

# The South Coast Hot Jobs List

## – 10 July 2013

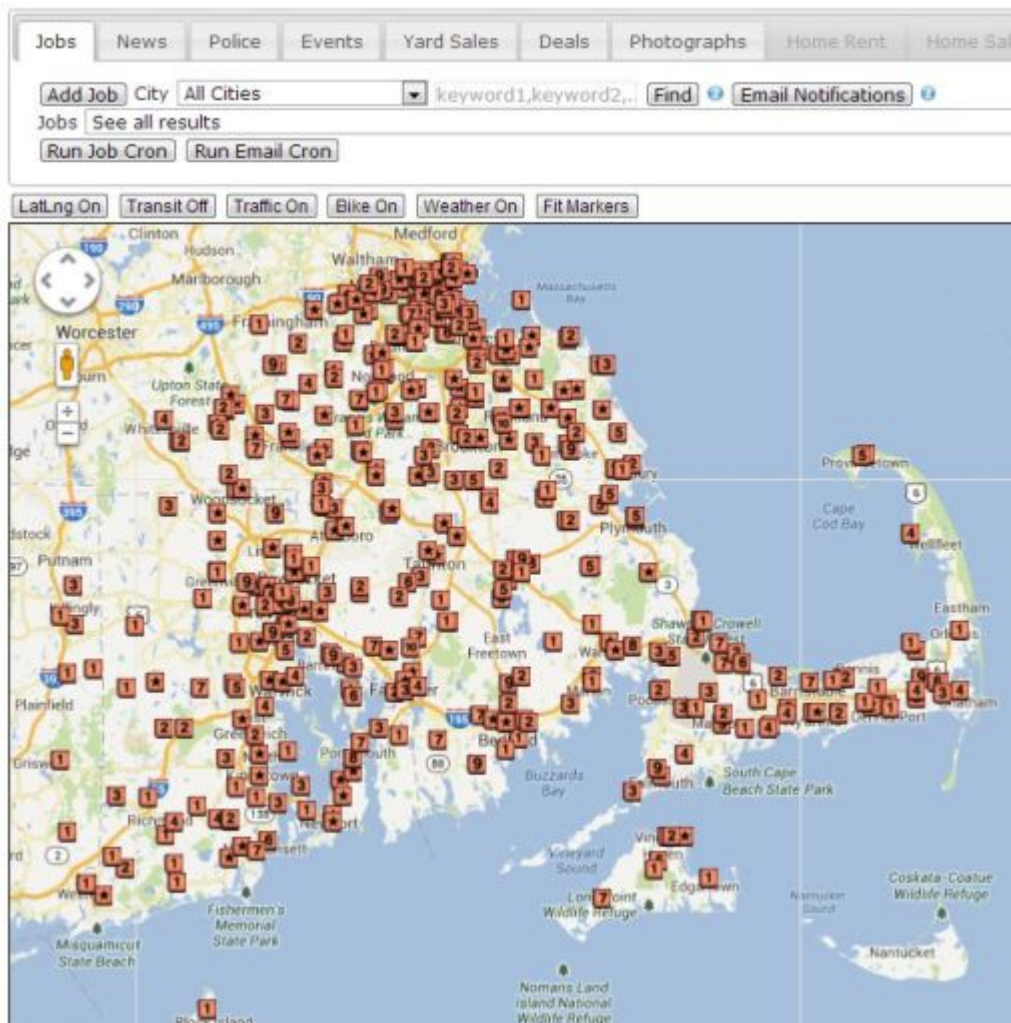


by  
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The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings. To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area. We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue. Be sure to also check out our Job Portal to find jobs by location on a map: [http://www.newbedfordguide.com/map-page#pm\\_jobs\\_tab](http://www.newbedfordguide.com/map-page#pm_jobs_tab). Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

If there is not a link to applying for one of the jobs listed, contact Sharon Martin, Business Services Representative at 508-990-4115 or feel free to stop by the Greater New Bedford Career Center. These positions are posted on

[mass.gov/jobquest](http://mass.gov/jobquest).



Here are the Hot Jobs from the Greater New Bedford Career Center as of July, 10th, 2013:

**1. Family Support Worker #2688115** – The Family Support worker is responsible for providing support to families in the Greater New Bedford Area who are referred by the Department of Children and Families and / or the community. The Family Support worker will work closely with the family, using strength based philosophy as a foundation for their work. Families will be served at the Center, in their homes and in the community. The Family Support worker will meet with families to provide support and advocacy in helping the family reach their self-identified goals. They will develop a case plan and link the family with needed medical, social, educational, and other services. The FSA will be an integral

part of a team approach in implementing the overarching mission of NBCCC which is to strengthen families, promoting and advocating for community wide principles of family support with the goal of reducing and preventing child abuse and neglect.

