

The South Coast Hot Jobs List

– December 30, 2018

Here are the Hot Jobs in the New Bedford area from the NewBedfordGuide.com jobs database, as of December 30, 2018. Click the right arrow to browse the next job. Want your job listed here? Contact leo@newbedfordguide.com.

Nurse/Health Manager position – P.A.C.E. Headstart

SALARY: \$27.50-\$30.00/hr., 30–35 hrs. per wk., 48–52 wks. per yr.

QUALIFICATIONS: RN licensure required in the State of Massachusetts and the understanding of the policies and procedures that govern Early Childhood Learning Programs. Bilingual skills preferred. Must be able to pass a background check.

Must be physically able to safely supervise pre-school children and attend to the scope of the duties listed in the job description including, but not limited to: lifting a child up to 40 lbs., able to climb stairs, walk moderate distances for home visits and related activities.

JOB SUMMARY: The Nurse/Health Manager will oversee the operations of the Health Service area of P.A.C.E., Head Start. This position will assist the program in adhering to the NAEYC, EEC, and Federal Program Standards regarding the physicals and vaccinations for children in the program ranging from birth to 5 years old. Will be responsible for supervising the Health Assistants; perform mandatory vision, hearing, and health screenings for all children. This role will work professionally and possess the communication skills necessary to work collaboratively with other staff, parents, and community members to support Head Start in understanding the health needs of the population and developing strategies to

address those needs.

Low cost Health Insurance, Dental, Vision Plan and no cost Life Insurance are available.

P.A.C.E. is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Deadline to apply: 5:00 p.m., Friday, January 4, 2019

Must e-mail a cover letter with your mailing address, title of position, and resume/application to: hrjobapplications@paceinfo.org or mail the same information to:

P.A.C.E., Inc.

P.O. Box 5-626

New Bedford, MA 02742

Attn: Director of Human Resources

Production Worker – ATI

Creating Long-Term Value Thru Relentless Innovation®

ATI is a global manufacturer of technically advanced specialty materials and complex components. Our products support diverse markets and industries such as aerospace and defense, oil & gas, electrical energy, medical, automotive, and other industrial markets.

We are currently seeking Production Workers for our facility in New Bedford, MA.

Job responsibilities include operating equipment and performing tasks such as operating labor, general labor and light mobile equipment operation as required to support and maintain plant operations. This position also supports and assists in maintenance activities.

Allegheny Technologies Incorporated and its subsidiary companies will provide equal employment opportunities to all

applicants without regard to applicant's race, color, religion, sex, gender, genetic information, national origin, age, veteran status, disability status, or any other status protected by federal or state law. The company will provide reasonable accommodations to allow an applicant to participate in the hiring process if so requested.

- High School Diploma or equivalent and two (2) years of industrial or related experience or have an Associate Degree in electrical or mechanical related curriculum
- Possess a valid driver's license
- Willing to operate and/or maintain a variety of operating units. Work shifts, weekends, and overtime in a heavy industrial environment
- Demonstrated ability to work safely as a team member
- Applicants must pass written tests to verify reading & math skills and electrical & mechanical aptitude

Interested in applying? See full details and how to apply [here](#)

Front Desk – Smiley Dental (Fairhaven)

Job Description

We are looking for a front desk/receptionist for our Fairhaven office. The ideal candidate must be charming, articulate, self directed, outstanding in interpersonal skills, have good communication and administrative skills. Should be patient to deal with people to all ages – kids, adults and seniors. The candidate should be fluent in spanish and english .

Job Responsibilities include but are not limited to:

- Greeting patients on phone and in-person-Answering incoming calls on multiple lines
- Calling patients to book appointments-Scheduling and confirming appointments
- Presenting and handling financial arrangements

- Handling insurance eligibility
- Eagle Soft/Dentrix experience a plus

Our ideal candidate has:

- Strong sense of job ownership
- Proficiency in administrative and computer functions
- Outstanding organizational skills with ability to prioritize and multi-task
- Personal and professional code of ethics

What we offer:

- Excellent Salary
 - Good working environment
 - Opportunity for growth
 - Yearly events and celebrations
- Job Type: Full-time

Required experience:

- Dental Front Desk: 1 year

Required languages:

- English
- Spanish

How to apply? : Please write email: boston@mysmileydental.com

Interested in applying? See full details and how to apply here.

Driver's Helper – UPS

UPS is hiring individuals to work as temporary, seasonal Driver Helpers. This is a physical, fast-paced, outdoor position that involves continual lifting, lowering and carrying packages that typically weigh 25 – 35 lbs. and may weigh up to 70 lbs. It requires excellent customer contact skills and a lot of walking.

As a Driver Helper you will not drive the delivery vehicle but assist the driver in the delivery of packages.

Driver Helpers usually meet the UPS driver at a mutually agreed upon time and location each weekday. Workdays can vary (Monday – Friday) or (Tuesday – Saturday) depending on the building needs. Hours vary but usually begin after 8:00 a.m. and end before 8:00 p.m. Driver Helpers must comply with UPS appearance guidelines.

Driver Helper seasonal opportunities are typically between the Thanksgiving and Christmas holiday time period.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application. An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

UPS is an equal opportunity employer. UPS does not discriminate on the basis of race/color/religion/sex/national origin/veteran/disability/age/sexual orientation/gender identity or any other characteristic protected by law

Interested in applying? See full details and how to apply [here](#).

Real Estate Jobs – Advantage School of Real Estate

Kick Start your 2019 with a Career change!

Massachusetts Real Estate Salesperson course will be offered: Join us for our first session of 2019 starting on January 12th!

Tuition is only \$299 with LIVE Instructors. The format will be 2 weekend/4 day course offerings. Learn from two of the areas

premier experts, Michael Amaral and Brian Cormier who have a combined 31 years in local real estate. The local market is still red hot and primed for additional growth, why not take advantage? <http://www.advantageschoolofre.com/about>

Did you know that to become a licensed Massachusetts salesperson, you must complete forty (40) hours of education at a Board approved real estate school such as Advantage School of Real Estate? This educational course consists of various subject matters to provide you with the knowledge to schedule your state examination. This information is crucial to successfully obtain your license.

Once your education is complete, they will provide you with a "Candidate Handbook" which will contain verification of your completed education and information to make an appointment to take the salesperson examination with the Board's test administrator. All information to take the examination will be contained in the Candidate Handbook. Upon passing the examination you will be licensed at the test center.

Our weekend classes make it easier to attend LIVE training with experienced and knowledgeable Instructors!

Click **here** to get started!

Session #1

Class #1

Saturday, January 12, 2019

8:00am-3:00pm

Class #2

Sunday, January 13, 2019

8:00am-3:00pm

Class #3

Saturday, January 19, 2019

8:00am-2:30pm

Class #4

Sunday, January 20, 2019

8:00am-2:30pm

Class #5

Sunday, January 26, 2019

8:00am-2:30pm

Class #6

Sunday, January 27, 2019

8:00am-2:30pm

Session #2

Class #1

Saturday, March 30, 2019

8:00am-3:00pm

Class #2

Sunday, March 31, 2019

8:00am-3:00pm

Class #3

Saturday, April 6, 2019

8:00am-2:30pm

Class #4

Sunday, April 7, 2019

8:00am-2:30pm

Class #5

Sunday, April 13, 2019

8:00am-2:30pm

Class #6

Sunday, April 14, 2019

8:00am-2:30pm

Advantage School of Real Estate

657 Quarry Street, Suite 30c

Fall River, MA 02723

*Tower Mill Building – 3rd floor behind Amaral & Associates
Real Estate Office with plenty of Free parking and a
convenient location*

Telephone: 508-686-1997

Follow them on **Facebook**.

ADVANTAGE

School Of Real Estate

**Delivery Driver's Helper/Product Assembler – Worleybeds
Factory Outlet**

Full-Time, \$12 – \$14 an hour/em>

—APPLY IN PERSON—

Worleybeds Factory Outlet

197 Popes Island

New Bedford, Ma. 02740

Job Description:

The Drivers Helper is responsible for helping the delivery truck driver with navigation, moving products, setting up and completing furniture deliveries. As this is a dual role position a Product Assembler is responsible for picking and assembling bedding components. We then manufacture them into value added components or finished products. Training will be provided however experience with hand/pneumatic tools is preferred.

Hours for the Driver's Helper position: Tuesday – Saturday 9:00 – 5:30.

Starting pay:

- \$12hr.

Responsibilities for the Driver's Helper:

- Assist the with making deliveries
- Complete and prepare the necessary paperwork
- Assist in navigation to client locations for pick up and deliveries
- Assist in loading/unloading activities
- Completing any other tasks as necessary
- Using appropriate tools for unloading merchandise, such as dolly

The qualified candidate must have the following:

- High school education or equivalent
- Must be able to lift, solely and safely, materials up to 110lbs
- Must successfully pass physical, strength test, drug test and CORI background check
- Must have strong customer relations and communication skills

This is a great opportunity to grow within a company. If you're ready to make a difference in your career, we are interested in speaking with you!

Apply in person @: Worleybeds Factory Outlet 197 Pope's Island

New Bedford, Ma

Experience:

- Hand Tools and Pneumatic Tools: 1 year (Preferred)
- Delivery: 1 year (Preferred)
- Furniture Assembly: 1 year (Preferred)

Education:

- High school or equivalent (Required)

Work authorization:

- United States (Required)

Interested in applying? See full details and how to apply [here](#)

**Service Desk Receptionist – Healthtrax Fitness & Wellness
(Dartmouth)**

Part-Time

Responsibilities:

Does everyone tell you how friendly you are? Do you enjoy helping people and making them feel welcomed? This is the customer service role for you.

The Service Desk is the hub for customer service, fitness & wellness program information. You are the first and last impression of our business. The Service Desk Receptionist provides immediate, efficient and friendly customer service in person or over the phone. This position is also responsible for general maintenance and cleaning of the reception, member lounge, spot checking throughout the center and towel laundry upkeep. The Service Desk Receptionist is essential to the promotion and information sharing of all center programs and services. Our ideal candidate has previous experience in the service industry or customer service relations. This position requires prolonged periods of standing. The candidate demonstrates a can do attitude with common sense, effective written and verbal communication, interpersonal, problem

solving, coordination of multiple activities and conflict resolution skills. Must abide by Healthtrax Employee Handbook, be a team player, have strong communication skills and professionalism at all time.

Candidates must have the ability to work in a fast-paced, results-oriented environment have a commitment to fitness and wellness and continuous learning; have an understanding for the bottom-line and business approach to job performance.

