

The South Coast Hot Jobs List – October 27, 2019

Here are the Hot Jobs in the New Bedford area from the NewBedfordGuide.com jobs database, as of October 27, 2019. Click the right arrow to browse the next job. Want your job listed here? Contact leo@newbedfordguide.com.

Multiple Positions – Complete Labor & Staffing

IMMEDIATE OPENINGS for multiple positions.

Complete Labor and Staffing is looking for the following:

**Carpenters
Manufacturing
Production**

REQUIREMENTS: Reliable transportation and a drivers license.

Stop by their downtown New Bedford Location and ask for Katie.

If you meet the above requirements just bring yourself down to 256 Union Street, New Bedford.

They are open daily from 5am until 7pm.

If you are willing and able to work hard and have a positive attitude, Complete Labor & Staffing will put 100% effort into finding the right assignment for you.

Their offices open at 5:00AM, and we begin the process of finding the right assignment for you that matches the skills you possess and interest that you have.

Many assignment begin daily, and many progress to week-long assignments and in often cases, full-time employment!

Please stop by one of our 10 locations, complete an application and meet us! Let's get you to work!

What is needed to apply:

Please bring two forms of valid ID (Example: Driver's License, State Id, Military Id, Passport, in conjunction with Social Security Card, Birth Certificate)

You will be required to fill out an application.

If you have any certifications, Example: Osha, CDL-A, Medical Card, Dot Card, Forklift Certification etc. please provide them.

A resume is helpful, but not required

Located at:

256 Union Street
New Bedford. MA
508-858-5595

Health Center Manager – SStar

Job Description:

Overall responsibility for Health Center operation, including patient flow, telephone transactions, and team interaction to provide quality and efficient healthcare. Please visit www.sstar.org to learn more about our facilities.

Specific Responsibilities

- Ensures clinical records and peer reviews per Health Center policy and procedure.
- Monitors quality of services by participation and/or review of quality assurance activities, co-chairs the Health Center's TQM Committee.
- Participates in SSTAR committees relevant to the Health Center, including monthly Leadership and Board of Directors meeting. Designates staff to represent Health Center on other SSTAR committees.
- Responsible for coordination of health center's risk management activities and represents the health center on the agency's Risk Management Committee

- Represents the health center with outside organizations, as deemed by the CEO, such as MLCHC, HRSA, ACOs,
- Meets with the Medical Director of the Health Center periodically to formulate Health Center policy, clinical & Procedures and report on Health Center operation.
- Ensures implementation of health care provider policies and procedures; assigns appropriate tasks to personnel consistent with their job descriptions and evaluates performance.
- Provides direct care as necessary, corresponding to current licensure.
- Promotes and maintains compliance with Federal, State, and Local regulations.
- Researches and prepares grant RFRs to increase revenue and services at the health center.
- Prepares reports required by SSTAR, HealthFirst and Federal and State funding sources.
- Determines/oversees client services provided at clinic in collaboration with the medical director.
- Responsible for recruitment of staff to ensure medical coverage for services.
- Responsible for updating current agreements and contracts of outside providers/agencies.
- Other duties as required

Experience and Skills:

Level of Education: Master's Degree

1. Minimum of 2 years knowledge/practice in Health Center Office Management preferred.
2. Current License in job expertise in medical field, i.e. RN, MD, NP.
3. Computer skills required for grant writing – knowledge of MSWord, Excel
4. Knowledge of electronic records system, NextGen preferred
5. Ability to work in a team approach with excellent people skills

- At least two years continuous sobriety is required for people in recovery from drugs or alcohol

Job Benefits:

Medical, Dental, Vision, Generous Time Off Accrual System, Company paid Life and Short Term Disability, 403B Retirement Plan, Pet insurance and AFLAC.

Please go to sstar.org to fill out an online application.

Program Monitor – New Bedford's Parks, Recreation & Beaches

PAY: \$12-\$14/hr

- Assists the Department of Parks, Recreation & Beaches (PRB) in maintaining and supervising various programs for children.
- Leads others in recreational activities, and supervises all programs and other recreational activities within the recreation center, and at parks and community sites.
- Provides a safe, productive, caring environment for children and staff by ensuring the building and equipment are safe to use. Secures premises by carefully adhering to policy and procedure. Follows admittance protocols for participant and staff safety.
- Supervises all daily activities such as physical fitness, arts and crafts, program rentals and more.
- Assists PRB staff in planning, promoting & leading recreational programs, activities and events. Sets up and takes down athletic equipment, eating and other items required for programs and rentals.
- Responsible to help maintain a clean and safe environment. Provides guidance to recreational aides, volunteers and mentors.
- Responsible for providing a safe place for kids to learn and have fun through interaction with youth and families.

Mandatory CORI (Criminal Offender Record Investigation)

background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO.

Head Start/Lead teacher – P.A.C.E.

JOB POSTING for People Acting in Community Endeavors, INC.

Hiring for: Early Head Start Infant/toddler LEAD Teacher

Salary: \$16.02 to \$21.93 per hour, 40 hrs. per week 52 weeks per year

Qualifications:

Candidates MUST be EEC Infant/Toddler Lead Teacher qualified with an Associates/Bachelor's degree or enrolled in a program leading to a Bachelor's degree or higher. Candidates will be supervised under the direction of the Education Office, and will have responsibility for planning and managing daily activities in the classroom as well as creating a positive social/emotional environment in accordance with the Pyramid model. Communication with families, home visits, leading parent-teacher conferences, entering observations in TSG and data into Child Plus are also essential components of this position.

Valid drivers license required. Must be able to pass CORI and DCF background checks.

Low coast Health Insurance, Dental, Vision Plan and no cost Life Insurance are available. Excellent compensation for vacation time, personal time, sick time and paid holidays.

P.A.C.E. is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Deadline to apply: 5pm on Thursday, October 31st.

HOW TO APPLY: You must email a cover letter with your mailing address, title of position and resume/application to: hrjobapplications@paceinfo.org OR you may mail the same information to:

PACE Inc.

P.O. Box 5-626

New Bedford, MA 02742

Attn: Director of Human Resources



Crew Member – McDonalds – New Bedford

Crew Person – You don't want to work just anyplace, and you don't want to work just anytime. Maybe it's breakfast. Maybe it's lunch. Maybe it's late nights. Maybe it's weekends. Whatever it is, you want to be challenged. And have fun. We think we can fit in. For job openings on your schedule, give us a try.

Requirements:

It's time you worked for someone who will give you the tools to learn, grow and be what you want to be – both personally and professionally. We're looking for hard working, enthusiastic individuals who want to be a part of a winning team. If you enjoy working with people and love to learn new things, we want to meet you.

As a Crew Person, you may be responsible for:

- Greeting customers with a smile

- Taking accurate food orders
- Preparing all of McDonald's World Famous food
- Partnering with other Crew and Managers to meet target goals during your shift
- Restaurant Cleanliness
- Ensuring items are well stocked

Additional Info:

This job posting is for a position in a restaurant owned and operated by an independent franchisee, not McDonald's Corporation or McDonald's USA, LLC. This means the independent franchisee, and not McDonald's Corporation or McDonald's USA, LLC, is alone responsible for all employment related matters in the restaurant including, among other things, setting any requirements for this job and all decisions concerning hiring, firing, discipline, supervisions, staffing and scheduling.

McDonald's Corporation or McDonald's USA, LLC will not receive a copy of any application you submit for this job posting and will have no control over whether you receive an interview and/or are ultimately hired, does not control and is not responsible for the employment policies and practices of independent franchisees, and does not employ independent franchisees' employees. If you are hired for this job posting, the independent franchisee, and not McDonald's Corporation or McDonald's USA, LLC, will be your employer.

This job posting contains some general information about what it is like to work in a McDonald's restaurant, but is not a complete job description. People who work in a McDonald's restaurant perform a number of different tasks every day, and this posting does not list all of the essential functions of the job.

Interested in applying? See full details and how to apply [here](#)

**Adult Companion – Kaleidoscope Family Solutions Inc
(Dartmouth)**

Come create a colorful difference with Kaleidoscope Family Solutions (KFS)! We are looking for dedicated and committed In Home Case Managers who are striving to make a difference in the lives of the individuals we serve.

SUMMARY OF RESPONSIBILITIES

The primary role of the In Home Case Manager is to assist individuals acquire and maintain skills to improve their daily-living, domestic, adaptive, and socialization skills.

Responsibilities will vary from case to case but may include:

- Supporting individuals learn, maintain or improve skills through their participation in a variety of activities of everyday life
- Engage in activities with the individuals to allow them to live in the community, to live more independently, or to be more productive and participatory in community life
- Submit accurate and complete daily progress notes for each shift worked with individual
- Maintain annual 24 hour training requirements

REQUIRED EXPERIENCE & EDUCATION

- Must be compassionate and willing to care for the well-being of others
- Minimal of a High School Diploma or General Equivalency Diploma (GED)
- Willing to comply with required policies, standards and regulations
- Must have a valid driver's license and existing insurance
- Must be willing to complete given background checks
- Must be willing to drive individuals in personal car throughout the community
- Must have flexible availability
- Excellent organizational, interpersonal, and communication skills

ADVANTAGES

- Paid on a weekly basis

- Flexible work hours including evenings and weekends
- Personal and professional fulfillment in an impactful role

ORGANIZATION OVERVIEW

Kaleidoscope Family Solutions, Inc. provides community and home based services to persons with developmental and intellectual disabilities. Our team partners with family members and existing providers to create individualized goals allowing the team to help improve their life experiences.

Interested in applying? See full details and how to apply [here](#)

Store Team Member (Cashier/Stocker/Animal Care) – Pet Supplies Plus (Fairhaven)

Part-Time

Did you know bearded dragons grow up to 2 feet long? Or that the average life span for an umbrella cockatoo is 50 years? Our team members are pet lovers and like to know it all! As a Store Team Member at Pet Supplies Plus, you're pawsitively passionate about people and their pets.

Providing exceptional, neighborly service at every opportunity during your workday, you will:

- stop to help a neighbor select the perfect toy for a terrier that likes to chew
- review and compare the ingredient labels of several food brands for a concerned cat parent
- fit a squirming dachshund with the perfect harness
- educate a sixth grader on bird ownership
- stock shelves and ring up neighbors' purchases
- feed all the furry pets and make sure their cages are spiffy

All while engaging with PSP neighbors and smiling in the face of puppy breath. Are you awesome? No, you are more than that. You're PAWsome!

