

# Help Wanted: Code Enforcement Inspector

CITY OF NEW BEDFORD

CODE ENFORCEMENT INSPECTOR \$14.08 – \$20.53/hr

HEALTH DEPARTMENT

Minimizes environmental health and sanitation problems, and continues to decrease the rodent and vermin population within the community by law enforcement and education.

Conducts inspections, investigations and communication/outreach activities throughout the City to ensure compliance with State Sanitary Codes and numerous other State and local regulations.

Issues Violation Notices to achieve compliance with health codes. Initiates litigation against parties who fail to comply with departmental notices.

Assists with performing inspections of eating and drinking establishments or dwellings used for human habitation to ensure compliance with laws and regulations.

Graduation from high school or GED equivalent; Must possess good verbal and written communication skills.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO. New Bedford has a residency requirement.

---

# **Help Wanted: Building Inspector (City of New Bedford)**

CITY OF NEW BEDFORD

LOCAL BUILDING INSPECTOR \$16.68hr – \$25.54/hr

DEPARTMENT OF INSPECTIONAL SERVICES

Enforces all provisions of 780 CMR, 521 CMR (Architectural Access Board) and any other State statutes, rules and regulations, and ordinances and bylaws, which empower the building official. The building official shall act on any question relative to the mode or manner of construction and materials to be used in the construction, reconstruction, alteration, repair, demolition, removal, installation of equipment and the location, use, occupancy and maintenance of all buildings and structures, except as otherwise specifically provided for by statutory requirements or as provided for in 780 CMR 104.

Explains, interprets and provides guidance regarding all applicable codes within area of responsibility to architects, engineers, contractors, developers and other interested parties.

Works with departments to review residential properties that pose a health safety or risk to the community and are abandoned. Undertakes activities associated with code, safety and health review of violations specifically on abandoned properties targeted by the Housing Task Force. Conducts an initial visual inspection of abandoned residential properties to identify the occupancy status and the nature and extent of health, safety or code violations. For properties identified for the Attorney General Receivership Program shall undertake a more comprehensive review of all safety, health and code

violations on the interior and exterior of selected properties. Prepares written reports citing specific violations in accordance with local/State building and health codes that will be utilized to present to the New Bedford Housing Court.

In accordance with the provision of M.G.L. C. 143, section 3, each Local Building Inspector shall have at least five years of experience in the supervision of building construction or design; or a four-year degree in a field related to building construction or design; or an Associate's degree in a field related to building construction or design; or any combination of education and experience, which would confer equivalent knowledge and ability as determined by the BBRS. In addition, such persons shall have had general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe egress; as well as a general essential for safety, comfort and convenience of the occupants of a building or structure. Certification by the BBRS in accordance with the provisions of 780 CMR R7, the Rules and Regulations for the Certification of Inspectors of Buildings, Building Commissioners and Local Inspectors preferred; or Ability to obtain certification within eighteen (18) months of appointment (if not currently certified). Municipalities may require additional qualifications or experience as are deemed necessary.

Possession of a valid Massachusetts driver's license or ability to obtain one by the start of employment. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For complete job description and application instructions, visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov). Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

---

# The South Coast Hot Jobs List – 29 July 2015



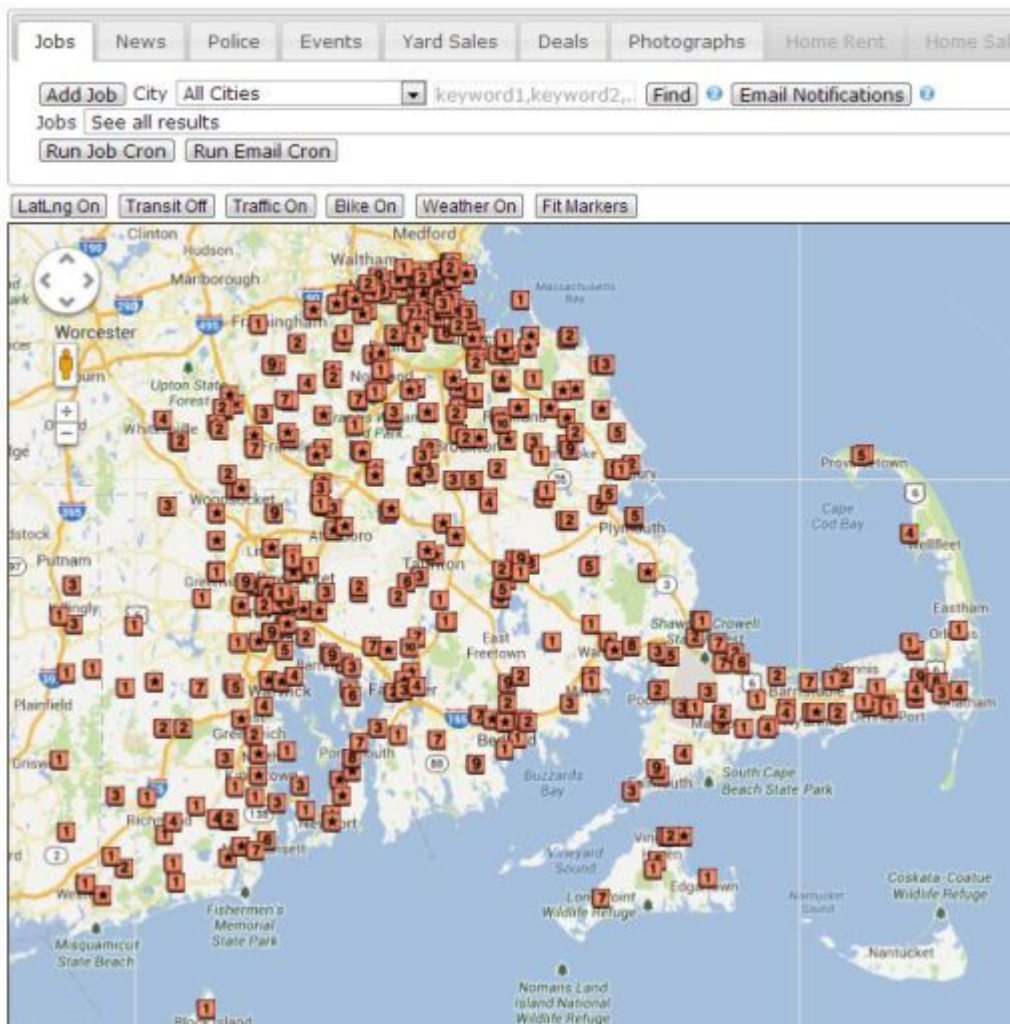
by  
Michael  
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will pull jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents** article.