Flexible schedule, hours vary by center.

Join the leader in fitness. Since 1979, Healthtrax Fitness & Wellness has been providing fitness and wellness solutions for individuals and employers and is looking for people passionate about fitness and customer service excellence to join our team.

Interested in applying? See full details and how to apply [here](#).

Cashier – West Marine (Fairhaven)

As a cashier, you are the first person a Customer sees as they walk through the door and the last person they work with when they leave. You fully understand and appreciate that West Marine exists to provide excellent Customer service and expert product knowledge. Our Customers come to us to fulfill a need, complete a project on their boat, or gather items for a great day on the water. You and your team are key to ensuring they leave with the right products to make that happen. Each interaction with a West Marine Customer is an opportunity for you to exceed expectations and ensure they remain a loyal Customer.

Qualifications:

Keen interest in providing great Customer interactions while sharing knowledge and passion about our products.

Ability to process a wide variety of transactions to help Customers seamlessly complete their purchases.

Strong communication skills, comfortable in small groups and in individual interactions to solve problems.

Proficient in selling products and services.

Available to work a flexible schedule based on business needs, including nights, weekends and some holidays.

Why West Marine?

We take care of our Customers, we take care of each other and we value our local communities. These founding principles were just as important to our mission statement 50 years ago when we began, as they are today. We are enthusiastic about serving boaters where they live, where they boat, and in our local communities.

We offer competitive benefits, including:

- Healthcare coverage for full-time Associates
- Generous merchandise discounts
- Paid time off
- Growth and development opportunities

Our goal is to be the best boating supply company in the country and we do this by living our values. Our values are built around superior Customer service, being trustworthy, transparent, supportive, and collaborative. Come join our team!

Requirements

- Ability to be mobile on the sales floor for extended periods of time.
- Actively participate and collaborate with other Associates to achieve business goals.
- Has a passion for boating or for life on and around the water.
- Ability to lift and mobilize items weighing 40 pounds to shoulder height, unassisted.

Interested in applying? See full details and how to apply [here](#)

Customer Service Associate – Zutano Global Inc

\$35,000 – \$50,000 a year

We are looking for a customer service associate to join our team! This is an exciting opportunity for an enthusiastic and self-motivated individual to grow professionally by performing a variety of customer service related roles for a small but growing baby apparel brand. Primary responsibilities will be managing wholesale customer relations and serving as a liaison between sales reps, customers, internal operations and distribution.

Responsibilities

- Serve as the primary point of contact for wholesale customers and effectively communicate via email and phone about orders, shipments, account standing, and any other issues that arise.
- Serve as the primary point of contact for external sales reps and liaise between reps, customers and operations staff.
- Use internal order management and customer relations software to import and monitor orders, make changes when necessary, allocate inventory, and update customer accounts.
- Communicate with the distribution team to relay special customer requests and ensure timely delivery of orders.
- Analyze inventory quantities and customer history to determine which orders get shipped and when they get shipped. Communicate changes in ship dates or order changes with customers and/or reps.
- Be available to assist other employees in areas outside of primary responsibilities such as shipping, office management, internal operations or marketing.

Skills & Qualifications

- High school diploma required, college degree preferred
- 1+ year of previous customer service experience

- Previous experience in consumer goods preferred
- Strong verbal and written communication skills, keen ability to relate to customers
- Proficiency in Microsoft Excel and other common computer software
- Self motivating, must have initiative to learn and help others even when not given direct instructions
- Willingness to work as part of a small team with an entrepreneurial culture. All team members are flexible and willing to fulfill multiple roles at different times.

Experience:

Customer service: 1 year (Preferred)

Interested in applying? See full details and how to apply [here](#)

Fruit Expert – Edible Arrangements

Part-time

Fruit Expert Edible Arrangements Dartmouth and Fall River, MA. Want to join a work place that is fun and exciting place to work? Edible Arrangements is looking for new PART TIME Fruit Experts! The Fruit Expert ensures Edible Arrangements service standards are met and surpassed by providing Guests with prompt, quality product selection, purchase, and preparation.

Summary of Key Responsibilities

- Demonstrates a strong understanding of product knowledge and quality standards
- Develops enthusiastically satisfied Guests all of the time
- Welcomes and connects with every Guest to provide excellent Guest Service.
- Discover Guest needs and appropriately suggests product with every Guest to enhance service and meet sales goals.
- Uses effective sales approaches
- Effectively converts Guest inquiries into sales
- Builds long-term relationships and builds the trust and loyalty of Guests.

- Maintains Guest Service area and equipment in a clean and appealing manner.
- Demonstrates “just say yes” behavior when taking care of Guest needs
- Manages difficult Guest situations in a calm and professional manner.
- Maintains Quality Store Operations.
- Follows store policies and procedures for operational flow at each station
- Performs cleaning tasks in accordance with the cleaning standards and works as a team player
- Presents oneself professionally and demonstrates clear communication by using FruitExpert skills with all Guests and co-worker interactions.
- Follows standards for merchandising, stocking, rotating and storing all products.
- Financial Contribution
- Follows cash handling and register policies
- Takes responsibility to learn all aspects of the Fruit Expert position
- Learns and performs duties of Guest Service and production
- Learns and demonstrates all performance standards by completing In Store TrainingExperience and utilizes Nspire training on ongoing basis.