A Pet Supplies Plus team member will likely do it all, but may

specialize in any of the following areas:

Cashier

- Processes neighbors' purchases with trustworthy accuracy and efficiency
- Provides Preferred Pet Club membership information to ensure neighbors don't miss any outstanding offers

Stocker

- Safely unloads our delivery trucks using the proper equipment
- Stocks shelves to ensure Fido always gets his favorite chew toy and treats
- Carries bags of kibble, cat litter, aquariums and other purchases out to neighbors' cars

Pet Care

- Provides care for pets in our store, which may include cleaning habitats, feeding and handling the animals
- Answers neighbor's questions on animal care to help them find or maintain the perfect pet

The Store Team member position can be physically demanding, requiring heavy lifting (40-65 lbs) and standing for long periods of time. We support learning through our interactive Pet Degree pay-for-knowledge programs.

PAWsome Store Team Members will:

- Support each other by acting as back-up when extra help is needed
- Be knowledgeable about animals and our products in order to provide outstanding neighborly service
- Be flexible to work evenings, weekends and holidays
- All candidates must pass a drug screening (in applicable states), and be 16 years or older.

Interested in applying? See full details and how to apply [here](#)

Warehouse Order Selector (3rd Shift) – Sid Wainer & Son

Summary/Objective

The order selector is responsible for picking orders requested by Sid Wainer & Son. Ensures orders are picked accurately and efficiently, all while following safety guidelines, continually striving for improved customer satisfaction.

Essential Duties and Responsibilities:

- Accurately pick orders verifying quantity and the description of the items being picked.
- Meet company goals and deadlines by working accurately and efficiently.
- Check each order after the order picking process is completed to ensure the product is placed and stacked appropriately to prevent damage during transit.
- Ensure that “wrong product shipped”, “wrong unit measure” and “shorts” are maintained to the company standards.
- Utilize preferred methods for picking orders.
- Responsible for maintaining a safe working environment (safety) at all times in the warehouse.
- Comply with all company appropriate policies, procedures and safety rules.
- Must maintain a clean and neat working environment in the warehouse at all times during hours of operations without exceptions.
- Must be willing to work extended hours, as needed, in order to meet productivity goals.
- Perform related duties as assigned by your supervisor or management.

Required, Education and Experience:

- High School Diploma or GED
- 1 year of previous work experience, preferably in a warehouse.
- EPJ and/or RF Scan Gun experience strongly preferred.
- Previous experience in a food-related industry preferred.
- Knowledge of safe food handling, allergen awareness, and

USDA/FDA guidelines a plus.

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; reach; climb and stoop, kneel, crouch or crawl. The employee must be able to work in tight and/or dim places, and be comfortable with heights.

The employee must regularly lift and/or move objects up to 30 pounds, frequently lift and/or move objects up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Language Skills:

- Ability to read, write and speak fluently in English.

Work Environment

- Perishable warehouse can range from 28° to 60° Fahrenheit.

Position Type and Expected Hours of Work

- This is a full-time position on the 3rd shift. Must have flexibility to work weekends. Must be able to work mandatory overtime.

Pay Rate

- Starting at \$15 hourly with bonus incentives up to \$75 extra per week.

Interested in applying? See full details and how to apply [here](#)

Cashier – JCPenney (Dartmouth)

Part-Time

As a Cashier you are accountable for the customer service and

sales experience including: maintaining checkout standards; assisting with general operations such as Omnichannel, recovery and inventory; and upholding performance standards relative to shrink/safety and meeting performance standards associated with the role.

Primary Responsibilities:

- Customer Service & Sales – Greets and assists customers while providing excellent customer service. Demonstrates WORTH behaviors consistently. Partners where needed for additional support. Actively and enthusiastically engages customer while working to resolve problems and assist with credit, rewards and gift card programs. Promotes Findmore and other programs intended to drive sales and enhance customer service.
- Checkout Standards – Completes checkout processes including returns and re-ticketing. Assists with the signing and merchandising standards at all checkouts while stocking and merchandising Impulse Fixtures and replenishment. Proactively calls for assistance when additional help is needed in checkout. Utilizes Point of Sale on Mobile Warrior device to support line management.
- General Operations – Assists with Omnichannel efforts as needed. Assists with recovery, put backs and fitting room maintenance as needed. Participates in annual inventory processes
- Performance Standards – Supports company shrink and safety initiatives. Meets established performance standards for the role on a consistent basis, including (but not limited to) the company's iCAP program, product and service sales, customer service, profit, productivity, and attendance.

Core Competencies & Accomplishments:

To achieve success at JCPenney, a Cashier will possess the following:

- Solve problems and make smart decisions that drive sales, profit or customer service; execute your work efficiently and effectively; inspire strong performance in yourself and others.
- Provide great customer service; cooperate and build positive, inclusive and respectful relationships; take accountability for your actions and outcomes
- Proactively find ways to improve the customer experience; show the confidence and courage to do what's right; take action with energy and urgency
- Results – Solves problems and makes smart decisions that drive sales, profit and customer service; executes work effectively and efficiently; holds self accountable to a high standards to achieve results; adapts quickly to changing situations with energy and a positive attitude
- Ownership – Provides great customer service; cooperates and builds positive, inclusive and respectful relationships; takes accountability for own actions and outcomes
- Intensity – Proactively finds ways to improve the customer experience; shows the confidence and courage to do what is right; takes action with energy and urgency

About JCPenney:

At JCPenney, we share a passion for serving customers, supporting our communities and being the best retailer for all families. As a company founded on the Golden Rule, our success is rooted in the belief that we treat everyone the way we would want to be treated. At every touchpoint, customers discover stylish merchandise at incredible value from an extensive portfolio of private, exclusive and national brands. Reinforcing this shopping experience is the customer service and warrior spirit of approximately 98,000 associates across the globe, all driving toward the Company's mission to help customers find what they love for less time, money and effort.