---



Here are the Hot Jobs in the New Bedford area from the [NewBedfordGuide.com](http://NewBedfordGuide.com) jobs database, as of July 29, 2015:

### **1. Class A CDL Drivers – Reinhart Foodservice (Featured Job of the Week)**

Transporting products from our distribution center to our customer locations, the individuals we select will conduct pre/post-trip inspections, unload cased products from trailers to desired locations, and handle other duties as assigned. Widely respected as an employer of choice, Reinhart Foodservice is the nation's fourth-largest U.S. broadline distributor, and the largest family-owned distributor in the U.S.

In addition to excellent pay, we offer the size, strength, stability, and resources to help you succeed; and with local routes that get you home daily, you'll enjoy the quality

work/life balance you want, and the competitive compensation you deserve. New hires will enjoy competitive pay, corporate stability, great benefits and a \$4,000 sign-on bonus. For full job description and contact details, click [here](#).

## **02. HVAC Service & Installation Technician**

Brodeur & Sons, Inc., is currently seeking EXPERIENCED HVAC SERVICE & INSTALLATION TECHNICIAN for an immediate opening. Oil burner license and CDL/Hazmat license a plus, but not necessary. If you are a hard worker with dedication to superior customer service, please call our office for an interview. We can be reached at 508-995-5151 or at [phbrodeur@aol.com](mailto:phbrodeur@aol.com). Or stop by our office at 525 Church Street, New Bedford, MA 02745, office hours are Monday through Friday 8am to 4:30pm. Full details and application process [here](#).

## **03. Chief Quality Officer – High Point Treatment Center (New Bedford)**

The Chief Quality Officer (CQO) provides strategic and operational leadership to the performance measurement/reporting/improvement initiatives for High Point Treatment Center & Affiliated Organizations and High Point Hospital. The CQO provides leadership in the creation of a vision that aligns High Point performance measurement initiatives with emerging national and state requirements and opportunities, while maintaining the integrity of the infrastructure and systems that support HPTC members in generating and optimizing their use of comparative measures. Full details and application process [here](#).

## **04. Experienced Drivers – Centerline Drivers, LLC (New Bedford)**

On the road, the best teacher is experience. At Centerline, we appreciate the years drivers have dedicated to their trade. We are hiring experienced drivers who can represent us and our clients with professionalism, while maintaining the highest regard for safety. Drivers will be working with a variety of rigs and freight. Centerline will work to match you to your

preference. Full details and application process [here](#).

**05. Bank Teller – Santander Bank (New Bedford)**

As a member of Santander's retail banking division you'll help serve Santander's retail and small business customers as part of one of the top banks in the United States based on deposits. With principal presence in the northeast U.S., Santander's retail division offers consumer and lending products to help our customers reach their financial goals. Santander currently serves nearly 2 million retail customers and 5.2% of the 2.7 million small businesses in the US footprint have a transactional account with Santander Bank. Full details and application process [here](#).

**06. Forklift Operator – Sid Wainer & Son (New Bedford)**

As a Forklift Operator, you will put away, drop down, and rotate full pallets of stock through the warehouse inventory reserve racks using a stand-up or sit-down forklift. Essential duties following; other duties may be assigned. Full details and application process [here](#).

**07. Marketing & Sales Assistant – AlphaGraphics**

Our Sales & Marketing team requires a Marketing & Sales Assistant to provide marketing assistance and sales support. We are a marketing and printing company that offers a full suite of visual communications solutions. We help business customers promote products and services and their activities to their customer base. We help our customers grow their businesses. Full details and application process [here](#).

**08. Supervisor – AMC Entertainment (North Dartmouth)**

Assist management in the coordination of operations to achieve AMC's goals. Model and communicate expectations to all associates in a professional and safe work environment. Full details and application process [here](#).

**09. Store Manager – Family Dollar (New Bedford)**

As a Family Dollar Store Manager in Training you will be

responsible for providing exceptional customer service while assisting the Training Manager in the daily operation of a retail store. Under the direction, training and observation of the Training Manager, the Store Manager in Training (SMIT) maintains inventories, store appearance and completes daily paperwork. The Store Manager in Training must be willing and able to accept a Store Manager position within the Market upon completion of the training. Full details and application process [here](#).

#### **10. Night Baker – Panera Bread (North Dartmouth)**

We take our craft seriously. Baking is central to the Panera Bread essence of warmth and quality. We use our expertise and take the necessary steps to create the best quality bread and baked goods. We work diligently and with flexibility to coordinate our daily responsibilities and uphold the procedures that ensure we deliver the high-quality products our customers love. Full details and application process [here](#).

---

Be sure to also check out our Job Portal to find jobs by location on a map: [newbedfordguide.com/map-page#pm\\_jobs\\_tab](http://newbedfordguide.com/map-page#pm_jobs_tab). Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

---

---

## **Help Wanted: Senior Clerk Typist (City of New Bedford)**

CITY OF NEW BEDFORD  
SENIOR CLERK TYPIST \$13.61



## TREASURERS

Performs, according to standard office procedures, a variety of clerical duties requiring a moderately complex degree of decision making and knowledge of the functions of the department. Assists the general public and office personnel whenever necessary thus affecting a smooth overall running structure of outside organizations and City departments. Solves complex tax and receivable problems. Assists in other clerical functions as needed, including data entry, MLC's, bankruptcies, etc. This job also includes counter and phone responsibilities and any other duties that may be assigned or required.

Graduation from high school or GED equivalent; two years of experience with general office procedures such as typing, filing, data processing; or any combination of education and experience.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO  
New Bedford has a residency requirement.

---

# **Help Wanted: Building Custodian (City of New Bedford)**

CITY OF NEW BEDFORD

BUILDING CUSTODIAN \$12.28

FACILITIES AND FLEET MANAGEMENT

Provides custodial and minor maintenance functions for

municipal buildings.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

Cleans, dusts, sweeps, buffs and washes floors; washes windows; changes light bulbs; polices grounds; sweeps sidewalks; mows lawns; removes snow and ice; maintains custodial equipment; empties waste receptacles; operates low pressure heating and ventilating systems; orders custodial supplies; makes minor repairs to buildings, facilities, equipment, and heating, lighting, ventilation, and plumbing systems; performs related work in all assigned areas as required. Moves and sets up furniture and equipment.

High school graduate or GED equivalent preferred; any combination of experience and training that demonstrates the knowledge and experience to perform the work. Working knowledge of equipment, materials and supplies used in building and grounds maintenance and minor repairs; some knowledge of first aid and applicable safety precautions; skill in operation of listed tools and equipment; ability to work independently and complete daily activities according to work schedule; ability to lift heavy objects, and walk and stand for long periods of time; ability to communicate orally and in writing; ability to use equipment and tools properly and safely; ability to understand and follow written and oral instructions; ability to establish effective working relationships.

Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be

accepted until a suitable candidate is found. EE0

New Bedford has a residency requirement.