Qualifications and Skills Required:

- High School Diploma or equivalent preferred
- Previous experience working in Guest Service or food service establishment preferred *
- Excellent Guest Service and communication skills
- Demonstrated ability to sell and up-sell products
- Good math and money handling skills
- Enjoys working within a team
- Enjoys working in a fast-paced environment
- Desire for personal and professional growth
- Computer skills including Microsoft software and register skills

- Ability to stand, bend, reach and scoop through-out assigned shift
- We have 2 positions available.
- Our hours are Monday- Friday 8-7, Saturday 8-5, Sunday 10-3
- Must have flexible availability as shifts vary
- Must be available on holidays
- Must have reliable transportation
- Must be able to go between both stores in Fall River and Dartmouth,MA

Experience:

- Guest Services: 1 year (Preferred)
- Food Service: 1 year (Preferred)

Education:

- High school or equivalent (Preferred)

Interested in applying? See full details and how to apply [here](#)

Overnight Stock Clerk – BJ's Wholesale Club, Inc. (Dartmouth)

BJ's Wholesale Club was the first retailer to introduce the warehouse club concept in the northeastern United States. Today, we're a multibillion dollar operation with more than 200 clubs in 16 states from Maine to Florida.

While our Members know us for helping them save up to 25% off grocery prices every day, our Team Members love us for providing a supportive and engaging workplace that's committed to developing great talent.

If you're a motivated and enthusiastic person who enjoys working collaboratively and is committed to providing great service for our Members, we want to hear from you. BJ's offers a fast-paced, team environment with great training opportunities and competitive salary and benefits packages to help you succeed.

Food Stock Clerks are responsible for replenishing, rotating

and displaying merchandise as assigned and ensures that correct signage. Additional responsibilities include but not limited to:

General housekeeping duties such as keeping shelves and floors free of cardboard and trash

Requirements:

- Strong organizational skills
- Previous grocery experience preferred

Physical Requirements:

- Lifting and bending
- Working the overnight shift
- Pallet jack operation

Minimum Age Requirements:

- Must be at least 18 years of age.

BJ's Wholesale Club is committed to a policy of equal employment opportunity for all qualified team members and applicants for employment without regard to race, religion, color, sex, sexual orientation, age, ancestry, national origin, physical and/or mental disability, genetic information, atypical cellular or blood trait, marital and/or familial status, pregnancy, gender identity and expression, military or veteran status, or any other characteristics protected by applicable law.

Interested in applying? See full details and how to apply [here](#)

Store Associate – Payless ShoeSource

Part-time

Job Description:

Payless ShoeSource has immediate part-time openings for enthusiastic Retail Store Associates seeking fun, flexible opportunities in a family footwear setting.

Part-time Store Associates enjoy flexible work schedules, working up to 20 hours per week while earning great discounts on our affordable On Trend products.

Our teams are friendly, outgoing, and create a fun shopping experience for each customer who walks through the door – which helps us sell lots of shoes! They also keep our stores looking great and stock our shelves with today's latest trends.

Payless offers:

- An inspiring, innovative atmosphere that's as fast-paced as it is fun
- Opportunities to learn and grow your career through defined career planning
- The chance to earn reward and recognition through hard work and dedication
- Great discounts on our On-Trend products for the entire family
- An inclusive environment that embraces and celebrates diversity

Why Payless?

Payless has a simple mission: To be the Go To, Get More, Pay Less shoe store for our customers. Since 1956, Payless has offered a wide range of fashionable shoes and accessory items at affordable prices for every member of the family. When you work at Payless, you'll find your fit – not only in the perfect pair of shoes, but in your career, too!

Qualifications

- Associates must be at least 17 years old with a high school diploma or GED
- Previous retail experience is desired, but not a requirement
- You must have a passion for selling shoes and for meeting our customers' needs
- Proven teamwork and verbal communication skills are critical to this role

- Basic math skills are required
- Ability to lift goods weighing up to 40 pounds a distance of several feet

Equal Employment Opportunity

Payless ShoeSource is an Equal Opportunity Employer. Qualified applicants are considered for employment without regard to race, color, creed, religion, national origin, ancestry, citizenship, age, sex, pregnancy, sexual orientation, marital status, disability, veteran status, or any other characteristic protected by federal, state or local laws.

E-Verify

Payless ShoeSource is enrolled in the E-verify program in certain states. This program allows an employer to electronically confirm an employee's eligibility to work in the United States after completion of Form I-9. Please refer to the below website and the E-Verification and right to Work Posters for additional information

APPLY ONLINE OR IN-PERSON!

Interested in applying? See full details and how to apply [here](#).

Server/Bartender – DNB Burgers

Part-time

DNB Burgers is a fun and fast paced restaurant serving up the best food on the southcoast. We specialize in from scratch food, craft local beer, craft and classic cocktails, and great vibes!! We expect hustle, passion, food and beverage knowledge, desire to be the best, and a love for what you do. In return, we offer supportive work environment, a passionate team of coworkers that are hardworking and lovely to work with, a food and beverage based education, and new experiences! Please attach a resume and have at least one year serving/bar experience or the strong desire to learn all about

our fast growing restaurant. Please feel free to stop by in person (at 22 Elm Street in Downtown New Bedford) and fill out an application as well!

- Must be available on the weekends.

- Must be 18 years of age or older.

