

# **HELP WANTED: Enos Home Oxygen & Medical Supply, Inc. Hiring For Delivery Technician And Warehouse Technician Positions**

Since 1950 Enos Home Oxygen & Medical Supply, Inc. has been owned and operated by the Enos family. Currently Enos Home Oxygen & Medical Supply, Inc. is in its 3rd generation of family ownership. We take great pride in our ability to provide the best equipment & service possible. We strive to meet every patient's individual needs. To us, only the highest level of service is satisfactory. We achieve this level of service by our attention to these important aspects of Home Health Care.

## **Full-time Warehouse Technician**

### **Responsibilities and Duties:**

- Loads & Unloads trucks
- Ensures all equipment is properly cleaned and in suitable condition to go to re-used.
- Cleans and performs inspection for incoming equipment
- Repairs and maintains rental wheelchairs in a timely manner.
- Repairs and maintains wheelchairs through special contracts with the company
- Repairs and maintains powered air mattresses and other general DME equipment.
- Assembles purchased specialty wheelchairs.
- Troubleshoots and repairs full, semi-electric, and manual hospital beds.

- Documents all repair work.
- Demonstrates sincerity and patience when dealing with patients/clients
- Assists Driver Technicians in the assembly of new DME for delivery, as needed
- Maintains a neat and orderly work area
- Markets the company in a positive and professional manner at all times
- All other duties as assigned

**Qualifications:** Education: Graduate from an accredited high school.

**Experience/Knowledge:**

- Good organizational skills.
- Responsible and cooperative attitude
- Neat and clean personal appearance

**Physical Requirement:**

- In an 8 hour day the employee lifts/carries 80-120 lbs. frequently.
- In an 8 hour day the employee stands/walks 2 hours.
- In an 8 hour day the employee drives a car/truck 6 hours.

---

**Delivery Technician**

**Responsibilities and Duties:**

- To become familiar with all DOT and FDA regulations as they pertain to oxygen.
- Assists, when necessary, the pulling of equipment and supplies from the warehouse as prescribed on patient/client delivery tickets.
- Loads the equipment, oxygen systems, and related supplies on to a delivery vehicle.
- Determines or obtains best daily route, then drives

delivery vehicles on that route, to deliver durable medical equipment, oxygen, and supplies to home care patients/clients in a timely manner.

- Provides patient/client orientation, instructing on the proper use of equipment, when applicable.
- Works with patients/clients to solve a variety of problems, thereby acting as a company field representative.
- Picks up rental equipment, as directed.
- Returns and unloads returned rental equipment at the warehouse facility.
- Completes delivery and pickup paperwork promptly and accurately, returning said paperwork to the appropriate facility personnel.
- Assists in cleaning and disinfecting rental equipment. Assists in minor repair work.
- Performs daily preventive maintenance, as required, on assigned vehicle.
- Maintains a neat, clean personal appearance.
- Promotes teamwork among co-workers that includes assisting fellow drivers, as needed.
- Works Saturdays on a predetermined, rotating schedule.
- Takes "on call" time on a predetermined, rotating basis, coinciding with the Saturday shift.
- Performs warehouse and office maintenance tasks as required.
- Demonstrates timeliness, courtesy, sincerity and patience with dealing with customers.
- Markets the company in a positive and professional manner at all times.
- Accepts other duties and activities as assigned.

### **Qualifications:**

### **Education:**

Graduated from an accredited high school

**Experience/Knowledge:**

- Be at least 21 years of age.
- Excellent driving record.
- Good physical condition.
- Good organizational skills.
- Willing to function as a cooperative team member.
- Responsible and cooperative attitude.
- Clean and neat in personal appearance.

**Physical Requirement:**

- In an 8 hour day the employee lifts/carries 80-120 lbs. frequently.
- In an 8 hour day the employee stands/walks 2 hours.
- In an 8 hour day the employee drives a car/truck 6 hours.

Interested candidates can apply via email by sending your resume to [employment@enoshomemedical.com](mailto:employment@enoshomemedical.com)