Working at JCPenney means joining a dedicated team of associates who are encouraged to be uniquely themselves in a

safe, caring and welcoming environment. It is a place where careers prosper, accomplishments are celebrated and diversity flourishes. It's a place that's meant for you.

Interested in applying? See full details and how to apply [here](#)

Front Desk Coordinator/Receptionist – New Bedford Pediatric Dentistry & Orthodontics

New Bedford Pediatric Dentistry & Orthodontics is seeking a Front Desk Coordinator who is reliable, motivated, organized, efficient, with outstanding communication skills, and a team player to join our practice. Spanish speaking a plus. This is a Full-time position with benefits.

Responsibilities include:

- Patient scheduling
- Accounts receivables
- Extensive phone communication skills
- Background of dental insurance coverage's including orthodontics, co-payment allocations, insurance billing including orthodontics
- Knowledge of Masshealth Insurance.
- Strong computer knowledge including Eaglesoft

Experience:

- Dental office: 1 year (Preferred)

Language:

- Spanish (Required)

Interested in applying? See full details and how to apply [here](#)

Clinical Assessor – New England ABA (New Bedford)

Part-Time

Looking to make an impact in the lives of children, adolescents and their families living with Autism? New England

ABA, a leading provider of ABA therapy in the Greater Boston area, is currently seeking a part-time Clinical Assessor to provide initial assessments to incoming clients!

This position is a perfect fit for an experienced LABA who enjoys crafting initial treatment plans for clients and families but does not currently have the availability to commit to oversee cases on an ongoing basis. The Clinical Assessor is able to schedule home and community-based assessment visits directly with each family, making for flexible, and on-demand scheduling.

The Clinical Assessor is responsible for working directly with new clients to complete the initial clinical assessment process before they begin ABA services. The responsibilities include, but are not limited to, scheduling meetings with the client, traveling to the client home, and completing the final assessment report.

New England ABA offers a highly competitive hourly rate and will never lose an amazing candidate over pay rate and will match or exceed any competitive offers. This position offers a flexible, part-time schedule.

Job Requirements

- Current licensed applied behavior analyst (LABA) in the state of Massachusetts required.
- BCBA preferred
- 2-5 years working directly with children and adolescents with ASD required.
- Experience with VB, PECS, DTT, PRT and ESDM a plus.

New England ABA provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.

Interested in applying? See full details and how to apply [here](#)

Mason – City of New Bedford

PAY: \$17.42hr – \$24.18hr

Performs work involved in the construction and repair of structures made of brick, stone, concrete blocks and tiles such as wall, floors and other structural projects. Performs masonry repairs and brickwork, pours new concrete sidewalks, installs blue stone and pours foundations.

Thorough knowledge of laying bricks, stone, concrete blocks and tiles in construction, alteration or repair of walls, floors, passageways or other structures. Constructs and repairs brick work in sewers, catch basins and manholes. Lays and sets cut stone. Performs all phases of cement work.

High school graduate or GED equivalent preferred. Possession of a valid Massachusetts driver's license and good driving record.

Requires two years' paid experience in masonry trade. Knowledge of equipment, materials and supplies used in masonry work, and equipment and supplies used to do minor repairs. Skills in operation of listed tools and equipment. Ability to work independently and complete daily activities according to work schedule. Ability to lift heavy objects, walk and stand for long periods of time and perform strenuous physical labor under adverse field conditions.

For more information, please visit:

Employment Opportunities

Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

Library Assistant – City of New Bedford

PAY: \$15.00/hr, 15 hours per week

Assists in the daily operations of the Circulation Desk, monitors the borrowing of materials and performs related public service duties as required. Must be available some nights and Saturdays.

Provides courteous public service at the circulation desk by responding promptly to patron requests according to established procedures. Promotes library service to the community by assisting in the planning and implementation of library programs. Makes the library collection accessible by following established circulation and cataloging procedures. This position performs a variety of clerical duties, which include: assistance in opening and closing department; typing and filing; assisting in maintaining appropriate security on ground floor when reporting inappropriate patrons' behavior to Librarian. May assist in collecting, recording and transferring all monies (cash or checks, in person or by mail) coming in, ordering supplies and calling repair services when necessary.

High school diploma or GED required. Two years of college or appropriate public library experience with an automated library system preferred. Possession of a valid Massachusetts driver's license and good driving record preferred. Ability to speak Spanish preferred. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For application/complete job description, please visit www.newbedford-ma.gov. New Bedford has a residency requirement. EEO.

Janitor and Cleaner – King Village Apartments (New Bedford)

Looking for a part-time cleaner Monday, Wednesday & Friday of

each week to Clean Bathrooms, vacuum, mop, Take out trash and clean empty apartments for new move-ins. Needs someone who is very reliable, consistent, detail-oriented and Hard-Working.

Interested in applying? See full details and how to apply [here](#)

Utility Pole Inspection Foreman – OSMOSE UTILITIES SERVICES INC

Full-time

Job Description

Are you looking for a career with excellent advancement potential where you get to work outdoors and utilize leadership abilities? Start your career with Osmose! FACT: 90% of our Senior Management started with Osmose in the Foreman position!