- Alcohol server training for MA is required by the start of the first shift. (TIPS certification, Serv Safe Alcohol training, and S.T.O.P certification are acceptable.)

Thank you and we look forward to hearing from you!

Experience:

Serving: 1 year (Required)

Education:

High school or equivalent (Required)

Interested in applying? See full details and how to apply [here](#).

Retail Beauty Sales – Macy's (Dartmouth)

Seasonal, Part-Time, Temporary

Job Overview:

The Seasonal Cosmetics/Fragrances Associate is responsible for providing professional service to customers by selling and demonstrating cosmetics and fragrances, as well as contributing to the success of the department. The associate is also responsible for fulfillment and performing other duties as necessary.

In order to present our customers with the best holiday shopping experience, many of our Seasonal associates arrive prior to store opening and remain after closing to ensure we are ready to make Macy's magic. Seasonal associates will have the opportunity to work a flexible schedule on a temporary basis, which may include early mornings, evenings, weekends and busy events such as the day after Thanksgiving and the day

after Christmas. And don't forget – just in time for holiday shopping, you will receive an employee discount of up to 20% starting your first day!

Any schedule hours listed in the job posting title are subject to change based on business needs. All holiday associates may be required to work hours other than those stated in the job posting title on weekends, or on key holiday events such as the Friday after Thanksgiving.

Essential Functions:

- Be proficient in POS and MPOS systems including Search and Send, My Client and More@ Macy's tablet app
- Proactive in assisting customers who are using devices to shop and compare, whether Macy's devices or their own
- Assist customers in all aspects of total store fulfillment and have the ability to satisfy the needs of our digital and physical customers by making appropriate partnerships when necessary.
- Provide an exceptional customer experience by ensuring the customer is always the priority
- Acknowledge customers in a friendly and helpful manner within 30 seconds of their entry into the area
- Handle all returns courteously and professionally
- Sell cosmetics and related merchandise according to customer service techniques and professional selling skills
- Determine customer needs based on personal features and other customer preference related factors
- Explain and demonstrate use of cosmetics through actual application
- Use clientele program to maintain customer profile and contact information to increase personal sales
- Be knowledgeable of and perform sales support functions related to POS procedures
- Alert Cosmetics Counter Manager or Cosmetics Sales Manager of inventory and other inaccuracies
- Attend product training classes and seminars and participate

in pre-selling drives to maximize sales

- Ensure proper presentation, organization, storing, and replenishment of stock
- Ensure timely processing of new receipts, damages, testers, and return to vendors (RTVs)
- Ensure work area is free from hazards and work in a safe manner
- Adhere to Asset Protection and inventory control and compliance procedures
- Be in compliance with all hygiene standards
- Perform other duties as necessary
- Follows shortage programs and procedures
- Perform these functions in an efficient manner, as directed by the Supervisor
- Regular, dependable attendance and punctuality

Education/Experience:

High School degree or equivalent.

Previous selling experience is desired, preferably in cosmetics.

Communication Skills:

Excellent written and verbal communication skills.

Ability to interpret instructional documents such as safety rules, operating and maintenance instructions, and procedure manuals.

Mathematical Skills:

Basic math functions such as addition, subtraction, multiplication, and division.

Able to use a calculator.

Reasoning Ability:

Self-starter, able to work independently and as part of a team and must have good time management skills.

Physical Demands:

- This position involves constant moving and standing.

- Involves standing for at least two consecutive hours.
- Involves lifting at least 30 lbs.
- May occasionally involve reaching, stooping, kneeling, crouching, and climbing ladders.
- May involve reaching above eye level.
- Involves close vision, color vision, depth perception, and focus adjustment.

Other Skills:

- Superior organizational and time management skills.
- Must be able to multi-task in a fast-paced environment during constant periods of high volume.
- Must be able to build relationships and influence others.
- Must possess a thirst for knowledge.
- Must be flexible in regards to hours worked.
- Ability to collaborate and function as a member of a team.
- Must possess a strong sense of urgency.
- Should be comfortable with the use of computers and frequent use of RF equipment.

Work Hours:

Flexible with scheduling and available to work retail hours, which may include day, evening, weekends, and/or holidays based on department and store/company needs.

This job description is not all inclusive. Macy's Inc. reserves the right to amend this job description at any time. Macy's Inc. is an Equal Opportunity Employer, committed to a diverse and inclusive work environment.

Interested in applying? See full details and how to apply [here](#).

Sales Associate – Spencer Gifts (Dartmouth)

The Sales Associate is responsible for maintaining Guest Services as per Company Standard. The Sales Associate will support the Store Management Team by generating sales,

conducting housekeeping, merchandising, signing, pricing, POS operations and loss prevention in adherence to all Company policies and procedures. The minimum age requirement for a Sales Associate is between 17 or 18 depending on the location. The physical demands of the job require climbing ladders, lifting up to 50 pounds and may require 8 hours of standing/walking.

Interested in applying? See full details and how to apply [here](#)

Store Employee – 7-Eleven (Fairhaven)

Overview

Franchisees typically rely on Sales Associates to provide outstanding service, maintain a clean, customer friendly environment, stock and merchandise products, and operate the register. Franchisees expect store employees to demonstrate reliability, honesty, and greet customers with a smile.

What might you do?