---

# The South Coast Hot Jobs List – 23 July 2015



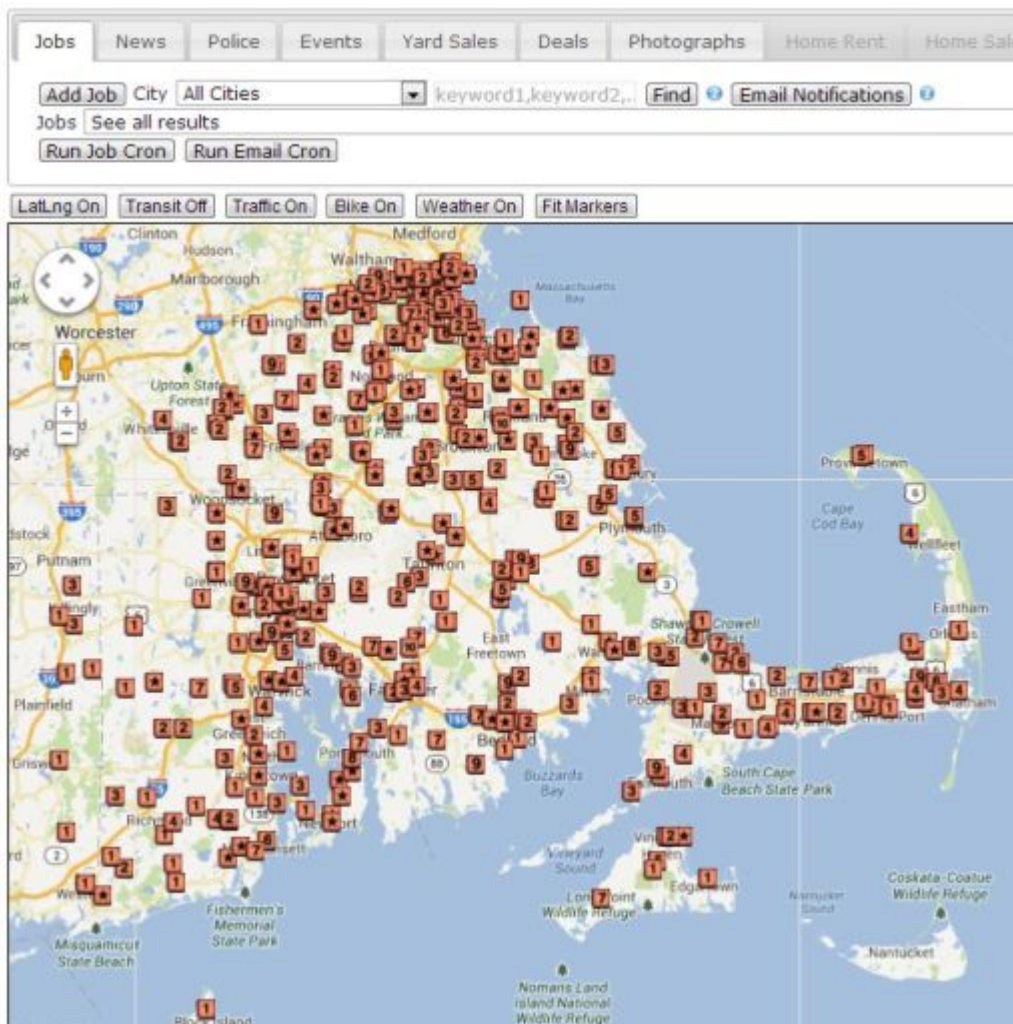
by  
Michael  
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will pull jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**.

---



Here are the Hot Jobs in the New Bedford area from the [NewBedfordGuide.com](http://NewBedfordGuide.com) jobs database, as of July 23, 2015:

**1. Class A CDL Drivers – Reinhart Foodservice (Featured Job of the Week)**

Transporting products from our distribution center to our customer locations, the individuals we select will conduct pre/post-trip inspections, unload cased products from trailers to desired locations, and handle other duties as assigned. Widely respected as an employer of choice, Reinhart Foodservice is the nation’s fourth-largest U.S. broadline distributor, and the largest family-owned distributor in the U.S.

In addition to excellent pay, we offer the size, strength, stability, and resources to help you succeed; and with local routes that get you home daily, you’ll enjoy the quality

work/life balance you want, and the competitive compensation you deserve. New hires will enjoy competitive pay, corporate stability, great benefits and a \$4,000 sign-on bonus. For full job description and contact details, click [here](#).

## **02. HVAC Service & Installation Technician**

Brodeur & Sons, Inc., is currently seeking EXPERIENCED HVAC SERVICE & INSTALLATION TECHNICIAN for an immediate opening. Oil burner license and CDL/Hazmat license a plus, but not necessary. If you are a hard worker with dedication to superior customer service, please call our office for an interview. We can be reached at 508-995-5151 or at [phbrodeur@aol.com](mailto:phbrodeur@aol.com). Or stop by our office at 525 Church Street, New Bedford, MA 02745, office hours are Monday through Friday 8am to 4:30pm. Full details and application process [here](#).

## **03. Team Truck Driver – Barr-Nunn (Fairhaven)**

At Barr-Nunn Transportation we pay what we say. All company drivers enjoy Practical miles paid, \$.02/mi 401k Contribution from Day 1, Blue Cross Blue Shield Insurance, and 99.95% No touch freight. \$6000 Transition Pay = \$1500 each driver 1 st check & split extra \$.05/mi for 3 months (limited time) .We've earned a solid reputation over the years for being responsive to the needs of our people and leading the way to success. We offer greater pay, greater support and the best driving experience in the business. Full details and application process [here](#).

## **04. Assembler Sr – Lockheed Martin (Marion)**

As a leading technology innovation company, Lockheed Martin's team of 113,000 people works with partners around the world to bring proven performance to our customers' toughest challenges. Lockheed Martin has employees based in all 50 states and more than 570 facilities that span 70 countries. Join us at Lockheed Martin, where we're engineering a better tomorrow. Full details and application process [here](#).

