

# The South Coast Hot Jobs List – November 18, 2018

Here are the Hot Jobs in the New Bedford area from the NewBedfordGuide.com jobs database, as of November 11, 2018. Click the right arrow to browse the next job. Want your job listed here? Contact [leo@newbedfordguide.com](mailto:leo@newbedfordguide.com).

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## Personal Advocate – Lifestream

At LifeStream, Inc. we firmly believe that our employees drive our success as an organization. If you are someone looking to make a difference in the lives of individuals with disabilities, we would love to have you on our team!

We are hiring full and part-time Personal Advocates (PA) to provide assistance to individuals we serve with daily living skills, including emotional and social support, in their homes and in the community.

No experience is required to qualify for these positions within the agency. You need a high school diploma or GED, a valid driver's license, access to a vehicle.

LifeStream, Inc. offers extremely generous benefits to our employees, including: health, dental, vision and life insurance, free short and long-term disability insurance, discounted gym memberships, 401k retirement savings plans, flexible spending accounts and tuition reimbursement and remission plans! Shift differentials are offered, dependent on the location, as well. We also offer our employees the opportunity to participate in seasonal farm share programs and company-sponsored activities and recognition events.

To apply, please visit our website at [lifestreaminc.com/careers](http://lifestreaminc.com/careers), where you can see a full list of

our current job openings. Schedules vary by location.

You can also stop in at 13 Welby Rd., New Bedford, MA 02745 for a walk-in interview on Tuesdays from 9am-11am or Fridays from 1:30pm-3:30pm. Any questions can be emailed to [hr@lifestreaminc.com](mailto:hr@lifestreaminc.com). A full job description is available upon interview.



# LifeStream

## **Dispatcher/Scheduler – CabTransportation**

*\$11-\$14 an hour, Part-time*

Cab Transportation LLC is looking for a Dispatcher/Scheduler who is both dynamic and flexible. The Individual must be reliable, self-motivated, detail oriented, have good communication skills, as well as be a problem solver who can think outside the box.

### **Responsibilities.**

- Driver dispatching/routing
- Strong driver management skills
- Strong customer service skills
- Scheduling
- Processing related paperwork
- The ability to work as a team member
- Experience is a plus.

This position is Part time 20-25 hours a week willing to train.

Interested in applying? See full details and how to apply [here](#)

## **Nursing Positions – CO-OP**

Cooperative Production, Inc. (CO-OP), a not-for-profit organization dedicated to assisting individuals with developmental and other disabilities in Southeastern Massachusetts is hosting an Employment Open House.

CO-OP representatives will be available on site to conduct interviews for residential direct care positions in the agency's fastest growing program assisting individuals with acquired brain injuries. Both full time and part-time positions are open on 2nd and 3rd shifts and starting at \$14.00 per hour. Relief and per diem positions are also available.

Nursing positions with CO-OP are also offered. The nurse shall administer, coordinate, and monitor all health care services for residential participants. In doing so, he/she shall establish and maintain appropriate relationships with families, other health care providers, pharmacists and residential providers. LPN's are needed for all shifts, both part-time and full-time. Sign-on nursing bonuses are available for new hires. Relief and per diem positions are also available.

To fill out an application online visit [www.co-op.cc](http://www.co-op.cc) or call 508-824-1717 x217.

### **Residential Direct Care Positions PT & FT, all shifts**

- Starting \$14/hr. upon MAP certification sponsored by CO-OP
- Relief/per diem also available

### **Nursing – LPN's**

- PT & FT, all shifts
- Starting \$25.73/hr.
- Sign-on bonus
- Relief/per diem also available

*CO-OP is a 501(c)3 not-for-profit organization in Southeastern*

*MA dedicated to assisting individuals with developmental and other disabilities. Go to [www.co-op.cc](http://www.co-op.cc), [facebook.com/CooperativeProduction/](https://facebook.com/CooperativeProduction/) for more information or to apply online.*

## **Overnight Stocker – Christmas Tree Shops andThat! (Dartmouth)** *Full-Time*

### **Description:**

Shipper position available at Reliable Truss and Components – a manufacturing division of National Lumber in New Bedford, MA. Prior experience with building material products and scheduling wide load deliveries preferred. Duties include coordinating shipments, assessing inventory needs, maintaining delivery paperwork, monitoring staff, and Epicor BisTrack software use. Sense of urgency, organization, and good communication skills required. This is a great opportunity to work in a nice team atmosphere. Full time / full benefits. Please reply with resume.

