

Southcoast HOT JOBS – March 9th, 2021

Here are the Hot Jobs in the New Bedford area from the NewBedfordGuide.com jobs database, as of March 9th, 2021. Click the right arrow to browse the next job. Want your job listed here? Contact leo@newbedfordguide.com.



“Why go to work in the real world this summer when you can be on Martha’s Vineyard?”

Front desk general manager position for both the **Dockside Inn and the Oak Bluffs Land and Wharf Tour company**. They will share duties with both companies and will be paid between \$900-\$1100 for a 40 hour commitment per week. **Applicants DO NOT need prior experience in the hotel or hospitality field to apply.**

The job comes with a subsidized 1 bedroom apartment for \$900/Mo with all furnishing, cable, internet and laundry

service. It has a full kitchen, private bath and living room dining area. The apartment is located at the Dockside Inn which is less than 100 yards from the nearest beach.

The Job commitment is from April 15-November 1.

Duties include running the daily operations of a boutique hotel and all required duties as well as our sister tour company. This Job is perfect for a recent graduate to get their feet wet in the hospitality business.

Job applicants should email their resume to:
DocksideJVT@gmail.com
<http://www.vineyardinns.com/>





Leader in
Social Justice

JRI is hiring for FULL TIME Direct care workers for The Lindencroft Program and offering up to a \$1000 bonus with additional incentives for bi-lingual speakers

APPLY HERE: <http://indeedhi.re/36GYI6m>

The Lindencroft Program is part of the Caring Together network of providers. It is a 15 bed intensive group home for females ages 12 – 18. Youth at Lindencroft have complex mental health, medical, cognitive, and behavioral challenges. Many of the youths have families struggling with a range of issues including substance abuse, domestic violence and mental health concerns, as well as economic stressors. Some youth have family actively engaged and others will be without an identified family resource or life-long connection.

Job Description:

The Lindencroft Residential Department seeks a Direct Care Worker who can embody and uphold our values on a daily basis. This person must love working with adolescent-aged children, be energetic, positive, disciplined, have excellent boundaries and will thrive in a fast-paced environment. The Direct Care Worker we are seeking will take pride in working with a team who strives to make everyday a little bit better for our group of teens.

We are offering bonuses for new employees! \$500 at 3 months and \$500 at 6 months of successful employment! We also offer a \$500 bilingual bonus for anyone that speaks, reads and writes in a different language other than English!

Responsibilities:

- Support all efforts to ensure the safety and well-being of students by providing verbal and physical interventions to provide a safe living environment.
- Be a positive role model by building rapports with our students.
- Follow all regulations and policies and be able to work with a team.

Requirements:

- Bachelor's Degree in related field preferred; High School Diploma required
- Residential program or mental health program experience preferred; experience working with specialized populations of adolescents preferred.
- Meet programs background and driving record check requirements
- Maintains valid driver's license as transporting students is required.
- Available to work evenings, holidays, weekend shifts as required.
- Able to work alone in an unsupervised environment
- Must be 21 years of age
- Bilingual a plus!

Offer includes: Access to our excellent Blue Cross medical and Delta Dental benefits, 401K matched up to \$800 a year, tuition reimbursement up to \$4000 per year, pension after 5 years of employment, generous paid time off up to 19 days for full time employees in your first year and much more! **Apply here:** <http://indeedhi.re/36GYI6m>



Lifestream, Inc. is hiring for multiple positions and offering \$750 to \$1000 bonuses for new hires!

At LifeStream, Inc. we firmly believe that our employees drive our success as an organization. Are you an LPN looking to have a direct impact on the lives of individuals with disabilities? If so, we would love to have you on our team! We are also hiring for the following positions: CNA, RN, Personal Advocates, Home Health Aides and a House Manager. Full time, part time and per diem shifts are available. **Apply online here:** <http://www.lifestreaminc.com/careers/>

We are hiring full and part-time Licensed Practical Nurses (LPNs) to help ensure that medical needs of the individuals we serve are met. Additionally, you have the opportunity to assist people with daily living skills, including emotional and social support, in their homes and in the community.