Osmose Utilities Services, Inc. is an 80-year strong company that provides a variety of services to the electric and telecommunications industries. Learn more about us at www.osmose.com

We are proud to offer:

- \$23 per hour (after training) plus an opportunity for weekly production bonuses based on individual initiative and crew performance
- See the average income per Foreman Level here: www.osmosehiring.com/become-a-foreman
- Paid on-the-job training. You earn while you learn at a rate of \$20 per hour during the 8-9-week training program
- Family medical and dental insurance
- 401k retirement plan
- Full-time, year-round employment with overtime potential
- Paid vacations and holidays
- Company truck and tools
- Excellent advancement opportunities with a rapidly growing company

Do you have what it takes to be an Osmose Foreman?

- Must be at least 21 years old
- High school diploma or GED
- Have the leadership ability required to supervise and motivate a working field crew
- Can assume full responsibility for the safe operation and maintenance of a company vehicle, equipment, and tools
- Ability to positively represent the Osmose organization to customers and the communities in which they work
- Enjoy working outdoors in all types of weather and have the desire to actively participate in physically demanding work lifting or moving up to 50 lbs. on a regular basis
- Possess a valid driver's license
- Willing to travel locally, statewide or regionally as required

Responsibilities include:

- Hiring, training, and supervising a field crew of 1-5 people
- Maintain all tools, vehicles, and equipment
- Achieve expected safety, quality, and production goals
- Collect field data and maintain daily and weekly reports
- Embrace the core values of the company

For a career opportunity that involves outdoor work, travel, excellent income potential and the opportunity for advancement, please apply online no later than October 30th.

Osmose is an equal opportunity employer. M/F/D/V

Interested in applying? See full details and how to apply [here](#)

Sales Associate – Pacific Sunwear (Dartmouth Mall)

Part-time

Overview

The Sales Associate is responsible for generating sales through exhibiting passion for product, brands, fashion and trends with all customers. The Sales Associate is also

responsible for executing initiatives and tasks as assigned by the leadership team. Overall, the Sales Associate is expected to work as a positive member of the store team and consistently provide an exceptional customer experience.

Responsibilities

- Reflects the PacSun brand by demonstrating passion and affinity for product, brands, fashion and trends.
- Contributes to a positive working environment by consistently exhibiting core value behaviors
- Maintains and drives the company's fashion image by adhering to the Employee Appearance Guidelines
- Demonstrates willingness, aptitude, and initiative to learn what is unknown about product, brands, fashion and trends
- Strive to improve individual performance while working as a productive member of the team

Customer Experience

- Delivers an engaging, positive and authentic customer experience with all customers
- Focuses on full-price selling while maintaining awareness of product value and promotions
- Handles customer situations in compliance with policy and procedures, attempts to "solve for yes" and partners with the leadership when dealing with escalated issues
- Completes all assigned tasks in a timely and efficient manner
- Executes all visual directives and maintains visual standards set by the company and as directed by the management team
- Supports high standards of organization and cleanliness, promoting a safe working and shopping environment to maximize the customer experience
- Upholds and complies with all company policies as outlined in the Policy and Procedure Manual, Code of Business Conduct,
- Employee Policy Guide and the Safety Program
- Complies with all Loss Prevention policies, and communicates

violations directly to the leadership team or via the Silent Witness Hotline

- Shares feedback from customers with the leadership team to improve the overall customer experience
- Results Driven
- Actively participates in all company and store contests and events
- Stays current on all financial goals and priorities
- Assists the leadership team in achieving all sales and operational goals

Additional Responsibilities

- Ability and willingness to take on additional tasks
- Adheres to federal, state and local labor laws
- Ability to work flexible hours and understands and complies with all scheduling policies and practices
- Secures and maintains any assigned company property
- Ability to safely lift up to 50 pounds
- Ability to utilize power tools and navigate a ladder as needed
- Ability to work on the store sales floor for extended periods of time (up to 90% of shift)

Qualifications

- Passion for product, brands, fashion and trends
- Excellent selling skills
- Proven to exhibit a friendly, out-going, open-minded, engaging personality that enjoys being a team player
- Strong time management, communication, and organizational skills
- Ability to receive feedback and take action when appropriate
- Basic math and computer proficiency
- Previous retail experience preferred

Physical Demands

List equipment to be operated, lifting requirements, crouching, bending, etc required by the job. Lifting in pounds should be clarified, stating the weight of objects that need

to be lifted, such as “ability to lift objects weighing 35 pounds.” For most other positions, language like “operate normal office equipment,” “ability to travel “or” extensive use of computer” are helpful.

Interested in applying? See full details and how to apply [here](#)

National Hiring Day: Cashiers, Stockers, Sales Associates – Christmas Tree Shops andThat! (Dartmouth)

Full-Time, Part-time

Job Summary:

Christmas Tree Shops is growing and so is our need for more talented associates. We offer a distinctive, fast-paced, and dynamic retail environment where you can truly make a difference AND have a very real opportunity to grow your career! If you are looking for a retail growth company that values both its people and its customers, has a winning track record, and an even brighter future, your search is over – you have discovered Christmas Tree Shops!

We are now hiring for the following Seasonal Part-Time positions:

- Cashiers
- Truck Unloader/Merchandise Processing Associates
- Stockers
- Sales Floor Associates
- Cart Retrieval/Maintenance Associates
- Service Desk Associates
- Receivers

Top performers have an opportunity for permanent positions. Please join us on Thursday, October 17th at this location. We will be interviewing for all the positions above between the hours of 12:00pm and 6:00pm – No appointments necessary.

Please apply on-line before arriving.

National Hiring Day 2019

Thursday, October 17th

12:00pm to 6:00pm

On the spot interviews. Quick hiring decisions.