- Maturity and experience in successfully working with infants, children, youth and their families. Extensive knowledge of Community resources in the greater New Bedford area. Case management experience. Knowledge of Family Support Principles. Willingness to work some nights and weekends.
- Possess and maintain a valid Ma. Driver's license and have access to a vehicle. Bilingual- bicultural Spanish, Portuguese and Cape Verdean Creole linguistic ability highly desired.
- Bachelor's degree in Social Work or other human services field preferred, or AA degree with two years' experience performing case management duties in a health or human services field, or High School diploma with completion of an agency approved case management training course with four years' experience performing case management duties in a health and human service field. Deadline is Friday July 19.

**2. Supervisor #2688103** – Seeking person with cashier experience capable of supervising staff, will also work with lottery sales, stock goods etc. High School or GED required. Position involves working both days & evening plus must be able to work every third Sunday from noon to 6:00pm.

**3. Driver (Part-Time) #2693023** – Part time Driver needed to deliver linens to commercial customers in the Southcoast area (New Bedford to Newport). Must have experience and a good driving record. This is an immediate hire.

**4. Landscaping Laborer #2693036** – Experience helpful. Must have valid driver's license, good driving record, strong work ethic, availability Monday through Friday. English/Spanish speaking are encouraged to apply. Applications to be completed at the Greater New Bedford Career Center.

**5. Maintenance Technician #2693081** – The Maintenance

Technician is to assist the Maintenance Supervisor in maintaining the physical integrity of the community. This involves insuring a safe, secure and comfortable living environment for residents, visitors and staff. The Maintenance Technician will carry out assigned duties in a safe manner and other duties as requested by the senior maintenance technician. In the absence of the Maintenance Supervisor, the Maintenance Technician will assume all maintenance responsibilities. Conduct all business in accordance with company policies and procedures, state and federal laws; e.g., OSHA, ADA, Fair Housing, etc.

- Diagnoses and performs minor and routine maintenance/repair, as directed, involving the following on a daily basis: Minor Repairs of Electrical and plumbing.
- A/C and heating systems. Stairs, gates, fences, patios, railings.
- Exterior/Interior lights. Ceiling leaks. Reports all major repairs and need requisitions to senior maintenance technician and manager prior to any expenditure of funds. Change locks and make keys. Removes and transfers heavy appliances and equipment from storage area to apartment (or vice versa) as circumstances warrant. Assists in keeping grounds neat and free of litter. Rakes, sweeps, shovels as circumstances warrant.
- 40 hours per week. Weekends as circumstances warrant. On-call on a rotating basis and for emergencies.

**6. CDL Driver (Part-Time) #2699710** – Seeking a CDL driver with a good attitude and ability to relate to children. Employer will conduct background checks. Good driving record required.

**7. Head Start Administrative Assistant #2699724** – Associates degree in Business Administration or equivalent experience. Three (3) years of office or related experience. Proficient in Microsoft Office. Excellent interpersonal and communication skills necessary to interact effectively with all levels of personnel. Provides clerical and fiscal support to administrative staff. Ability to prioritize and problem solve. Driver's license required. P.A.C.E., Inc. is an Affirmative Action/Equal Opportunity Employer. Deadline to apply: 5:00

p.m., Monday, July 22, 2013

Here are some jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**:

1. **Assistant School Principal at Gomes Elementary** – English Tutoring & Teaching opportunities available in New Bedford, MA starting at \$25-\$50/hr. Full details and application process **here**.

2. **English Tutoring/Teaching** – Full details and application process **here**.

3. **Airport Grille – Head Wait Staff/Assistant Manager** – Full details and application process **here**.

4. **Papa Gino's – Assistant Manager** – Full details and application process **here**.

5. **Community Organizer – Massachusetts Communities Action Network (MCAN)** – Full details and application process **here**.

6. **Food Service Director** – Full details and application process **here**.

7. **Best Buy (Dartmouth)** – Full details and application process **here**. Search Dartmouth on the Map or Best Buy and all Cities.

Be sure to also check out our Job Portal to find jobs by location on a map: **[http://www.newbedfordguide.com/map-page#pm\\_jobs\\_tab](http://www.newbedfordguide.com/map-page#pm_jobs_tab)**. Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.