**NOW HIRING LICENSED
PRACTICAL NURSES**

 **LifeStream**
APPLY TODAY

No experience is required to qualify for these positions within the agency. You need a current LPN license, a valid driver's license and access to a vehicle. **LifeStream, Inc. offers extremely generous benefits to our employees, including: health, dental, vision, free short and long-term disability insurance and life insurance, discounted gym memberships, 401k retirement savings plans, flexible spending accounts and tuition reimbursement and remission plans!** Shift differentials are offered, dependent on the location, as well. We also offer our employees the opportunity to participate in seasonal farm share programs and company-sponsored activities and recognition events.

To apply, please visit our website at <http://www.lifestreaminc.com/careers/> where you can see a full list of our current job openings. Schedules vary by location.

If you are interested in applying for a job with us, please note all positions require:

High School diploma or GED

Valid driver's license

Use of personal vehicle for work purposes

Ability to physically assist people



LifeStream



Now Hiring in Fairhaven

Bask, Inc.

Medical Marijuana Dispensary seeks candidates for Full-Time and Part-Time Dispensary Retail Sales Associates. The successful candidates will possess outstanding retail sales and customer service skills, a constant desire for self-improvement, enthusiasm, and accuracy/attention to detail. Main responsibilities include: interacting with, educating, and advising patients face-to-face and by phone; and an ability to explain the potential benefits of each various type and strain of medical marijuana to include methods of use; handling cash and debit card transactions and point of sale systems operations; and maintaining a clean, safe, and welcoming facility.

Previous retail experience and/or customer service experience preferred. Must be dependable, punctual, honest, and trustworthy. **Must be at least 21, have reliable**

transportation, and pass criminal background check. NO phone calls or in-person applications. Please submit your resume via email to: info@cometobask.com

Schedule: Our dispensary is opened 7 days per week, 10 AM to 6 PM, so we offer a variety of shifts. Weekend availability is required.

Job Types: Full-time, Part-time

Pay: From \$14.00 per hour

Please submit your resume to: info@cometobask.com



Steppingstone Inc. is seeking qualified candidates for several positions throughout their organization. All of these jobs are based in either the New Bedford or Fall River area. Scroll down for a full description of each job, salary and requirements. All full-time employees are eligible for benefits (PTO, medical, dental and employer paid benefits), part-time employees are eligible for partial benefits depending on hours worked.

- Clinician (Bi-Lingual/ Spanish Speaking)- New Bedford
- Driver/Maintenance Worker – New Bedford

- Direct Care Staff – New Bedford & Fall River
- Counselor – Fall River
- Clinical Supervisor – Fall River

Interested? Apply online: **EMPLOYMENT OPPORTUNITIES** or you can also email your resume to: srekowski@steppingstoneinc.org
Applicants that require accommodation on the job application process, please contact 508-674-2788 extension 11103

Clinician (Bi-Lingual/ Spanish Speaking):
(\$50,000-\$60,000/year)

Position Specific Duties

- § Conduct screening and intake interviews to determine consumer eligibility for services.
- § Perform consumer orientation on program services and requirements.
- § Conduct confidential, quality assessments that are gender and culturally responsive and trauma informed.
- § Develop, implement, and monitor an individualized treatment/service plan with each assigned consumer using collaborative information from all sources to develop short and long term goals.
- § Possess knowledge of effective treatment practices such as cognitive therapy, motivational interviewing and trauma-informed techniques and Integrated Treatment in individual, group and family sessions.
- § Meet, collaborate and coordinate services with probation/parole, employment and educational agencies, Department of Children and Families (DCF), human services providers, medical and primary care, clinical mental/behavioral health, and family/social support.
- § Link consumers to services provided by community-based organizations such as peer support groups, legal services, nutritional counseling, HIV rapid-retesting and Hepatitis B and C testing and other sexually transmitted infections.
- § Assist consumers with enrolling in health insurance,

Medicaid and other benefits such as SNAP, SSI/SSDI and TANF.

