

HELP WANTED: City of New Bedford is hiring for a Senior Activities Coordinator

PAY: \$14.26 – \$20.79

25 hours per week

In conjunction with management, plans, develops, coordinates and supervises programs designed for Senior Citizens at City Community Centers and other sites.

Effectively coordinates and promotes all aspects of program activities at assigned site, according to the objectives, policies, procedures and standards of the Center programs. Oversees staff, volunteers, and instructors assigned on site. Develops, organizes, promotes, implements and directs whole-person wellness and activity programs, including activities to enhance the physical, social, recreational and intellectual needs of Senior Citizens.

High School Diploma/GED required. Associate's Degree preferred or an equivalent combination of education and experience. Knowledge and experience working with older adults preferred. CPR and First Aid Certification required. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For application/complete job description, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO