

# **PACE is Hiring for a Facilities Specialist, \$1500 signing bonus!**

**COME JOIN THE PACE HEAD START TEAM!**

## *FACILITIES SPECIALIST*

We are looking for candidates with the following qualifications and skills:

- Experience in janitorial and maintenance work.
- Knowledge of building systems and HVAC required, as well as, the ability to do minor repairs.
- Must be physically able to climb ladders, stoop, lift and carry items weighing up to approximately 60 lbs. and to stand and walk continuously throughout the workday.
- Valid driver's license required.
- Must be able to pass CORI & DCF background checks.

The Facilities Specialist will be responsible for the general maintenance, sanitary and safety conditions of the Head Start facilities and vehicles. The daily schedule, cleaning and sanitation guidelines must be followed to ensure compliance with federal and state regulations.

**E-mail a cover letter, resume, and the name of the position you are applying for to: [hrjobapplications@paceinfo.org](mailto:hrjobapplications@paceinfo.org) no later than Wednesday, February 1, 2023**

Head Start and Early Head Start provides family-centered development programming for over 264 income-eligible families with children from birth to age 5 living in the Greater New Bedford area.

To learn more about the program visit us at: [www.paceinfo.org](http://www.paceinfo.org) and click on the "Programs" tab.

SALARY: \$20.00 per hour with a \$1.00 increment for bilingual staff.

30 – 40 hours per week

44 – 52 weeks per year, depending on funding. May be requested to periodically work additional hours. Occasional travel for meetings and workshops.

**We offer a \$1500 sign-on bonus for new hires.**

**Excellent benefits include paid vacation time, personal time, sick time, and holidays; low-cost health insurance; dental, vision plans, and no-cost life insurance.**

P.A.C.E. is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

**E-mail a cover letter, resume, and the name of the position you are applying for to: [hrjobapplications@paceinfo.org](mailto:hrjobapplications@paceinfo.org) no later than Wednesday, February 1, 2023**