### **Qualifications:**

- Building materials products loading and shipping experience
- Good computer skills

### **Benefits:**

Medical, Dental, Vision, Life Insurance, Disability Insurance, Paid Vacation, Paid Sick Time, 401k, Uniform Allowance, Employee Discount, Tuition Reimbursement

### **Experience:**

- Building materials industry: 1 year (Required)
- Epicor BisTrack computer program: 1 year (Required)
- Shipping: 1 year (Required)

Interested in applying? See full details and how to apply [here](#).

## **Multiple Positions – Lloyds Deli & Pizza Hut Express**

Lloyds Deli & Pizza Hut Express are hiring for full and part-time associates for their new location at 207 Theodore Rice Blvd. in the New Bedford Industrial Park at New England Farms.

Founded in 1998, New England Farms finds the best locations, builds the best, cleanest facilities, and supports them with an exemplary staff delivering great brands. What sets us apart is our customer service. Join a great team and help open a brand new location from the ground up!

New England Farms offers gasoline and diesel, and a complete line of convenience store products at competitive prices. We firmly believe in a One Stop Shopping philosophy of offering customers quick access to grocery items, ATM's, lottery, coffee and quick meal options. You will always get the best customer service in the industry...Every Day, Every Customer, Every Location.

Want to be part of a growing team? A potential applicant should be reliable, dependable and honest. Cash handling and/or deli experience is a plus but not necessary. Salary will be determined based on experience.

To apply visit New England Farms online.

You can also send resumes to [tprattjr@ne-farms.com](mailto:tprattjr@ne-farms.com).

Please specify in the "Notes" section of the online application or in the email which location and position with which you are interested.

**Facebook:** [facebook.com/NewEnglandFarms/](https://facebook.com/NewEnglandFarms/)

**Website:** [ne-farms.com/](https://ne-farms.com/)

### **Retail Stock Associate – Bed Bath & Beyond**

Often times, people think that all retail positions are the same...and for the most part, they may be right! But when it comes to the merchandise we sell, the people that work for us and the scheduling flexibility we offer, we are definitely different! Our stores are very entrepreneurial and we have a

unique approach to customer service, we are TRULY a retail phenomenon.

As a Stock Associate, you will be responsible for exceeding our customers' evolving expectations by providing "best in class" customer service and a pleasant and fulfilling shopping experience. Successful candidates will be given the opportunity to offer our customers the widest range of quality housewares, home furnishings and much more! We offer associate discounts, flexible schedules, ongoing training, and the potential for advancement. The Stock Associate performs a wide range of tasks in the Receiving Department including checking in shipment, processing damages and completing daily stock replenishment. In this role you will interact with customers throughout the day and you will be expected move through multiple tasks while meeting productivity standards and sales goals.

**Key Responsibilities:**

- Engage customers in a courteous, helpful, and respectful manner, promptly and politely responds to customer inquiries and customer requests for support
- Receive and unloads store merchandise from third party vendors
- Verify product type, quality, and quantity against invoices to ensure accurate receipt of product
- Process merchandise by scanning items to verify receipt
- Inspect shipments for damages or defects and records discrepancies or damages
- Perform daily replenishment duties by pulling products from top stock windows and/or stockroom
- Process freight by verifying units received and unpacking and processing merchandise
- Transport merchandise from the stockroom onto the sales floor according to store merchandise plans and organize/rearrange merchandise as needed to execute stocking plans and presentation standards

- Process customer transactions through the register when required
- Perform additional duties as required including, but not limited to, stocking, freight processing, price changes and cart retrieval

**Education/Experience/Qualifications:**

- High School diploma or equivalent
- 0-1 years of retail experience desired
- Effective communication and customer service skills
- Readily adjusts schedule, tasks, and priorities when necessary to meet business needs

Interested in applying? See full details and how to apply [here](#).