- § Provide consumer education in finances, housing stability, behavioral and primary health, life skills and all aspects of addiction and related life domains.
- § Provide crisis intervention by assessing severity of the episode, de-escalating the consumer, referring to emergency response team as needed, and developing a safety plan to assist in resolving the crisis.
- § Develop and coordinate discharge planning with consumer, family, housing, and other community providers.
- § Maintain an ongoing awareness of consumer's mental status, adding additional services to maintain a therapeutic level of care as needs change.
- § Ability to climb three flights of stairs to deal with emergencies.
- § Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical, etc.

QUALIFICATION REQUIREMENTS: The Clinician must perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The qualifications listed below are representative of the knowledge/skill and/or ability required.

- § Master's degree social work, mental health, counseling or other related field preferred.
- § Licensed LMHC/LICSW/CADAC/LADC.
- § Minimum of three years counseling in the field of drug or alcohol abuse rehabilitation, mental health or other related field.
- § Requires CPR certification every two years.
- § Good working knowledge of computers and electronic health records.
- § Requires valid driver's license due to business-related travel.
- § Must be fluent in Spanish.

Driver/Maintenance Worker:

(\$15-16/hour)

Position Specific Duties

- § Organize customer transportation schedules.
- § Interact with customers in a professional matter according to the ethical standards.
- § Delivering and picking up administrative documents, and or other items.
- § Maintain vehicles in a clean, workable and safe condition at all times.
- § Provide regular routine maintenance checks to vehicles including monitoring of Massachusetts State inspections of vehicles.
- § Arrange vehicle repairs when necessary.
- § Ensure the vehicles have sufficient gas and are always ready for use.
- § Supervise customers when in transport reporting any incidents.
- § Updating daily mileage records.
- § Perform minor carpentry, plumbing and electrical work along with routine maintenance.
- § Perform snow removal and other activities as required or needed.
- § Perform landscaping and routine yard maintenance.
- § Observe all health and safety requirements.
- § Ability to climb three flights of stairs to deal with emergencies.
- § Ability to respond to emergencies by placing calls to Fire, Rescue, Police, and Medical etc.

QUALIFICATION REQUIREMENTS: The Driver/Maintenance Worker must perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The qualifications listed below are representative of the knowledge/skill and/or ability required.

- § High School or General Education Diploma (GED) preferred.

- § Minimum of one-year driving experience in a similar or related position required.
- § Excellent time management skills.
- § Ability to lift fifty pounds.
- § Requires valid driver's license due to business-related travel.

Direct Care Staff:

(\$13.75- \$14.75/hour)

Position Specific Duties

- § Supervise consumers during the shift, including conducting hourly rounds.
- § Monitor Consumers to ensure they are compliant with program guidelines.
- § Ability to count, document and observe consumers taking various prescription drugs.
- § Collect, prepare and supervise drug screenings as well as administer breathalyzer as needed.
- § Observe and identify consumer concerns and communicate with the clinical team.
- § Ability to climb three flights of stairs to conduct rounds on an hourly basis and deal with emergencies.
- § Ability to walk outside to tour the grounds and ensure the safety of consumers.
- § Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical etc.

QUALIFICATION REQUIREMENTS: The Direct Care I staff must perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The qualifications listed below are representative of the knowledge/skill and/or ability required.

- § High School or General Education Diploma (GED) preferred.
- § General knowledge of the homeless and those affected by Substance Use Disorder.

- § Demonstrated ability to maintain previous employment.
- § Requires CPR certification every two years.
- § Good working knowledge of computers, electronic health records and data collection.
- § May require valid driver's license due to business-related travel.