If you are not available to interview on this date or time, please search our career page for opportunities at jobs.christmastreeshops.com, Text "jobs" to 47283, or apply in-person at your local store location and ask for the Manager on Duty.

Interested in applying? See full details and how to apply [here](#)

Bus/Van Monitor – Kennedy-Donovan Center

Part-time

KDC is seeking Monitors to provides supervision to persons with disabilities or special healthcare needs while being transported to various locations as assigned. This position is part-time.

Responsibilities:

- Maintain safety and order on vehicle while in transit
- Maintain visual contact with passengers at all times
- Assure that all restraints and safety equipment are properly engaged before transit begins
- Monitor consumers' health and well being and provide care as trained
- Respond to medical emergencies as trained
- Utilize communication devices as needed to maintain contact with transportation base, destinations and other vehicles
- Ensure that when in transit, any medical equipment is positioned and secured to the floor, vehicle seat or wall of vehicle below the window line.
- Assure that vehicle interiors are kept clean and safe for passengers
- Immediately report any safety equipment (tie downs, seat belts, etc) malfunctions or needed repairs to supervisor

- Maintain agency standards of confidentiality
- Maintain a respectful manner and tone of voice with others
- Promote teamwork and open communication among staff members and consumers
- Perform other job-related responsibilities as assigned.

Required Skills

- Ability to sit for extended periods of time
- Ability to kneel, bend and lift to assist clients
- Ability to assist consumers entering and exiting vehicles
- Ability to operate all safety equipment, including wheelchair tie-downs.
- Ability to propel consumers' manual or power wheelchairs to assure safe movement on and off the vehicle lift.

At Kennedy-Donovan Center, everything that we do is tied to our mission. No matter your role at KDC, we are all working together to support individuals with developmental delays, disabilities, or family challenges to pursue their personal potential and success in the community.

With over 50 years of experience in the Human Services field, we provide employees with an opportunity to join a forward-thinking agency. You can be a part of a team that provides support for over 10,000 individuals and their families every year. And our focus isn't just on empowering those we support-but at KDC our goal is to empower you. We value the opportunity to allow our employees to advance their careers by exploring opportunities available to them, all while providing you with the resources and tools you need to succeed. KDC is not just a job, it is a career- a career in which our employees are able to collaborate and learn from one another to succeed together.

Requirements

- Must be at least 19 years of age. Ability to read and interpret documents, such as safety rules, operating and maintenance instructions, and procedure manuals.

Interested in applying? See full details and how to apply [here](#)

Merchandise Associate – The TJX Companies, Inc (Fairhaven)

All 1,000 of our Marshalls stores embrace discovery, from designer luggage to statement shoes. Our assortment of brands is always changing, but our mission to provide the surprises that make the everyday a little more fun is unwavering. Just like working here. Everyone encourages each other and embraces the excitement that can come with change. Each shift is a new opportunity to Discover Different.

Job Summary:

Responsible for delivering a highly satisfied customer experience demonstrated by engaging and interacting with all customers, embodying customer experience principals and philosophy, and maintaining a clean and organized store environment. Adheres to all operational, merchandise, and loss prevention standards. May be cross-trained to work in multiple areas of the store in order to support the needs of the business.

Responsibilities:

- Role models established customer experience practices with internal and external customers
- Supports and embodies a positive store culture through honesty, integrity, and respect
- Accurately rings customer purchases/returns and counts change back to customer according to established operating procedures
- Promotes credit and loyalty programs during customer interactions
- Maintains and upholds merchandising philosophy and follows established merchandising procedures and standards
- Accurately processes and prepares merchandise for the sales floor following company procedures and standards
- Initiates and participates in store recovery as needed

throughout the day

- Maintains all organizational, cleanliness, and recovery standards for the sales floor and participates in the maintenance/cleanliness of the entire store
- Provides and accepts ongoing recognition and constructive feedback
- Adheres to all labor laws, policies, and procedures
- Supports and participates in store shrink reduction goals and programs
- Participates in safety awareness and maintenance of a risk-free environment
- Performs other duties as assigned

Requirements:

- Possesses excellent customer service skills
- Able to work a flexible schedule to support business needs
- Possesses strong organizational skills with attention to detail
- Capable of handling multiple tasks at one time
- Able to respond appropriately to changes in direction or unexpected situations
- Possesses strong communication skills
- Capable of lifting heavy objects with or without reasonable accommodation
- Works effectively with peers and supervisors to accomplish tasks
- Retail customer experience preferred

We're reinventing retail and helping people discover that next find that's going to be their new signature look. You can be a part of their journey to look amazing. Our inventory is always changing and our approach is continually evolving, which means every day is another chance to Discover Different. In fact, that's what it's like throughout the entire TJX family, which includes TJ Maxx, HomeGoods, Sierra, and Homesense.

Discover Different also means we embrace each other's differences and unique perspectives. We consider all

applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, gender identity and expression, marital or military status. We also provide reasonable accommodations to qualified individuals with disabilities in accordance with the Americans with Disabilities Act and applicable state and local law.

Interested in applying? See full details and how to apply [here](#)

Two positions: Electrician & Carpenter – City of New Bedford's Dept. of Facilities & Fleet Management

ELECTRICIAN

PAY: \$25.54/HR

Performs skilled electrical work at the journeyman level. Installs, tests, repairs and maintains electrical circuits, wiring systems, fixtures, appliances and equipment. Troubleshoots and repairs faulty electrical wiring, defective electrical equipment and machinery such as motors, generators, transformers, switches, sockets, etc. Inspects and tests circuits and fixtures to locate broken wires, loose connections, blown fuses, faulty switches, grounds, shorts and other defects. Uses common hand tools and electrical ohm test equipment such as meters, voltmeters, ammeters, growlers, multimeters and other test equipment. May remove, replace and repair electrical parts.