## **05. Bank Teller – Santander Bank (New Bedford)**

As a member of Santander's retail banking division you'll help serve Santander's retail and small business customers as part of one of the top banks in the United States based on deposits. With principal presence in the northeast U.S., Santander's retail division offers consumer and lending products to help our customers reach their financial goals. Santander currently serves nearly 2 million retail customers and 5.2% of the 2.7 million small businesses in the US footprint have a transactional account with Santander Bank. Full details and application process [here](#).

#### **06. 2nd Grade Lead Teacher – Alma del Mar Charter School (New Bedford)**

In New Bedford, MA, only one in twenty students makes it to college. Alma del Mar Charter School aims to change this. Alma del Mar is an inclusive K-8 charter school that puts students on a college trajectory and challenges them to be service-minded leaders. By engaging in a rigorous academic program with an emphasis on meaningful work, our students will master academic fundamentals, take ownership of their learning and think boldly while addressing complex academic and community issues. Full details and application process [here](#).

#### **07. Art Teacher – New Bedford High School**

The New Bedford Public Schools is seeking a full time Visual Art Teacher to complement our growing team of arts educators. The New Bedford Public Schools is seeking a dynamic visual art teacher to join our team of high school arts educators. This position may include teaching a variety of visual arts classes for grades 9-12 at the New Bedford High School. Full details and application process [here](#).

#### **08. Emergency Medical Dispatcher – STAT Ambulance Service of New England, Inc. (New Bedford)**

Hiring for a Full Time Dispatcher for a Private Ambulance Company located in Southeastern MA. Qualified candidates must be able to maintain a variable work schedule to meet the department needs. (Evenings, some holidays, some weekends).

Competitive pay based on previous experience, benefits (medical, dental) available. Full details and application process [here](#).

**09. Payroll Specialist – Paul Rodrigues Administration Building (New Bedford)**

C.Under the supervision of the Payroll Supervisor, the payroll specialist will be responsible for overseeing the payroll department in the absence of the Payroll Supervisor as well as perform administrative and clerical duties for the payroll department. PERFORMANCE RESPONSIBILITIES: Assist the Payroll Supervisor in creating quarterly team objectives. Serves as the go-to for office inquiries and conflicts... Full details and application process [here](#).

**10. Night Baker – Panera Bread (North Dartmouth)**

We take our craft seriously. Baking is central to the Panera Bread essence of warmth and quality. We use our expertise and take the necessary steps to create the best quality bread and baked goods. We work diligently and with flexibility to coordinate our daily responsibilities and uphold the procedures that ensure we deliver the high-quality products our customers love. Full details and application process [here](#).

---

Be sure to also check out our Job Portal to find jobs by location on a map: [newbedfordguide.com/map-page#pm\\_jobs\\_tab](http://newbedfordguide.com/map-page#pm_jobs_tab). Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

---

---

# The South Coast Hot Jobs List – 16 July 2015



by  
Michael  
Silvia

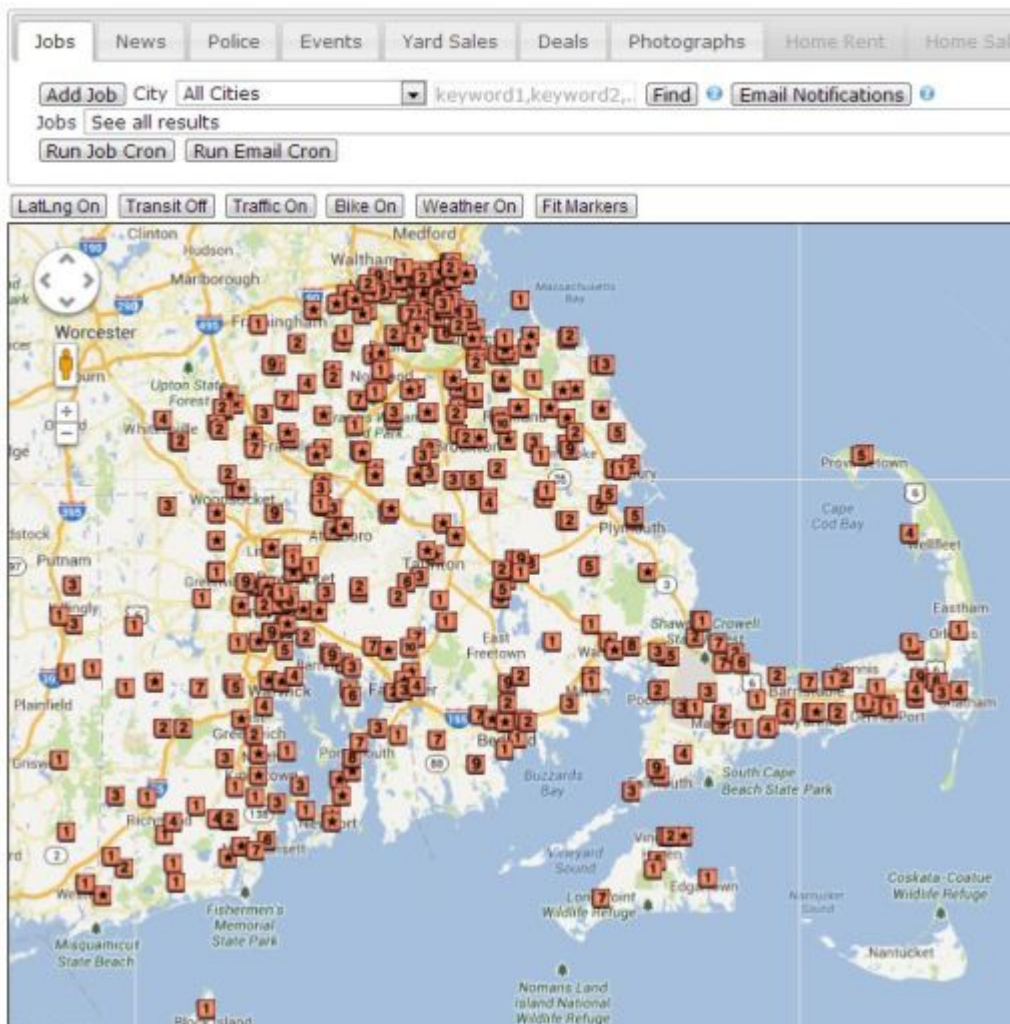
The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will pull jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**.