Counselor:

(\$15-\$16.50/hour

Position Specific Duties

- § Conduct screening and intake interviews to determine consumer eligibility for services.
- § Provide consumer orientation on program services and requirements.
- § Conduct confidential, quality assessments that are gender and culturally responsive and trauma informed.
- § Develop, implement, and monitor an individualized treatment/service plan with each assigned consumer using collaborative information from all sources to develop short and long term goals.
- § Possess knowledge effective treatment modalities such as cognitive therapy, motivational interviewing and trauma informed techniques and Integrated Treatment in individual, group and family sessions.
- § Meet, collaborate and coordinate services with probation/parole, employment and educational agencies, Department of Children and Families (DCF), human services providers, medical and primary care, clinical mental/behavioral health, and family/social support.
- § Link consumers to services provided by community-based organizations such as peer support groups, legal services, nutritional counseling, and HIV rapid retesting and Hepatitis B and C testing and other sexually transmitted infections.
- § Assist consumers with enrollment to obtain health insurance, Medicaid, and other benefits such as SNAP, SSI/SSDI and TANF.
- § Provide consumer education in finances, housing stability,

behavioral and primary health, life skills and all aspects of addiction and related life domains.

§ Provide crisis intervention by assessing severity of the episode, de-escalating the consumer, referring to emergency response team as needed, and developing a safety plan to assist in resolving the crisis.

§ Assist with resume writing, interview skills, employment search and enrollment into employment/educational programs.

§ Develop and coordinate discharge planning with consumer, family, housing, and other community providers.

§ Collect, prepare and supervise drug screenings as well as administer breathalyzer as needed.

§ Maintain an ongoing awareness of consumer's mental health status adding services to maintain a therapeutic level of care as needs change.

§ Ability to count, document and observe consumers taking various prescription drugs.

§ Ability to climb three flights of stairs to conduct rounds on an hourly basis and deal with emergencies.

§ Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical, etc.

QUALIFICATION REQUIREMENTS: The Counselor must perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The qualifications listed below are representative of the knowledge/skill and/or ability required.

§ Bachelor's degree in behavioral sciences from an accredited college or university preferred or is a licensed (LADC)/certified (CADAC) drug counselor or is the process of obtaining licensure or minimum of two years' work experience providing services to those affected by substance use disorders.

§ Requires CPR certification every two years.

§ Good working knowledge of computers, electronic health records and data collection.

§ Requires valid driver's license due to business-related travel may be required.

Clinical Supervisor:

(\$58,000 to \$68,000 annually)

Position Specific Duties

Conduct regularly scheduled staff meetings, in-service training and supervision with assigned personnel.

Attends relevant professional development conferences and make presentations to staff.

§ Responsible for the fiscal budget, invoicing services, and electronic health record data oversight.

§ Perform direct counseling services when necessary.

§ Conduct confidential, quality assessments that are gender and culturally responsive and trauma informed.

§ Oversee clinical reviews to monitor consumer progress.

§ Provide individual, family and group therapy when need arises.

§ Ensure compliance, accuracy and quality of clinical documentation.

§ Prepare monthly quarterly reports on delivery of services and expenditures.

§ Knowledge of all funding sources and related scope of services and requirements.

§ Provide ongoing consultations and crisis intervention.

§ Constructively utilize formal and informal customer comments to evaluate and improve effectiveness in providing services. Ensures standards of confidentiality in handling records, collaboration with other providers, and internal communication.

§ Participate in various outside meetings to coordinate and benefit program services.

§ Ensure compliance with regulatory and licensing standards.

§ Ability to count, document and observe consumers taking various prescription drugs.

§ Ability to climb three flights of stairs to conduct rounds

on an hourly basis and deal with emergencies.

§ Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical, etc.

QUALIFICATION REQUIREMENTS: The Clinical Supervisor must perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The qualifications listed below are representative of the knowledge/skill and/or ability required.

§ Master's degree social work, psychology, mental health, counseling or other related field.

§ Licensed LMHC/LICSW.