- Provide prompt, efficient and courteous customer service
- Drive sales through effective communication with customers
- Maintain a clean, customer friendly environment in your franchisee's store
- Ring sales and maintain cash control
- Perform all regular cleaning activities, and other tasks included in your job assignments
- Forecast, order and stock merchandise (with appropriate training)
- Check in merchandise deliveries from vendors

Responsibilities

While physical requirements for store employees may change depending on your franchisee, the position typically requires constant standing, bending, reaching, frequent lifting of 1-5 lbs, and occasional lifting of up to 40 -50 lbs.

Qualifications

You acknowledge and understand that this position is for a potential employment opportunity at a 7-Eleven convenience store operated by an independent contractor franchisee of 7-Eleven, Inc., and is not for a potential employment opportunity at 7-Eleven, Inc. The information you provide will be provided directly to the franchisee. You must communicate directly with the franchisee who will conduct the entire hiring process. The franchisee is solely responsible for all hiring decisions and other employment matters and may contact you to request additional information or conduct an interview. 7-Eleven Franchisees are Independent Contractors who are solely responsible to control the manner and means of the day to day operation of their stores. As such, each Franchisee solely controls all aspects of his or her employment practices.

Interested in applying? See full details and how to apply [here](#).

Environmental Enforcement Inspector – City of New Bedford

PAY: \$15.80hr – \$21.52hr

Conducts inspections, investigations and communication/outreach activities throughout the City to ensure compliance with all City, State and Federal requirements.

Assists with implementation of meter program, backflow prevention device testing and sewer deduct meter inspection program. Ensures customer compliance with City Ordinances, as well as any State and/or Federal regulations.

Issues Violation Notices to achieve compliance with regulations. Initiates litigation against parties who fail to comply with departmental notices.

Responsible for maintaining organized documentation and record

keeping of Water Division programs. Assists with data management of Water Division, including but not limited to, digitization of existing records, distribution system maintenance and repair records, and the City's data management program.

Graduation from high school or GED equivalent. Must possess excellent verbal and written communication skills. Possession of a Backflow Prevention Device Testing/Inspection license and proficiency in digital data management preferred. Possession of a valid Massachusetts driver's license and good driving record.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EE0

New Bedford has a residency requirement.

Parking Supervisor – City of New Bedford

PAY: \$14.31-\$17.88/hr

Enforces parking regulations and restrictions. Receives daily assignments, which determine assigned area of responsibilities. Obtains information from the supervisor, or designee, requiring special attention. Patrols particular assigned areas at the supervisor's discretion. Check for any and all parking violations, including, but not limited to: expired meters, parking abusers, expired stickers/registration plates, "No Parking" areas, loading zones, time zones, fire hydrants, driveways, handicap parking and handicap ramps.

High school graduate or GED equivalent. Ability to read and write English. Ability to reference codes for specific violations. Possession of valid Massachusetts driver's license with a good driving record. Operates a motor vehicle on a

regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Waste Reduction Assistant – Greater New Bedford Regional Refuse Management

JOB DESCRIPTION

Position: Waste Reduction Assistant

Classification: Non-Exempt

Reports To: Waste Reduction Coordinator

Salary: \$13.00 per hour (part-time; approximately 15 (not to exceed 19) hours per week; no benefits

Essential Job Functions:

- Assist Waste Reduction Coordinator and Assistant Waste Reduction Coordinator on waste reduction efforts in New Bedford & Dartmouth.
- Responsibilities include answering incoming phone calls, returning phone calls from voicemail messages, educating the general public in person, distributing flyers, posting on social media, data entry in Excel, and assisting in the office.
- Has frequent contact with residents.
- Occasionally delivers recycling carts and bins to City buildings and businesses using a District pick-up truck and helps with errands.
- Assist with office work (e.g. copying and mailings).
- Work on special projects relating to waste reduction programs.
- Works flexible hours including some weekends.

Job Knowledge/ Skills

- Personal commitment to waste reduction
- Knowledge of New Bedford and Dartmouth waste reduction programs.
- Ability to communicate effectively orally and in writing.
- Ability to maintain accurate records; attention to detail is important.
- Skilled in operation of computer (including Microsoft Office software and performing Internet searches), telephone, photocopier, and fax machine.
- Proficiency or ability to become proficient in the use social media including Facebook, Twitter, and Instagram.
- Must possess a valid Massachusetts motor vehicle operator's license and have a good driving record.
- Must have neat handwriting.

Required Level of Education and Experience

- High school diploma. At least one year experience in an office setting and experience speaking with the public is desirable.
- Knowledge of Spanish or Portuguese is desirable.

Physical and Mental Demands:

- Occasionally moves items weighing up to 30 pounds from one location to another; Frequently moves about outside over uneven terrain (sometimes in adverse weather), inside District buildings, and to and from events, meetings, appointments, neighborhoods and facilities in different locations;
- Frequently must be able to remain seated in an office or stand or walk for up to 3 hours; Must be able to listen to and clearly communicate verbally and in writing with employees and the public; Must have eyesight and hearing at or correctable to normal ranges; Ability to operate a keyboard at an efficient speed.

How to apply:

Applicants must submit a completed, signed application to be considered. Employment Application.

Submit the application, along with any other supporting information (such as a resume) to:

*Greater New Bedford Regional Refuse Management District
300 Samuel Barnet Blvd
New Bedford, MA 02745*

or by email to: lferreira@gnbrrmdistrict.org

Director of Facilities & Fleet – City of New Bedford

PAY: \$88,642 – \$110,811

- * Directs and administers all activities of the Facilities and Fleet Management Department.
- * Oversees maintenance and capital needs of City buildings and fleet.
- * Delegates various responsibilities to capable and competent subordinates that will ensure a positive outcome.
- * Manages the budget using responsible and sound fiscal practices.
- * Makes decisions regarding City owned assets in the best interest of the stakeholders while protecting assets and their value within the limits of the budget.
- * Monitors all leases of City owned property, unless under the custody and control of another department. Ensures that all lease conditions are being met.
- * Allocates resources to satisfy the maintenance and capital needs of approximately 90 City buildings.
- * Investigates advanced methods and technologies of accomplishing tasks that will result in greater efficiency.

Technical Degree in engineering, building trades, public administration, facility management, or a related field. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979- 1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Airport Technician – City of New Bedford

PAY: \$16.04 hr – \$21.84 hr

Inspects and maintains the runways, taxiways and other paved and non-paved areas on and off the airfield in accordance with FAR part 139 regulations. Paints airfield and landside markings. Repairs runway and taxiway lights; airfield and landside mowing, weed eating, tree cutting and grading. Conducts mandatory day/night airfield and wildlife inspections. Issues Digital NOTAMS. Acts as part of an integrated security system. Removes snow airside and landside. Maintains grounds, structures and facilities. Performs general custodial and maintenance work in and around buildings. Landscapes, removes trash, changes light fixtures, paints; general cleaning duties (vacuum, dust, wash windows, clean restrooms). Provides escorts as needed. Must communicate professionally on company and FAA radios.

Assists in any emergency or incident at the airport.

High school graduate or GED equivalent. One year of previous paid experience preferred. Must pass training programs issued by the Airport Manager and required security background check. (TSA mandated – finger prints and a 10-year background check).

Must be familiar with Microsoft Word, Microsoft Outlook. Ability to issue Digital NOTAM System. Ability to issue “Notice to Airmen” field condition reporting. Log all needed Veoci and Lucity-reporting work orders.

Must attend mandatory annual on-the-job trainings in compliance with FAR part 139 regulations. Must possess and

maintain a valid Massachusetts driver's license. Must possess and maintain a valid Class B CDL license and a 2B and 4G Classification Hoisting license or be able to obtain said licenses within 180 days of employment.

This position requires availability of nights and weekends. The airport is open 7 days a week, 24 hours a day. Normal staffing hours are from 6:00a.m. to 11:15p.m. daily.

For more information, please visit:

Employment Opportunities

Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

Pipefitter – City of New Bedford's Department of Public Infrastructure

PAY: \$15.46hr – \$20.92hr

Fabricates and installs all related piping as pertaining to water distribution and sewage collection systems. Cuts, bends, threads, assembles and joins water piping and fitting made of copper, brass, lead, cast iron, steel, plastic or other composition; threads pipe using threading machine; cuts pipe using pipe saw, joins piping and fixtures by means of threaded, caulked, wiped, bell and spigot, soldered, brazed or cemented joints; installs and checks valves, hydrants and other wastewater and water system accessories. Installs manholes, catch basins, shoots grade utilizing pipe lasers and related survey tools to establish a grade. Subject to call 7 days per week, 24 hours per day for emergency work, to fill in on emergency watch, holidays, sickness and vacations.

Vocational or high school graduate or GED equivalent.

Experience in excavation and pipe installation preferred. Possession of a D-1 certification and knowledge of collection systems preferred. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013. This position is deemed essential personnel and must report for duty during emergency situations.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Local Building Inspector – City of New Bedford

PAY: \$16.89hr – \$25.86hr

Enforces all provisions of 780 CMR, 521 CMR (Architectural Access Board) and any other State statutes, rules and regulations, and ordinances and bylaws, which empower the building official. Explains, interprets and provides guidance regarding all applicable codes within area of responsibility to architects, engineers, contractors, developers and other interested parties.

Works with departments to review residential properties that pose a health safety or risk to the community and are abandoned. Undertakes activities associated with code, safety and health review of violations specifically on abandoned properties targeted by the Housing Task Force. Conducts an initial visual inspection of abandoned residential properties to identify the occupancy status and the nature and extent of health, safety or code violations.

At least five years of experience in the supervision of building construction or design; or a four-year degree in a

field related to building construction or design; or an Associate's degree in a field related to building construction or design; or any combination of education and experience, which would confer equivalent knowledge and ability as determined by the BBRS. In addition, such persons shall have had general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe egress; as well as a general essential for safety, comfort and convenience of the occupants of a building or structure. Possession of a valid Massachusetts driver's license and good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For complete job description and application instructions, visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

Associate City Solicitor – City of New Bedford

PAY: \$70,599 – \$88,257

Provides legal advice on a daily basis to City officials and employees. Serves as principal attorney for assigned City departments, boards and commissions. Represents the City in courts and before administrative agencies. Prepares legal memoranda, briefs, pleadings and other documents in connection with such representation. Monitors litigation in which the City is represented by outside counsel. Conducts factual investigations and develops legal recommendations based on information obtained in investigations.