High school graduate or GED equivalent with specialized course work in electrical practices and knowledge of electrical principals and procedures. Two years of increasingly responsible related experience; or any equivalent combination of education and experience. Possession of a Massachusetts journeyman or master electrician's license. Possession of a valid Massachusetts driver's license with good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per

City Council Ordinance effective May 14, 2013. Is required to respond to callbacks on a 24-hour basis as needed for emergencies in the opinion of the Director.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO.

CARPENTER

PAY: \$16.04 – \$21.84

Reads and understands blueprints, drawings and specifications of building methods, means and materials. Constructs, alters and repairs structures, buildings, roofs, furniture, equipment and fixtures made of wood or other building materials. Work is performed in accordance with building codes and standard trade practices. Fabricates, alters and repairs structural wood work, floors, stairways and fixtures. Performs measuring, sawing, squaring, drilling, sanding, fitting and fastening. Performs repair of equipment such as desks, chairs, tables, shelves and cabinets. Hangs doors and repairs related hardware. Repairs windows, frames and screens. Performs other carpentry duties as required. Graduation from a high school or GED equivalent. Two years' prior experience required, four years of experience preferred; or any equivalent combination of education and experience.

Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013. This position shall be subject to 24 hour call back as needed for emergencies and/or matters of public safety as determined by the Director or his designee. Must possess and

maintain a working cellular telephone.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

Sr. Clerk Typist position – City of New Bedford Fire Department

PAY: \$15.46hr – \$20.92hr

Compiles data and operates computer in performance of routine clerical duties to maintain business records and reports. Compiles reports, business correspondence, multiple application and permit forms. Files records and reports, posts information to records, sorts and distributes mail, answers telephone and performs similar duties. Shall compute amounts of fees collected, using adding or calculating machine, examines documents for accuracy, maintains files, assists public and other departments with inquiries.

Performs all clerical duties, makes calculations for processing invoices and payments; schedules meetings, inspections and conferences, and notifies participants; prepares supply requisitions; maintains and retrieves files and records; answers telephones and takes messages; prepares and mails outgoing correspondence or parcels; processes, receives, files, forwards and/or distributes correspondence, forms, and reports; answers inquiries and provides routine information on agency services; fills out forms; retrieves records from electronic databases; operates standard office machines and equipment; may take and transcribe dictation; and performs related work as required.

Graduation from high school or GED equivalent; two years of experience with general office procedures such as typing,

filing, data processing; or any equivalent combination of education and experience. Must be proficient in all aspects of Microsoft Office, and able to multi-task in a fastpaced office environment and handle frequent interruptions.

Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

For more information, please visit:

Employment Opportunities

Welder – City of New Bedford

PAY: 17.42 – \$24.18

Lays, cuts and fabricates materials to be welded. Prepares materials for welding; performs preheating, cleaning and clamping. Welds metal parts together according to blueprints or specifications using oxyacetylene or electric arc welding equipment. Determines the appropriate welding equipment or method based on requirements. Sets up components for welding according to specifications. Connects gas hoses or electric cables and operates air and gas supply valves or electric welding units. Performs related work such as brazing, soldering, and grinding in the fabrication or repair of metal parts or articles.

Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Possession of, or ability to obtain, a Class B license with CDL endorsement within six months from date of hire. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit

www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

Data Entry Clerk for the Assessors Office – City of New Bedford

PAY: \$15.46 – \$20.92

Provides a variety of routine and accurate data entry updates to the department's database to assist in producing fair, accurate assessments and other data reports as needed. Monitor and operate computers, process and input data to update database according to operating instructions. May, from time to time, be required to operate other computers to provide support within the department according to written or oral instructions. Transfer data from property record cards or other forms to the systems database and generate reports as necessary. Participate in technical projects, changes in programs, routines and quality control standards. Prepare reports for clerical and/or field review. Assist in developing operating methods to process data more efficiently, assist with services to the general public, office staff and City employees. Provide clerical support to the department as needed or required.

High school diploma or GED equivalent. Duties require working knowledge of MS Excel, MS Word, Access and a general knowledge of office administration and procedures. Having the equivalence of two or more years experience in assessing or mass appraisal environment is highly favorable. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

After School Program Monitor & After School Program Supervisor positions – City of New Bedford

CITY OF NEW BEDFORD AFTER SCHOOL PROGRAM MONITOR

PAY: \$12 – \$14.50/hr

Assists the Department of Parks, Recreation & Beaches in maintaining and supervising various programs for children. Serves as a mentor and academic support supervisor for a group of children. Provides daily academic support to group of children. Supervises daily activities such as physical fitness, arts and crafts, and more. Responsible for providing a safe place for kids to learn and have fun. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

CITY OF NEW BEDFORD AFTER SCHOOL PROGRAM SUPERVISOR

PAY: \$15.00hr – \$16.00hr

Ensures a safe, productive and caring environment for children and staff. Develops programming for children in the program with the PRB staff. Serves as a mentor and academic support supervisor for a group of children. Provides daily academic support to group of children. Supervises daily activities such as physical fitness, arts and crafts, and more. Responsible for providing a safe place for kids to learn and have fun. Maintains records as required such as attendance and snack counts. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

Data Entry Clerk – City of New Bedford

PAY: \$15.46hr – \$20.92hr

Works as a liaison for the Task Force with other City departments, State agencies and constituents. Handles a large volume of phone calls, emails and written correspondence. Identifies specific issues in complaints, coordinates response efforts with the proper departments and keeps interested persons informed of actions taken.