§ Minimum of five years counseling in the field of drug or alcohol abuse rehabilitation, mental health or other related field.

§ Minimum of three years' experience in leadership and management.

§ Ability to incorporate regulatory standards into clinical practice to ensure compliance.

§ Requires CPR certification every two years.

§ Good working knowledge of computers, electronic health records and data collection

§ Requires valid driver's license due to business-related travel.

Interested? Apply online: **EMPLOYMENT OPPORTUNITIES** or you can also email your resume to: srekowski@steppingstoneinc.org . Applicants that require accommodation on the job application process, please contact 508-674-2788 extension 11103

LifeStream has an exciting opportunity for an RN looking for a rewarding career in Health Care Education as an RN Health Care Trainer with great benefits and a M-F 8am-4pm schedule with no on-call responsibilities!

The RN Health Care Trainer will initiate the academics and

clinical components of Nurse Aide Training(NAT), the Medication Administration Program (MAP) Training and other health care training programs offered at Lifestream's Private Occupational School. This RN will be an essential part of Lifestream's Nursing team and will assist in coordinating the MAP implementation across the Organization.

Interested candidates can apply at www.lifestreaminc.com/careers or email a cover letter and resume to: hr@lifestreaminc.com

At LifeStream, we provide employees an opportunity to make a difference in the lives of others, as well as their own. The commitment and dedication on the part of our employees is integral to LifeStream's success.



Little People's College, a dynamic and rewarding place to work is seeking a highly qualified individual to serve as a Family Support Specialist at our Corporate office. The Family Support

Specialist will serve in a vitally important role as the liaison between the EEC and the families who attend Little People's College. **To apply, please email your resume and cover letter detailing how your experience and interest is a match for this specific position to assisthr@littlepeoples.net**

Purpose: This position is responsible for the admission and registration of incoming families with Child Care Financial assistance through child care subsidy programs.

Responsibilities: Reporting to the Director of Subsidized Child Care specific responsibilities of the Family Support Specialist include, but may not be limited to:

- Ensures all required parent information is received and processed.
- Process and maintain all necessary information regarding eligibility for families in a confidential manner following the regulatory guidance provided by EEC.
- Effectively communicate with parents; in person, over the phone, email and by mail to ensure families are meeting their individual due date requirements.
- Keep program records accurate and up-to -date and document all contacts and services provided for each family.
- Prepare various reports and other written materials related to the program.
- Authorize child care subsidies and extensions in accordance with the policies and procedures provided by EEC.
- Remain updated on EEC regulations, mandated reporting and other pertinent EEC rules and regulations and related documents governing parent eligibility.
- Perform clerical duties such as managing paperwork, handling data entry, engaging with internal and external contacts regarding parent eligibility.
- Other duties, as assigned.

Position Requirements: Qualified candidates will ideally have:

- Excellent verbal and customer service skills in- person and over the phone (discretion, patience and etiquette), as well as demonstrated ability to adjust communication style for various audiences.
- Excellent interpersonal skills including demonstrated ability to constructively manage conflict and ability to respond clearly and effectively to inquiries
- Excellent written communication skills, including proper use of grammar, punctuation, and spelling with the ability to proofread.
- Demonstrated experience working with a variety of individuals from diverse backgrounds and income levels, and a demonstrated commitment to diversity, cultural relevancy, and inclusion.
- Ability to work effectively as part of a team or independently, as tasks require.
- Ability to learn and follow procedures quickly.
- Ability to work under deadlines, work on several tasks simultaneously, and organize and prioritize work quickly in response to changing needs.
- Critical thinking and analytical skills.
- Experience with data entry and data management systems.
- Ability to be both fast and accurate in a high-volume setting.
- Strong attention to detail and commitment to accuracy.
- Knowledge and experience working with MS Office, with proficient Excel skills.
- Excellent organizational and prioritization skills.
- Basic math skills
- Bilingual in Spanish is a MUST

Salary is competitive and commensurate with experience.