**Licensed Practical Nurses – Lifestream**

At LifeStream, Inc. we firmly believe that our employees drive our success as an organization. Are you an LPN looking to have a direct impact on the lives of individuals with disabilities? If so, we would love to have you on our team!

We are hiring full and part-time Licensed Practical Nurses (LPNs) to help ensure that medical needs of the individuals we serve are met. Additionally, you have the opportunity to assist people with daily living skills, including emotional and social support, in their homes and in the community.



No experience is required to qualify for these positions within the agency. You need a current LPN license, a valid driver's license and access to a vehicle. LifeStream, Inc. offers extremely generous benefits to our employees, including: health, dental, vision, free short and long-term disability insurance and life insurance, discounted gym memberships, 401k retirement savings plans, flexible spending accounts and tuition reimbursement and remission plans! Shift differentials are offered, dependent on the location, as well. We also offer our employees the opportunity to participate in seasonal farm share programs and company-sponsored activities and recognition events.

To apply, please visit our website at [lifestreaminc.com/careers](http://lifestreaminc.com/careers), where you can see a full list of our current job openings. Schedules vary by location.

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# LifeStream

## **Inventory Clerk – Sid Wainer & Son**

*Full time, first shift*

### **Summary/Objective**

The inventory control team member maintains records of materials on hand and on order. This associate monitors reorder points and initiates action to replenish stock. Associate is also responsible for reconciling discrepancies and notifying supervisor of irregularities.

This is a 1st shift position based in New Bedford, MA.

### **Essential Duties and Responsibilities:**

- Performs cycle counts according to schedule, verifying inventory accuracy and identifying root cause of any discrepancies.
- Perform inventory adjustments and update the same in database.
- Respond to inquiries regarding products and inventories.
- Physically counts all product in facility in a thorough, precise manner.
- Records items approaching 90-day expiration period.
- Responsible for reporting counts and processing paperwork.
- Assists with other departments as needed to meet daily goals.

### **Required, Education and Experience:**

#### **Education**

- High school diploma or G.E.D. required

#### **Experience**

- 2+ years of inventory experience.
- Cycle counting experience preferred.
- Warehouse/distribution facility experience preferred.

### **Key Competencies**

1. Communication Proficiency.
2. Organizational Skills.
3. Problem Solving Skills.
4. Ability to Multitask.
5. Thoroughness.
6. Time Management.

### **Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; reach; climb and stoop, kneel, crouch or crawl. The employee must be able to work in tight and/or dim places, and be comfortable with heights. The employee must regularly lift and/or move objects up to 30 pounds, frequently lift and/or move objects up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

- Language Skills: Ability to read, write and speak fluently in English.
- Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form.
- Work Environment: Perishable warehouse can range from 28° to 60° Fahrenheit.

This is a full-time position. Days of work are Monday through Friday from 6:30AM-3:30PM (with mandatory OT and some weekends

as needed).

Interested in applying? See full details and how to apply [here](#).

## **Multiple Positions – New England Farms**

New England Farms is hiring for full and part-time associates for their new location at 207 Theodore Rice Blvd. in the New Bedford Industrial Park which includes the deli/Pizza Hut express.

Founded in 1998, New England Farms finds the best locations, builds the best, cleanest facilities, and supports them with an exemplary staff delivering great brands. What sets us apart is our customer service.

New England Farms offers gasoline and diesel, and a complete line of convenience store products at competitive prices. We firmly believe in a One Stop Shopping philosophy of offering customers quick access to grocery items, ATM's, lottery, coffee and quick meal options. You will always get the best customer service in the industry...**Every Day, Every Customer, Every Location.**

Want to be part of a growing team? A potential applicant should be reliable, dependable and honest. Cash handling and/or deli experience is a *plus* but not necessary. Salary will be determined based on experience.

To apply visit New England Farms online. You can also send resumes to [tprattjr@ne-farms.com](mailto:tprattjr@ne-farms.com). Please specify in the "Notes" section of the online application or in the email which location and position with which you are interested.