A Juris Doctorate degree from an accredited law school. At least 5 years of relevant legal, litigation, or municipal law work experience. License to practice law in the Courts of the Commonwealth of Massachusetts. Member of the Massachusetts State Bar. Mandatory CORI (Criminal Offender Record

Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Associate City Solicitor – City of New Bedford

PAY: \$70,599 – \$88,257

Provides legal advice on a daily basis to City officials and employees. Serves as principal attorney for assigned City departments, boards and commissions. Represents the City in courts and before administrative agencies. Prepares legal memoranda, briefs, pleadings and other documents in connection with such representation. Monitors litigation in which the City is represented by outside counsel. Conducts factual investigations and develops legal recommendations based on information obtained in investigations.

A Juris Doctorate degree from an accredited law school. At least 5 years of relevant legal, litigation, or municipal law work experience. License to practice law in the Courts of the Commonwealth of Massachusetts. Member of the Massachusetts State Bar. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Local Building Inspector – City of New Bedford

PAY: \$16.89hr – \$25.86hr

Enforces all provisions of 780 CMR, 521 CMR (Architectural Access Board) and any other State statutes, rules and regulations, and ordinances and bylaws, which empower the building official. Explains, interprets and provides guidance regarding all applicable codes within area of responsibility to architects, engineers, contractors, developers and other interested parties.

Works with departments to review residential properties that pose a health safety or risk to the community and are abandoned. Undertakes activities associated with code, safety and health review of violations specifically on abandoned properties targeted by the Housing Task Force. Conducts an initial visual inspection of abandoned residential properties to identify the occupancy status and the nature and extent of health, safety or code violations.

At least five years of experience in the supervision of building construction or design; or a four-year degree in a field related to building construction or design; or an Associate's degree in a field related to building construction or design; or any combination of education and experience, which would confer equivalent knowledge and ability as determined by the BBRS. In addition, such persons shall have had general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe egress; as well as a general essential for safety, comfort and convenience of the occupants of a building or structure. Possession of a valid Massachusetts driver's license and good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For complete job description and application instructions, visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Diesel Engine Repairman – City of New Bedford

PAY: \$15.42hr – \$23.00hr

Performs various types of skilled repairs on all types of diesel equipment in use by the City to determine repair costs, maintenance work in the area of electrical, fuel, ejectors, and ignition problems. Disassembles, overhauls, removes and replaces all types of engines. Assembles and disassembles transmissions. Knowledge of various hydraulic systems, clutch replacements and components. Performs track replacements and various components, brake jobs, and other miscellaneous maintenance tasks requested. Works on emergency vehicles. Performs all preventative maintenance and any related work. Ability to write detailed reports and estimate repair costs.

Graduation from a high school or GED equivalent preferred. Must have at least three years of full-time paid experience in the field of repairing diesel equipment, knowledge of job hazards, handling of equipment, special tools and test equipment. Possession of a valid Massachusetts driver's license. Possession of Class B CDL or the ability to obtain one within six months of hire. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO New Bedford has a residency requirement.

Environmental Project Manager – City of New Bedford

PAY: \$70,599 – \$88,257

Manages contaminated site projects at City properties.

Coordinates with environmental consultants and engages in community outreach. Interfaces with the public to address concerns regarding impacted properties. Coordinates contaminated site assessment and cleanup activities. Integrates the efforts of consultants and City staff to ensure that environmental projects are conducted efficiently and cost effectively.

Represents the City's Environmental Stewardship Department in regulatory, academic, and legal fora. Attends meetings with regulators, presents projects and results at conferences and participates in environmental research conducted in New Bedford. Assists with environmental litigation.

Bachelor's Degree in engineering, geology, environmental studies or a related discipline. At least four (4) years of experience in the engineering, geology, environmental studies, or related subject or any equivalent combination of education and experience. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Local Building Inspector – City of New Bedford

PAY: \$16.89hr – \$25.86hr

Enforces all provisions of 780 CMR, 521 CMR (Architectural Access Board) and any other State statutes, rules and regulations, and ordinances and bylaws, which empower the building official. Explains, interprets and provides guidance regarding all applicable codes within area of responsibility to architects, engineers, contractors, developers and other interested parties.

Works with departments to review residential properties that pose a health safety or risk to the community and are abandoned. Undertakes activities associated with code, safety and health review of violations specifically on abandoned properties targeted by the Housing Task Force. Conducts an initial visual inspection of abandoned residential properties to identify the occupancy status and the nature and extent of health, safety or code violations.

At least five years of experience in the supervision of building construction or design; or a four-year degree in a field related to building construction or design; or an Associate's degree in a field related to building construction or design; or any combination of education and experience, which would confer equivalent knowledge and ability as determined by the BBRS. In addition, such persons shall have had general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe egress; as well as a general essential for safety, comfort and convenience of the occupants of a building or structure. Possession of a valid Massachusetts driver's license and good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For complete job description and application instructions, visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0

Garage Attendant – City of New Bedford

PAY: \$13.99hr – \$18.51hr

Maintains and performs minor repairs of all City vehicles. Road calls for flat tires, dead batteries and lockouts. Pumps gas and diesel fuel into cars, trucks and other municipal vehicles; records fuel and other parts and supplies used,

picks up parts and supplies; performs minor repairs, changes light bulbs, basic fluid checks, etc.; cleans and washes vehicles, maintains cleanliness of work area.

Must have valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Interested in applying? See full details and how to apply [here](#).

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Have a job to add to the Hot Jobs List? Contact leo@newbedfordguide.com.