires one year of prior experience.
- \* Necessary Knowledge, Skills and Abilities: Must be able to work with hydrants, water gates,
- \* valves and collection system related equipment

**SPECIAL REQUIREMENTS:**

Must possess a valid Massachusetts driver's license with a good driving record. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013. Subject to call seven days a week/twenty four hours a day for emergency work. This position is deemed essential personnel and must report for duty during emergency situations.

**TOOLS AND EQUIPMENT USED:**

Performs semi-skilled manual work using taping machines; various digging devices.

**PHYSICAL DEMANDS:**

- \* The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- \* Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- \* Duties require frequent and extended periods of outside

work, subject to all weather conditions and extremes; walking, standing, climbing, and frequent periods requiring sustained uncomfortable physical positions; regular and sustained periods of strenuous physical exertion, requiring the ability to lift, carry and position heavy objects utilizing proper body mechanics and techniques.

\* Operation of equipment that causes loud noise levels and high vibrations; may require the exercise of caution when operating equipment or handling chemicals or other toxic materials; utilization of proper sanitary precautions when handling trash, garbage and other potential hazards.

#### **WORK ENVIRONMENT:**

Works outdoors in all types of situations and weather conditions. Works with water and sewage.

#### **SELECTION GUIDELINES:**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

### **Parking Supervisor – City of New Bedford**

**PAY: \$14.31-\$17.88/hr**

Enforces parking regulations and restrictions. Receives daily assignments, which determine assigned area of responsibilities. Obtains information from the supervisor, or designee, requiring special attention. Patrols particular assigned areas at the supervisor's discretion. Check for any and all parking violations, including, but not limited to:

expired meters, parking abusers, expired stickers/registration plates, "No Parking" areas, loading zones, time zones, fire hydrants, driveways, handicap parking and handicap ramps.

High school graduate or GED equivalent. Ability to read and write English. Ability to reference codes for specific violations. Possession of valid Massachusetts driver's license with a good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

### **Sr Systems Analyst – New Bedford Police**

**PAY: \$73,731 – \$92,170**

Manages all Police computer network, servers and equipment; installs and maintains department computers, printers, servers, cameras and radio equipment. Monitors and troubleshoot end user problems with software, hardware and network. Maintains a variety of Microsoft based databases and data in department storage.

Performs ongoing review of existing systems' software and hardware, and researches and quotes new software, hardware and equipment to serve the needs of the department.

Oversees upgrades to 911 systems. Oversees and develops camera and video surveillance technology and analysis of emerging technology.

Investigates and resolves computer software problems of users; talks to users to learn procedures followed and source of

error; answers questions, applying knowledge of computer software and procedures; researches problem and finds solution.

May be required to work nights and weekends as needed to complete project tasks or handle emergencies as they arise.

Bachelor's Degree in computer science or a related discipline. At least three years of experience in computer science, computer programming, software or related work experience. Any equivalent combination of education and experience.

Considerable knowledge of local area networks, Windows Server 2008, SQL Server 2005 & higher, vmware Virtualization, Active Directory, PowerShell, TCP/IP, SMTP, SNMP, DNS, DHCP, HTTP, FTP, Cloud Computing, Exchange 2010, SAN Storage, McAfee virus, Tyler Technologies, IMC Software, MUNIS Software and in surveillance camera technologies.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or email the Personnel Dept. at [personnel@newbedford-ma.gov](mailto:personnel@newbedford-ma.gov). Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

## **Waste Reduction Assistant – Greater New Bedford Regional Refuse Management**

### **JOB DESCRIPTION**

*Position:* Waste Reduction Assistant

*Classification:* Non-Exempt

*Reports To:* Waste Reduction Coordinator

*Salary:* \$13.00 per hour (part-time; approximately 15 (not to exceed 19) hours per week; no benefits

### **Essential Job Functions:**

- Assist Waste Reduction Coordinator and Assistant Waste Reduction Coordinator on waste reduction efforts in New

Bedford & Dartmouth.

- Responsibilities include answering incoming phone calls, returning phone calls from voicemail messages, educating the general public in person, distributing flyers, posting on social media, data entry in Excel, and assisting in the office.
- Has frequent contact with residents.
- Occasionally delivers recycling carts and bins to City buildings and businesses using a District pick-up truck and helps with errands.
- Assist with office work (e.g. copying and mailings).
- Work on special projects relating to waste reduction programs.
- Works flexible hours including some weekends.

### **Job Knowledge/ Skills**

- Personal commitment to waste reduction
- Knowledge of New Bedford and Dartmouth waste reduction programs.
- Ability to communicate effectively orally and in writing.
- Ability to maintain accurate records; attention to detail is important.
- Skilled in operation of computer (including Microsoft Office software and performing Internet searches), telephone, photocopier, and fax machine.
- Proficiency or ability to become proficient in the use social media including Facebook, Twitter, and Instagram.
- Must possess a valid Massachusetts motor vehicle operator's license and have a good driving record.
- Must have neat handwriting.

### **Required Level of Education and Experience**

- High school diploma. At least one year experience in an office setting and experience speaking with the public is desirable.
- Knowledge of Spanish or Portuguese is desirable.

### **Physical and Mental Demands:**

- Occasionally moves items weighing up to 30 pounds from one

location to another; Frequently moves about outside over uneven terrain (sometimes in adverse weather), inside District buildings, and to and from events, meetings, appointments, neighborhoods and facilities in different locations;

- Frequently must be able to remain seated in an office or stand or walk for up to 3 hours; Must be able to listen to and clearly communicate verbally and in writing with employees and the public; Must have eyesight and hearing at or correctable to normal ranges; Ability to operate a keyboard at an efficient speed.

### **How to apply:**

Applicants must submit a completed, signed application to be considered. Employment Application.

Submit the application, along with any other supporting information (such as a resume) to:

*Greater New Bedford Regional Refuse Management District  
300 Samuel Barnet Blvd  
New Bedford, MA 02745*

or by email to: [lferreira@gnbrmdistrict.org](mailto:lferreira@gnbrmdistrict.org)

### **Seasonal Building Custodian – City of New Bedford**

**PAY: \$13.71/hr.**

Provides custodial and minor maintenance functions for municipal buildings. Performs custodial duties. Cleans, dusts, sweeps, buffs and washes floors; washes windows; changes light bulbs; polices grounds; sweeps sidewalks; mows lawns; removes snow and ice; maintains custodial equipment; empties waste receptacles; operates low pressure ventilating systems; orders custodial supplies; makes minor repairs to buildings, facilities, equipment, lighting, ventilation and plumbing systems. Operates pick-up trucks, dump trucks, and panel trucks with a rated capacity of three tons or under, and passenger automobiles. Operates power equipment or tools

utilized by the department including, but not limited to, lawnmowers, weed whackers, leaf blowers, litter vacuums, hedge clippers, power pruners. Performs related work in all assigned areas as required. Moves and sets up furniture and equipment. Must be available on weekends.

High school graduate or GED equivalent preferred. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Interested in applying? See full details and how to apply [here](#).

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