

# **HELP WANTED: City of New Bedford is currently hiring for a Community Preservation Act Coordinator position**

**PAY: \$22.75/hr**

**19hrs/wk**

Responsible for all aspects of managing the implementation of the Massachusetts Community Preservation Act (CPA) as it relates to the City of New Bedford, and managing and organizing the activities of the Community Preservation Committee (CPC), including staffing the CPC, coordinating the application process for granting CPA funds, managing the CPA budget, CPA grants, and CPA-funded projects.

Bachelor's Degree in Community Planning, Development, Government, Public Policy, Public Administration or other related field with a minimum of three (3) to five (5) years of professional experience in municipality, grants management, and comparable State/Federal agency or experience in the private sector in which the position was directly related to and required a similar skill set. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec 172C.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EE0