---





Here are the Hot Jobs in the New Bedford area from the [NewBedfordGuide.com](http://NewBedfordGuide.com) jobs database, as of July 16, 2015:

**1. Class A CDL Drivers – Reinhart Foodservice (Featured Job of the Week)**

Transporting products from our distribution center to our customer locations, the individuals we select will conduct pre/post-trip inspections, unload cased products from trailers to desired locations, and handle other duties as assigned. Widely respected as an employer of choice, Reinhart Foodservice is the nation's fourth-largest U.S. broadline distributor, and the largest family-owned distributor in the U.S.

In addition to excellent pay, we offer the size, strength, stability, and resources to help you succeed; and with local routes that get you home daily, you'll enjoy the quality

work/life balance you want, and the competitive compensation you deserve. New hires will enjoy competitive pay, corporate stability, great benefits and a \$4,000 sign-on bonus. For full job description and contact details, click [here](#).

## **02. HVAC Service & Installation Technician**

Brodeur & Sons, Inc., is currently seeking EXPERIENCED HVAC SERVICE & INSTALLATION TECHNICIAN for an immediate opening. Oil burner license and CDL/Hazmat license a plus, but not necessary. If you are a hard worker with dedication to superior customer service, please call our office for an interview. We can be reached at 508-995-5151 or at [phbrodeur@aol.com](mailto:phbrodeur@aol.com). Or stop by our office at 525 Church Street, New Bedford, MA 02745, office hours are Monday through Friday 8am to 4:30pm. Full details and application process [here](#).

## **03. Cook – Alden Court Nursing & Rehabilitation Center (Fairhaven)**

Full Time 32 hours per week. Minimum 2 years of experience in Health Care Setting. Required experience: Cooking 2 years. Full details and application process [here](#).

## **04. Assistant Manager – Rent-A-Center (New Bedford)**

At Rent-A-Center, our business is centered on service and we're passionate about what we do. Our environment is fast-paced and offers ample opportunity to grow and develop, with top-performers entered into training programs to accelerate advancement to management. Our coworkers also enjoy a total rewards package that pays for performance. Full details and application process [here](#).

## **05. CDL Truck Driver – NWD, Inc.**

Class A CDL required. Operate and drive a tractor-trailer with a capacity of at least 26,000 lbs GVW. Maintain paper logs of working hours, vehicle service or repair status and follow applicable state and federal regulations. May be required to handle some freight. Check all load-related documentation to ensure it is complete and accurate. Time management is

critical. Some mechanical skills helpful. Requires interaction with customers and the public. Would prefer 2 year experience, New Grads welcome, Willing to train the right individual. Full details and application process [here](#).

**06. Production Worker – ATI Flat Rolled Products (New Bedford)**

ATI Flat Rolled Products manufactures and markets a wide range of flat rolled specialty metals, including stainless steel, nickel alloys, titanium and electrical steels to global end use markets such as aerospace, power generation, automotive and housing. Our goal is to safely deliver exceptional value to our customers, suppliers, employees and shareholders. Full details and application process [here](#).

**07. Staff Veterinarian – Buttonwood Park Zoo**

The Staff Veterinarian at the Buttonwood Park Zoo is responsible for development, implementation and maintenance of a professional, comprehensive, long-term veterinary medical program for the zoo's animal collection in accordance with the standards established by the American Zoo and Aquarium Association, American Association of Zoo Veterinarians, and USDA APHIS. Full details and application process [here](#).

**08. Instrumental Music Teacher (Strings) – 2015-2016 School Year**

**Alma del Mar Charter School**

In New Bedford, MA, only one in twenty students makes it to college. Alma del Mar Charter School aims to change this. Alma del Mar is an inclusive K-8 charter school that puts students on a college trajectory and challenges them to be service-minded leaders. By engaging in a rigorous academic program with an emphasis on meaningful work, our students will master academic fundamentals, take ownership of their learning and think boldly while addressing complex academic and community issue. Full details and application process [here](#).