Works on compliance issues with Task Force inspectors. Keeps track of properties that inspectors have issued orders of corrections on, compiles before and after photographs on these properties, and assists with the issuance of violation tickets. Visits properties several times a week. Retrieves docket sheet from New Bedford Housing Court on a weekly basis and assists in preparing for and appearing at court hearings. Assists in 40U ticket hearings at New Bedford City Hall up to three evenings a month. Preps for and assists at ticket hearings.

High school graduate or GED equivalent. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

Assistant Project Manager – City of New Bedford Parks, Recreation, and Beaches

PAY: \$47,339 – \$59,178

Manages infrastructure grants on site including grants awarded for infrastructure improvement. Submits grant reports to granting agencies. Day to day oversight of infrastructure use by the public, leagues, organizations and for special events. Responsible for special event walk throughs and the effective and safe use of parks during events. Attends infrastructure improvement related meetings with other departments, volunteer organizations, designers and contractors. Assures that infrastructure projects are completed within budget, to specification and according to the timeline. Assigns permits for use of fields and parks. Visits the sites to provide department support and ensure proper use of permitted spaces. Some nights and weekends required.

High school degree or GED equivalent. Knowledge of basic construction techniques especially landscape construction and maintenance, ability to read plans and specifications, ability to work with the general public and youth. Knowledge of Windows Office suite. Possession of a valid Massachusetts driver's license and good driving record. Knowledge of green infrastructure and plant material desired but not required. Any equivalent combination of education and experience. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

Director of Purchasing – City of New Bedford

PAY: \$79,326 – \$99,166

Plans, organizes, and supervises purchasing functions of City Departments; oversees major purchases and negotiates contracts with vendors; responds to inquiries regarding processes or bid status, negotiate terms and conditions with vendors and service providers; achieves Department objectives and goals within the budget. Provides support to the Chief Financial Officer (CFO) in the development and implementation of citywide policies and procedures. Reviews and approves all purchase orders generated by every department; ensures that they comply with all laws, purchasing procedures and policies; attends meetings, trainings, workshops as required to perform job functions. Obtains, reviews, and evaluates comparative prices and quotes; assists in negotiations with vendors, awards and drafts contracts, renewals, change orders.

Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013. For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO.

Compliance Officer (Community Relations Specialist) – City of New Bedford

PAY: \$51,693 – \$64,622

Develops and implements a comprehensive communications plan that includes short- and long-term strategies for building community awareness about and support for the Department.

Informs the PIO, Office of the Chief of Police and Municipal leaders in relevant and important media inquiries, and keeps all parties updated on upcoming and ongoing news stories. Identifies and pitches news story to the PIO ideas through a range of proactive media strategies. Assists the PIO in

leading communication during crisis situations and unanticipated incidents, including timely dissemination of information to the media, families, staff and the community.

Coordinates writing, editing, design, production and distribution of clear, concise, "community-friendly" print and digital materials (e.g., letters, brochures, social media outlets, articles, videos, fact sheets, fliers) to communicate the Department's goals and priorities to various partner organizations, community leaders and residents.

Collaborates with technology staff to write and update content on the district's external website, social media tools and other on-line resources to ensure accuracy and consistency of information.

Bachelor's degree in, or knowledge equivalent to, Journalism, Communications, Marketing, or related field. Successful candidate should have three years' experience in the public relations/communications/marketing field at varied levels and with increasing responsibility; or three years' experience in print and/or electronic journalism. Or any equivalent combination of education and related experience.

For more information, please visit:

Employment Opportunities

Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

Admin Manager – City of New Bedford

PAY: \$54,278 – \$67,853

Performs complex administrative, technical, and supervisory duties for the assigned department; implements, assists, and

supports the Department with administrative systems and procedures; provides support directly to supervisor when assigned and serves as the liaison between lower and upper level staff in the Department; responsible for the completion of varying duties including financial reports, correspondence, and other operational office procedures. Handle customer and city residents' issues in a professional manner that meets the City's standards; assists residents, customers, or vendors that come to the Department office.

Two years of college-level coursework or an Associate's Degree in Business Management, Public Administration, Human Resources, or a closely related subject. Three years of administrative, professional, or supervisory work or experience in a closely related field. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO.

Diesel Engine Repairman – City of New Bedford

PAY: 17.42hr – \$24.18hr

Performs various types of skilled repairs on diesel equipment. Trouble shoots all types of diesel equipment in use by the City to determine repair costs. Diagnoses and repairs work in the area of electrical systems, fuel systems, ignition systems. Ability to read and understand all schematics in the related field. Disassembles, overhauls, removes and replaces all types of engines. Diagnoses, repairs or replaces transmissions, four wheel drive components, hydraulic pumps, or any related components.

Graduation from a high school or GED equivalent preferred. Must have at least three years of full-time paid experience in

the field of repairing diesel equipment, knowledge of job hazards, handling of equipment, special tools and test equipment. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Possession of Class B CDL or the ability to obtain one within six months of hire. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit www.newbedford-ma.gov. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0.

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Have a job to add to the Hot Jobs List? Contact leo@newbedfordguide.com.