LPC's benefit package includes low cost affordable health insurance, dental insurance plans for employees, paid time off in addition to 9 paid holidays, and a 401k retirement plan with company match, life insurance, and short and long term disability.

To apply, please email your resume and cover letter detailing how your experience and interest is a match for this specific position to assisthr@littlepeoples.net



Complete Labor and Staffing is hiring now at their downtown New Bedford Location. Just bring yourself down to 256 Union Street, New Bedford. Open daily from 5am until 7pm.

If you are willing and able to work hard and have a positive attitude, we will put 100% effort into finding the right

assignment for you. Our offices open at 5:00AM, and we begin the process of finding the right assignment for you that matches the skills you possess and interest that you have. **Many assignments begin daily, and many progress to week-long assignments and in often cases, full-time employment!** Please stop by one of our 14 locations, complete an application and meet us! Let's get you to work!

Complete Labor and Staffing is looking for the following:

Landscaping

Requirements: Reliable transportation and a drivers license
Starting wage: \$ 14.50 to \$16 an hour.

Manufacturing & Production-Both Fish & Cranberry Industries

Requirements: Reliable transportation and a driver's license.
Starting wage: \$13.50 to \$16 an hour.

Housekeeping / Hotel Workers

Requirements: Professional attire, no visible tattoos, no colored hair (highlights are OK)
Starting wage: \$15 to \$17 an hour.

General Laborers

REQUIREMENTS: Drivers license and access to a vehicle. If you agree to a job and if you are willing to transport other
Starting wage: \$13.50 to \$16 an hour..

Snow Shoveling— When snow starts sticking to the pavement, we've got a snow job for you!

Requirements: Warm Winter coat, hat & gloves, boots Dress warm for the elements!

Starting wage: \$15 to \$17 an hour- If you have a vehicle \$17-\$20

What is needed to apply:

Please bring two forms of valid ID (Example: Driver's License, State Id, Military Id, Passport, in conjunction with Social

Security Card, Birth Certificate)

You will be required to fill out an application. Any certifications, Example: Osha, CDL-A, Medical Card, Dot Card, Forklift Certification etc. A resume is helpful, but not required

What is needed to start once you're hired:

Jeans and Boots essentially work clothes

Be prepared to get dirty! Pack a lunch and water.

Located at:

256 Union Street

New Bedford. MA

508-858-5595

Please follow them on Facebook: **Complete Labor and Staffing
New Bedford**

Complete

Labor & Staffing



Jump into the pool industry and join one of our hard-working Swimming Pool Construction or service crews! No experience needed. Outdoor work. 40+ hours a week. Looking for a skilled and dedicated worker with a positive attitude that shows up when scheduled. No experience required, they will train you! Stop by 597 State Rd, Dartmouth, MA 02747 to apply in person or visit their website and apply directly: <https://aaronpoolsandspas.com/our-team/careers>

Aaron Pools and Spas has been serving the southeastern Mass. and R.I. area since 1972. They are a family owned and operated business with over 35 employees. Join a winning team!