**09. Cashier – The Home Depot (North Dartmouth)**

Cashiers play a critical customer service role by providing

customers with fast, friendly, accurate and safe service. They process Checkout and/or Return transactions, as well as monitor and maintain the Self-Checkout area. They proactively seek product/project knowledge to provide customers with information and identify selling opportunities. They follow all policies and procedures to ensure that shrink is minimized. A Head Cashier will position Cashiers and support them by expediting price checks, approving Point of Sale transactions and markdowns for mainline registers, Self-Checkout, Returns, Pro Desk, Special Services, and Tool Rental. Full details and application process [here](#).

#### **10. Night Baker – Panera Bread (North Dartmouth)**

We take our craft seriously. Baking is central to the Panera Bread essence of warmth and quality. We use our expertise and take the necessary steps to create the best quality bread and baked goods. We work diligently and with flexibility to coordinate our daily responsibilities and uphold the procedures that ensure we deliver the high-quality products our customers love. Full details and application process [here](#).

---

Be sure to also check out our Job Portal to find jobs by location on a map: [newbedfordguide.com/map-page#pm\\_jobs\\_tab](http://newbedfordguide.com/map-page#pm_jobs_tab). Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

---

---

## **Help Wanted: deli clerk and**

# Line cook (Fairhaven)

EJ's Brooklynne Deli and Meat Specialties (111 Huttleston Ave., Fairhaven, MA) is hiring for two positions. Stop into their location to apply.

## **Deli Clerk**

EJ's Restaurant & Deli is accepting applications for a deli clerk. Deli clerks must be personable and passionate as they are a direct link between our guests and our products. Some of the job responsibilities include: meat and cheese slicing, sandwich construction, deli salad prep, cash handling and more. The ideal candidate will possess a basic knowledge of food preparation and have a desire to learn about not only our deli products, but our butcher shop and market offerings, as well. Currently, we are offering part-time with additional hours possible as business dictates.

Please stop by to fill out an application in-person. Pay is hourly based on experience.

## **Experienced Line Cook**

EJ's Restaurant & Deli is now accepting applications for full-time experienced line cooks. Please stop by in person to apply. Ideal candidates must possess a minimum 2 years experience cooking in a professional kitchen and be serv-safe (or equivalent) certified. A positive attitude and good work ethic are a must. Job responsibilities include but not limited to preparation and set-up of station, meal preparation on all stations, an eye for detail and pride in quality and presentation. Only serious, hard-working candidates that appreciate teamwork need apply! Pay is hourly based on experience.

---

# **Help Wanted: Staff Veterinarian at Buttonwood Park Zoo**

CITY OF NEW BEDFORD

BUTTONWOOD PARK ZOO

STAFF VETERINARIAN \$56,362 – \$68,749/yr

The Staff Veterinarian at the Buttonwood Park Zoo is responsible for development, implementation and maintenance of a professional, comprehensive, long-term veterinary medical program for the zoo's animal collection in accordance with the standards established by the American Zoo and Aquarium Association, American Association of Zoo Veterinarians, and USDA APHIS. Meets with zoo senior staff as needed to discuss veterinary care and/or the status of the animal collection. Establishes and implements a program of prophylactic and preventative veterinary care, which includes a schedule of annual examinations for the animal collection. Annual examinations may include, but are not limited to: vaccinations, de-worming, parasite checks, foot care, dental work, blood work, etc. Establishes and maintains an acceptable record-keeping system including, but not limited to, MedARKS and/or ZIMS programs. Establishes and maintains a schedule of fecal checks complete with prophylactic de-wormers or de-worming as necessary. Responsible for the provision of all necessary diagnostic procedures such as radiographs, analysis of blood and other bodily fluids, and any other test work required to assess an animal's condition. Provides appropriate treatment and follow-up medical care in accordance with professional peer and regulatory standards. Maintains, in optimal operating condition, appropriate immobilization equipment including dart guns and anesthesia equipment. Assists in the recapture of escaped animals as necessary. Staff Veterinarian is required to be trained and have

