

# **HELP WANTED: City of New Bedford is currently hiring for a Director of Facilities & Fleet**

**PAY: \$88,642 – \$110,811**

\* Directs and administers all activities of the Facilities and Fleet Management Department.

\* Oversees maintenance and capital needs of City buildings and fleet.

\* Delegates various responsibilities to capable and competent subordinates that will ensure a positive outcome.

\* Manages the budget using responsible and sound fiscal practices.

\* Makes decisions regarding City owned assets in the best interest of the stakeholders while protecting assets and their value

within the limits of the budget.

\* Monitors all leases of City owned property, unless under the custody and control of another department. Ensures that all lease conditions are being met.

\* Allocates resources to satisfy the maintenance and capital needs of approximately 90 City buildings.

\* Investigates advanced methods and technologies of accomplishing tasks that will result in greater efficiency.

Technical Degree in engineering, building trades, public administration, facility management, or a related field. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit

[www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979- 1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO