

# The South Coast Hot Jobs List – 4 August, 2016



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The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will pull jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents** article.

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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of August 4, 2016.

### **01. Pharmacy Technician in Training- Certified – Rite Aid (New Bedford)**

As a Pharmacy Technician in Training, you are a vital part of our wellness store team responsible for assisting the Pharmacist and Pharmacy Manager in serving our customers/patients and maintaining the Pharmacy department. In order to be able to properly serve our patients and to assist the Pharmacist and Pharmacy Manager it is essential that you become properly certified to assume the position of a certified Pharmacy Technician. For full job details and application process [here](#).

### **02. Driver – Capeway Adult Day Health Center (New Bedford)**

A safe driving record (Those with higher than 0 points on

their driving record need not apply), knowledge of the Greater New Bedford area, ability to work and care for mentally and physically disabled participants, good communication skills. Full details and application process: [here](#).

### **03. Front Desk Clerk – Sandpiper Air (New Bedford)**

Responsibilities include, 1) customer service including but not limited to: answering phone, scheduling car rentals, hotel rooms and catering for customers, handling purchases and ringing up sales. 2) clerical duties including but not limited to: data entry, filing, supply ordering. This position REQUIRES Saturday hours. pay is \$12.50/hr with scheduled reviews. Possible 30 -34 hours per week. Please email resume. Customer interaction skills a MUST. For full job details and application process: [here](#).

### **04. Secretary II – Hawthorn Family Practice (North Dartmouth Area)**

According to established policies and procedures, the medical Secretary is responsible for scheduling, referral management, check-out, telephone triage, and general office functions. Depending upon location, may also be responsible for patient reception/registration. Refer to Receptionist Job Description if applicable. Performs in accordance with the facility's policies and procedures. Follows the facility's standards for ethical business conduct. Conducts self as a positive role model and team member. Participates in facility committees, meetings, in-services, and activities. For full job details and application process [here](#).

### **05. Rehab Aide – Meeting Street Schwartz Center (Dartmouth)**

Assists the therapists and therapy assistants in the comprehensive occupational, physical and/or speech/language therapy treatment implementation of referred individuals with the goal of achieving maximum function. Ensures that all equipment, items and rehab space is cleaned according to JCAHO standards. Full details and application process [here](#).

#### **06. Retail Staff – Game Stop (North Dartmouth)**

Working with direct or close supervision, the Guest Advisor delivers consistently outstanding guest service experiences based upon GameStop's competitive advantage: The Buy-Sell-Trade Model, part of GameStop's The Circle of Life. The Guest Advisor's passion for sharing the gaming experience with others is why guests choose GameStop for their entertainment needs. For full job details and application process [here](#).

#### **07. Intake Associate – Child & Family Services (New Bedford)**

Provide accurate information regarding clinic policy, procedures and treatment options when inquiries are made by potential new clients and community resources and services providers, act as the immediate liaison between all clients, clinic visitors and clinic staff, print daily schedule and verify private insurance, maintain accurate information on all clients in the clinic in the database, including demographics, history or service and insurance data, in addition to treatment status. Full job description can be found: [here](#).

#### **08. Barista and Cashier – The Green Bean (New Bedford)**

Greets all customers with fast, friendly, personalized service and develops a rapport with our customers by learning their names, favorite drinks and food items, describe menu items or specials to all customers or suggest products that might appeal to them, receive and process customer payments, bring kitchen orders to and from the kitchen to the customers, prepares and serves hot or cold beverages, such as coffee, espresso drinks, teas, smoothies or fresh juice. For full job details and application process [here](#).

#### **09. Storage Center Manager – U-Haul Storage Facilities (New Bedford)**

Profitably manage a U-Haul independent storage location and oversee all aspects of storage transactions, customer service, rentals, record-keeping and security. Position requires a valid driver's license and maintain a good driving record to operate motor vehicles with both types of transmission

(automatic or standard). For full job details and application process **here**.

#### **10. Host – Part-time – Olive Garden (North Dartmouth)**

Demonstrating genuine hospitality and setting the stage for an exceptional dining experience by making every single guest feel welcome at the door. Engaging in friendly conversation as you seat guests in a timely fashion, introducing guests to their server, managing restaurant waiting list during high volume to accurately set guest expectations. Full details and application process **here**.

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