familiarity with all firearms housed at the zoo. May be called upon to euthanize debilitated or escaped animals. May include both routine and non-routine procedures associated with managing exotic wildlife. Provides treatment for non-emergency needs in a timely manner. Provides emergency care in a timely manner for severely injured or seriously ill specimens. Manages the on-site Animal Health Clinic. Supervises clinic staff in the maintenance of the facilities and equipment in the Animal Health Clinic, the maintenance of animal health records in both paper and electronic formats, animal care for those animals housed in the AHC, and any required lab work. Assists the Director, General Curator, Senior Zoo Caretaker, and Zoo Caretakers in matters pertaining to animal management as required. Assists in formulating and evaluating animals' diets. Assists in assuring that incoming or departing animal shipments meet USDA, AZA, State and zoo veterinary requirements prior to their transfer. Examines new arrivals or departing animals and assists in completion of related, required paperwork. Assists in the development and management of the zoo's Research and Conservation Programs. Acts as a liaison with Federal, State and local authorities in all matters pertaining to zoo veterinary medicine. Maintains any and all pertinent licenses and permits required for the implementation of veterinary care. Participates in education programs offered to the public. Topics may include wildlife natural history, conservation and animal welfare. This may include on-site, off-site and after-hours educational programs provided by the zoo to the general public. The Staff Veterinarian is expected to publish in scientific journals, and present findings and represent the zoo at Veterinary conferences and meetings. As requested, the Staff Veterinarian may be required to speak to the media regarding veterinary and general zoological topics. Assists the Director of Zoological Services in fund-raising and public relations initiatives including cultivation meetings. Provides guided zoo tours. Attends zoo-related social events, and assists with zoo meetings and events. Utilizes current relevant literature, and

consults with veterinary and zoo professionals in matters related to maintaining the health of the zoo's collection. Utilizes veterinary specialists for specimens whose conditions require treatment or care beyond the ability of the Staff Veterinarian. Provides weekend site coverage as needed. Must be available "on-call" for emergencies at all times. When unavailable to fulfill responsibilities for any reason, arranges veterinary care through another qualified "relief" veterinarian. (USDA APHIS requirement). Provides "neonate examinations" for all newborn animals within a reasonable time after birth. In the event of an animal death, carries out a necropsy in accordance with any AZA SSP, TAG or other AZA committee's recommendations. The Staff Veterinarian may perform additional duties as determined by the Director of Zoological Services. The above covers the most significant responsibilities of this position. It does not, however, exclude other occasional duties, the inclusion of which would be in conformity with the level of this position.

Graduation from an accredited college of veterinary medicine with a doctorate in veterinary medicine and a license to practice veterinary medicine in the Commonwealth of Massachusetts.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.

---



# Help Wanted: Librarian (Head of Information Services)

CITY OF NEW BEDFORD PUBLIC LIBRARY

LIBRARIAN-III (Head of Information Services)

M-9 \$56,362 – \$68,749/yr

Manages, creates and/or delivers exceptional programming and educational opportunities within the library, through community outreach and virtually. Teaches and collaborates with patrons, staff and a variety of organizations to create content, be effective consumers of information and provide lifelong learning experiences. Answers reference and information questions and performs advisory services, including reader's advisory and programming, for all patrons with an emphasis on adults. Recommends, reviews and selects materials for purchase. Assesses and weeds the adult non-fiction and reference collections. Trains library users to search for information by following appropriate inquiry processes, using books and/or electronic resources. Supervises the daily operation of the Reference and Technical Services section at the Main Library, including providing direction to library staff and volunteers. Maintains records and reports as required by the Library Director. Applies for and coordinates grants as required by the Library Director. Represents the library at appropriate SAILS meetings and informs staff of updates of procedures and policies. Visits appropriate community agencies to inform them of available library services and special projects. Strives to meet the objectives of the library as established by the Board of Trustees. Administers assigned area of library operations to achieve goals within available resources; plans and organizes work loads and staff assignments; trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed. Provides professional advice on library issues to the

Library Director and makes presentations when required. Ensures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned areas to ensure sound fiscal control; prepares annual budget requests in assigned area; assures effective and efficient use of budgeted funds, personnel, materials, facilities and time. Issues written and oral instructions; assigns duties and examines work for exactness, neatness, and conformance to policies and procedures. Assists with various special library activities, such as book sales, displays and reading programs. Assists staff in performing duties; corrects errors and resolves complaints. Performs other related duties as required. The above covers the most significant responsibilities of this position. It does not, however, exclude other occasional duties, the inclusion of which would be in conformity with the level of the position.

Master's degree in Library Science from an ALA-accredited college or university required. Experience with public programming creation, project management, outreach and strategic planning preferred. Some library experience in a reference department required. Supervisory experience preferred. Commitment to customer service principles and practices with dedicated emphasis towards excellence in service delivery.

Current and emerging models, practices and tools used by public libraries for the access and discoverability of resources. Considerable knowledge of the principles and practices of modern library systems and programs; thorough knowledge of library collection classification and selection tools and techniques; working knowledge of equipment and facilities required in a comprehensive library system; working knowledge of the principles and practices of office management, work organization and supervision.

Effectively plan and carry out programming. Provide

leadership, innovation, collaboration and effective change solutions. Familiarity with an automated library system and the ability to assist patrons and staff on mobile devices and computer/internet usage. Microsoft Office products and other relevant technologies, and Integrated Library Systems (ILS) software.

Ability to work flexible schedule including evenings and Saturdays. Ability to communicate clearly and effectively in writing. Skill in analyzing and utilizing a variety of reports and records. Ability to establish and maintain effective working relationships with patrons, employees, supervisors, other agencies and the general public.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. EEO

New Bedford has a residency requirement.