# **New England Farms**

68 S Main St

Assonet, Massachusetts

Phone: (508) 644-3332

*Monday-Sunday: 5:00am-11:00pm*

## **Store Locations:**

- Berkeley – 145 Myricks St
- Bourne – 356 MacArthur Blvd
- Leominster – 180 Central St.
- Middleboro- 447 Wareham St.
- New Bedford – 207 Theodore Rice Blvd.
- North Carver – 133 N. Main St
- Sagamore – 80 Cranberry Hwy
- South Carver – 303 Tremont St.

**Facebook:** [facebook.com/NewEnglandFarms/](https://facebook.com/NewEnglandFarms/)

**Website:** [ne-farms.com/](https://ne-farms.com/)

## **Confidential Secretary- Facilities Department – New Bedford Public Schools**

*Temporary*

The following is an opening for a Confidential Secretary at the Facilities Department. This is a TEMPORARY, GRANT-FUNDED position (November 2018 August 2019).

### **JOB GOALS:**

To assist in assuring the smooth and efficient operation of the Facilities Department. To complete the confidential work essential to the efficiency and effectiveness of the District. To contribute to effective public relations by prompt and courteous handling of all inquiries and visitors.

### **PERFORMANCE RESPONSIBILITIES:**

1. Performs confidential secretarial and clerical tasks.
2. Hold as confidential, all aspects of the job designated

confidential by the supervisor.

3. Maintain an efficient and well-organized electronic and paper data collection and filing systems, including confidential files.

4. Create forms, and compile and organize data and information necessary for the efficient operation of the office, the completion of required School, District and State data collections.

5. Work cooperatively with staff in other offices with the completion of large or time-sensitive projects or emergencies.

6. Answers and responds appropriately to inquiries regarding School/District policies, procedures, and/or requests for information.

7. Welcomes visitors and arranges for their comfort and screens callers in accordance with predetermined policy.

8. Assist supervisor and other stakeholders in budgetary process.

9. Work with internal and external stakeholders in regards to student, staff, and community needs.

10. All other duties as assigned by the designee.

#### QUALIFICATIONS:

1. At least three (3) years of office experience.

2. Respect for confidentiality of all information is essential.

3. Must demonstrate an ability to maintain a professional office atmosphere.

4. Must be self-motivated and flexible with an ability to set priorities and work with limited supervision.

5. Must demonstrate strong skills in both written and verbal communications.

6. Must be able to handle multiple tasks and pay strict attention to detail.

7. Must demonstrate an ability to effectively interact with staff, students and the community.

8. Must establish and maintain an effective working relationship with colleagues and supervisors based upon

respect and commitment.

9. Demonstration of a strong work ethic is essential.

10. Proficient in the use of Microsoft Office, MUNIS and Aspen. An independent willingness to upgrade skills as necessary is expected.

11. Excellent attendance is essential. TERMS OF EMPLOYMENT:  
This is a non-union position.

RATE: \$21.98/ hour

WORK YEAR: November 2018-August 2019

WORK DAY: 7:45 a.m. to 3:45 p.m. / 35 hours per week

START DATE: Immediately

The New Bedford Public Schools do not discriminate on account of age, race, color, sex, gender identity, gender expression, ancestry, religion, national origin, sexual orientation, military status, genetics, or disability that does not prohibit performance of essential job functions in employment for potential employees.

New Bedford Public Schools encourages people with multilingual skills, particularly in Cape Verdean Creole, Portuguese, and/or Spanish, to apply. Every available opportunity will be taken in order to assure that each applicant is selected on the basis of qualifications, merit and ability.

Interested in applying? See full details and how to apply [here](#).

### **Cashiers, Delivery Drivers, Cooks – Wings over New Bedford**

*Up to \$16/hr*

Wings Over New Bedford is in New Bedford MA. We are hiring in all positions full time and part-time. We are looking for individuals to come join our wings team. We offer flexible schedules. Drivers must have their own vehicles and insurance. Make up to +\$16/hr. Come down and apply at our location, 972 Kempton St New Bedford, MA 02740. Thank you! – WONB Management

**License:**

- Driver's License (Required)

Interested in applying? See full details and how to apply