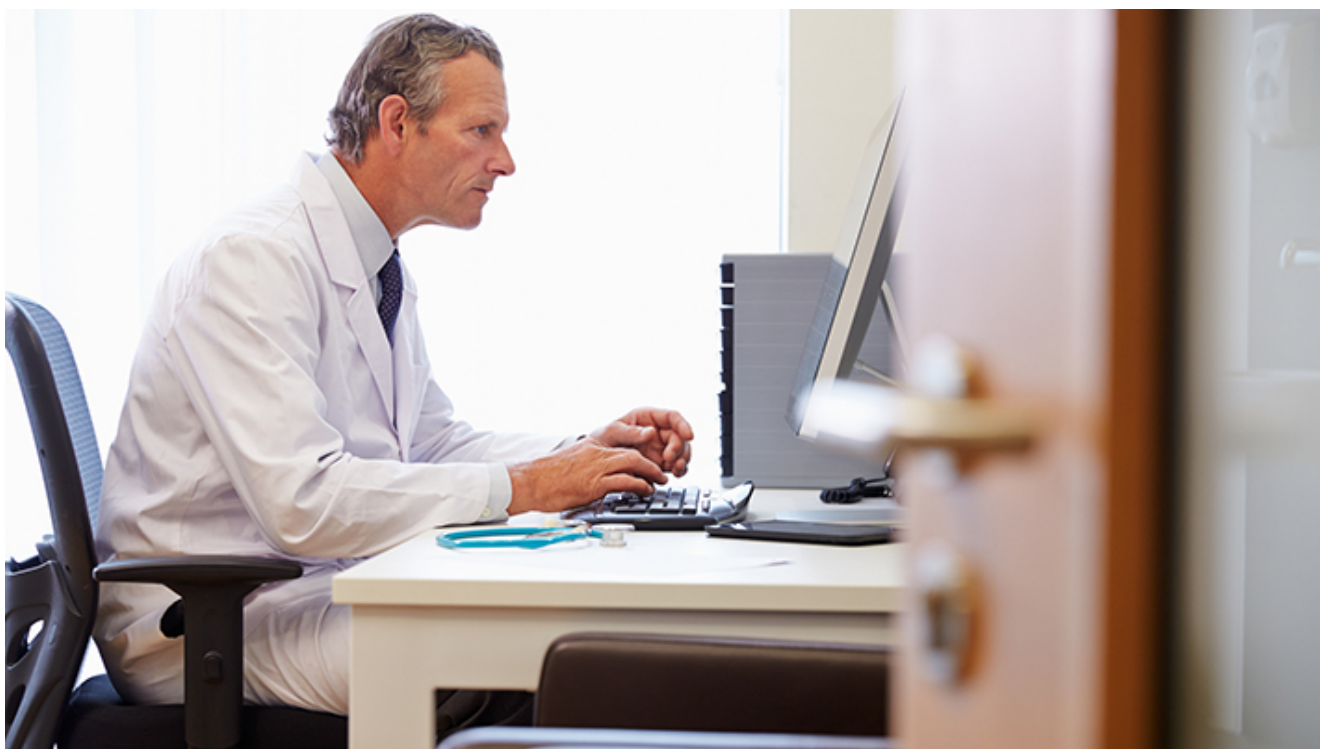
“Benefits of working for the Bristol County Sheriff’s Office?

- State Pension ☐
- Work Among the Best in Law Enforcement ☐
- Paid Vacation, Sick Time and Holidays ☐
- Health and Dental Coverage ☐
- Variety of Different Career Paths (K9 Officer, Youth Outreach, Investigator, Social Work, etc.) ☐
- Start Your Law Enforcement Career at the Bristol County Sheriff’s Office ☐

Come work for us! We’re now hiring Corrections Officers. Spots open in the July Academy.”



Bristol County Sheriff's Office photo.



Steppingstone Incorporate is Hiring

Steppingstone Inc. is hiring for the following positions:

- Fee for Service Clinician (Part Time)
- Clinician (Full Time)
- Clinician Bi-Lingual Spanish Speaking (Full Time)
- Clinical Supervisor (Full Time)

- Clinical Director of Outpatient Services (Full Time)

To schedule an appoint to apply for any of the jobs listed
click here:

<https://doodle.com/mm/savannahrekowski/schedule-a-time>

Clinician

ESSENTIAL FUNCTIONS:

Position Specific Duties:

- Conduct screening and intake interviews to determine consumer eligibility for services.
- Perform consumer orientation on program services and requirements.
- Conduct confidential, quality assessments that are gender and culturally responsive and trauma informed.
- Develop, implement, and monitor an individualized treatment/service plan with each assigned consumer using collaborative information from all sources to develop short and long term goals.
- Possess knowledge of effective treatment practices such as cognitive therapy, motivational interviewing and trauma-informed techniques and Integrated Treatment in individual, group and family sessions.
- Meet, collaborate and coordinate services with probation/parole, employment and educational agencies, Department of Children and Families (DCF), human services providers, medical and primary care, clinical mental/behavioral health, and family/social support.
- Provide consumer education in finances, housing stability, behavioral and primary health, life skills and all aspects of addiction and related life domains.

