

PACE is Hiring for a Director of Development and Marketing in New Bedford

JOB POSTING

PEOPLE ACTING IN COMMUNITY ENDEAVORS, INC.

DIRECTOR OF DEVELOPMENT AND MARKETING

SALARY: Starting pay \$45,000/yr., negotiable – commensurate with education and experience, 40 hrs. per wk., 52 wks. per yr.

PACE, Inc. is currently looking for a Director of Development and Marketing. The successful candidate must have a minimum of (3) three years' work experience in the non-profit sector. Bachelor's degree in related field preferred; strong written and verbal communication skills with demonstrated experience in public relations, creation of marketing materials, implementation of a fund raising strategy including donor development, and creating written grant proposals and plans. If you are an innovative and creative team player willing to think outside the box in moving the mission of the agency forward, then you are our person. We are looking for someone with experience establishing and maintaining effective working relationships with staff members from a wide variety of agencies and institutions; sensitivity to changing community needs and concerns; and the ability to communicate with people of varying educational, cultural, and socioeconomic backgrounds. Must be experienced utilizing a variety of fundraising and resource development methods to provide resource support for the agency.

Position acts as a key member of the administrative team primarily responsible for developing agency resources, marketing, and promoting the agency mission across the community.

Low cost Health Insurance, Dental, Vision Plan and no cost Life Insurance are available.

P.A.C.E. is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Deadline to apply: 5:00 p.m., Thursday, June 20, 2019

Must e-mail a cover letter with your mailing address, title of position, and resume/application to: hrjobapplications@paceinfo.org or mail the same information to:

P.A.C.E., Inc.

P.O. Box 5-626

New Bedford, MA 02742

Attn: Director of Human Resources

P.O. Box 5-626, 166 William Street, New Bedford, Massachusetts 02742 Tel. 508 999-9920 Fax 508 999-3728