- Provide crisis intervention by assessing severity of the episode, de-escalating the consumer, referring to emergency response team as needed, and developing a safety plan to assist in resolving the crisis.
 - Develop and coordinate discharge planning with consumer, family, housing, and other community providers.
 - Maintain an ongoing awareness of consumer's mental status, adding additional services to maintain a therapeutic level of care as needs change.
 - Ability to climb three flights of stairs to deal with emergencies.
 - Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical, etc.
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Clinical Supervisor

ESSENTIAL FUNCTIONS:

Position Specific Duties:

- Conduct regularly scheduled staff meetings, in-service training and supervision with assigned personnel.
- Attends relevant professional development conferences and make presentations to staff.
- Responsible for the fiscal budget, invoicing services, and electronic health record data oversight.
- Perform direct counseling services when necessary.
- Conduct confidential, quality assessments that are gender and culturally responsive and trauma informed.
- Oversee clinical reviews to monitor consumer progress.
- Provide individual, family and group therapy when need arises.
- Ensure compliance, accuracy and quality of clinical

documentation.

- Prepare monthly quarterly reports on delivery of services and expenditures.
 - Knowledge of all funding sources and related scope of services and requirements.
 - Provide ongoing consultations and crisis intervention.
 - Constructively utilize formal and informal customer comments to evaluate and improve effectiveness in providing services.
 - Ensures standards of confidentiality in handling records, collaboration with other providers, and internal communication.
 - Participate in various outside meetings to coordinate and benefit program services.
 - Ensure compliance with regulatory and licensing standards.
 - Ability to count, document and observe consumers taking various prescription drugs.
 - Ability to climb three flights of stairs to conduct rounds on an hourly basis and deal with emergencies.
 - Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical, etc.
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Clinical Director of Outpatient Services

ESSENTIAL FUNCTIONS:

Position Specific Duties:

- Conduct regularly scheduled staff meetings, in-service training and supervision with assigned personnel.
- Provide mentoring to maximize clinical performance and improve management skills.
- Responsible for the fiscal budget and electronic health record oversight.

- Perform direct counseling services.
- Conduct confidential, quality assessments that are gender and culturally responsive and trauma informed.
- Oversee clinical reviews to monitor consumer progress.
- Provide individual, family and group therapy.
- Provide ongoing consultations and crisis intervention.
- Participate in utilization review activities.
- Assist in all quality improvement activities.
- Ensure compliance, accuracy and quality of clinical documentation.
- Responsible to ensure the maintenance of relationships with all third-party payers.
- Manage and ensure contract compliance and complete re-credentialing.
- Participate in program planning, development and other management functions.
- Participate in various outside meetings to coordinate and benefit program services.
- Interact with the administrative, clinical, finance and other disciplines to insure the efficient coordination and timely delivery of treatment services.
- Ensure compliance with regulatory and licensing standards.
- Ability to climb three flights of stairs to conduct rounds on an hourly basis and deal with emergencies.
- Ability to respond to emergency situations by placing calls to Fire, Rescue, Police, and Medical, etc.

To schedule an appoint to apply for any of the jobs listed click here: **doodle.com/mm/savannahrekowski/schedule-a-time**

Interested? Apply online: **EMPLOYMENT OPPORTUNITIES** or you can also email your resume to: srekowski@steppingstoneinc.org
Applicants that require accommodation on the job application process, please contact 508-674-2788 extension 11103



Addiction
is not a Choice.
It's a *Disease*.

Call Steppingstone
508-674-2788

#StateWithoutStigMA

HELPLINE: 800-327-5050 mass.gov/StateWithoutStigMA

