

HELP WANTED: Adriana's Mexican Restaurant seeks to fill Prep Cook/Dishwasher and Cook positions

COOK

Job Overview

Cook to be responsible for prepping ingredients and assembling dishes according to restaurant recipes and specifications. To work efficiently and quickly. To make sure prep is done and accomplish the task.

Education Requirements

Have taken a culinary program which provided basic training on cooking techniques, health and safety procedures, and other various aspects of restaurant management, or experience in working previously in that same environment. ServSafe certification preferred.

Job Skills and Requirements

- Knowledge of ingredients and how to use them in a creative way.
- To be able to manage the entire kitchen, from the dishwasher to the cook.
- Must have excellent technique when cutting and preparing food. Hand-eye coordination is needed.
- Make sure each piece of food is safe, prepared correctly and tasty.
- Great time management to avoid burned or spoiled food and angry customers.
- Learn and follow rotation procedures to ensure freshness

of all products

- Makes sure that the ordering, receiving and storing of all foods are properly as the Health Department expects
- Maintains a clean and safe kitchen
- Work as a team player with co-workers in the back of the house and front house. Be able to be a good leader, who can assign tasks and motivate workers.

PREP COOK/DISHWASHER

Job Overview

The Prep Cook/Dishwasher will assist in the preparation of meals by chopping vegetables, making salads, and putting together entrees. Such skills include proficiently being able to utilize a wide range of kitchen tools including proper knife handling.

General Responsibilities

- Food preparation, chopping vegetables, making salads and putting together entrees.
- Ensuring that food is properly stored.
- Performing kitchen maintenance; emptying the trash, mopping floors and washing dishes.
- Learns and adheres to the designated cooking methods to assist in preparing the appropriate menu items consistently.
- Strives to learn to improve cooking skills and expands knowledge about food products and techniques.
- Assists with the cleaning, sanitation, and organization of the kitchen, walk-in coolers and all storage areas.
- Performs additional responsibilities as requested by the Chef, Kitchen Manager at any time.

Job Qualifications

Experience: Some kitchen experience helpful, but not required

Skills/Aptitudes:

- Professional communication skills are required.
- Ability to take direction.
- Ability to work in a team environment.
- Ability to work calmly and effectively under pressure.
- License/Qualifications:
- Food Handlers permit required.
- Must be able to work nights, weekends and some holidays.

Adriana's Mexican Restaurant

1262 Acushnet Avenue Phone: 774-425-3952

New Bedford, MA Fax: 774-425-3954

Help Wanted: City of New Bedford hiring Library Assistant II

CITY OF NEW BEDFORD

LIBRARY ASST II \$15.42 – \$23.00

LIBRARY

Responsible for handling questions from the public in the Special Collections department at the Main Library, handling local history and family research queries, helping in the Reference department as needed, and all other related services.

Greets and assists visitors with History Room registrations; advises patrons of Special Collections policies, procedures, resources, and services; monitors use of materials and equipment, provides assistance as needed. Maintains orderliness of History Room; shelves circulated items; assists

with preservation of historical materials and regular cleaning of equipment. Records daily statistics for circulation of Special Collections materials in departmental logs and in the library automation system.

Provides assistance with onsite and remote (telephone, email) Special Collections reference queries regarding area history, genealogy, historical materials and related resources; regularly updates status of assigned entries in departmental reference log. Assists Special Collections Librarian and Curator with collection management, including: production of labels for books, boxes, and permanent installation of art work; modification and creation of catalog records and collection inventories; and assistance in hanging art work, as needed.

High school diploma or GED equivalent required. Two years of college or appropriate public library experience with an automated library system preferred. Individuals must possess working knowledge of library principles, methods and procedures; good communication skills with the ability to deal tactfully with others; attentive to detail, good judgment, good physical condition, ability to type at least twenty words per minute. Knowledge of local history, basic genealogical research and archival principals preferred. Contributes to the smooth operation of daily functions by completing assigned projects without ongoing supervision. Establishes and maintains harmonious working relationships with others. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

For application/complete job description, please visit **www.newbedford-ma.gov** or contact the Personnel Dept., 133 William St., Room 212, 508-979- 1444. Applications will be accepted until a suitable candidate is found. **New Bedford has a residency requirement.** EE0

The South Coast Hot Jobs List – 29 September, 2016

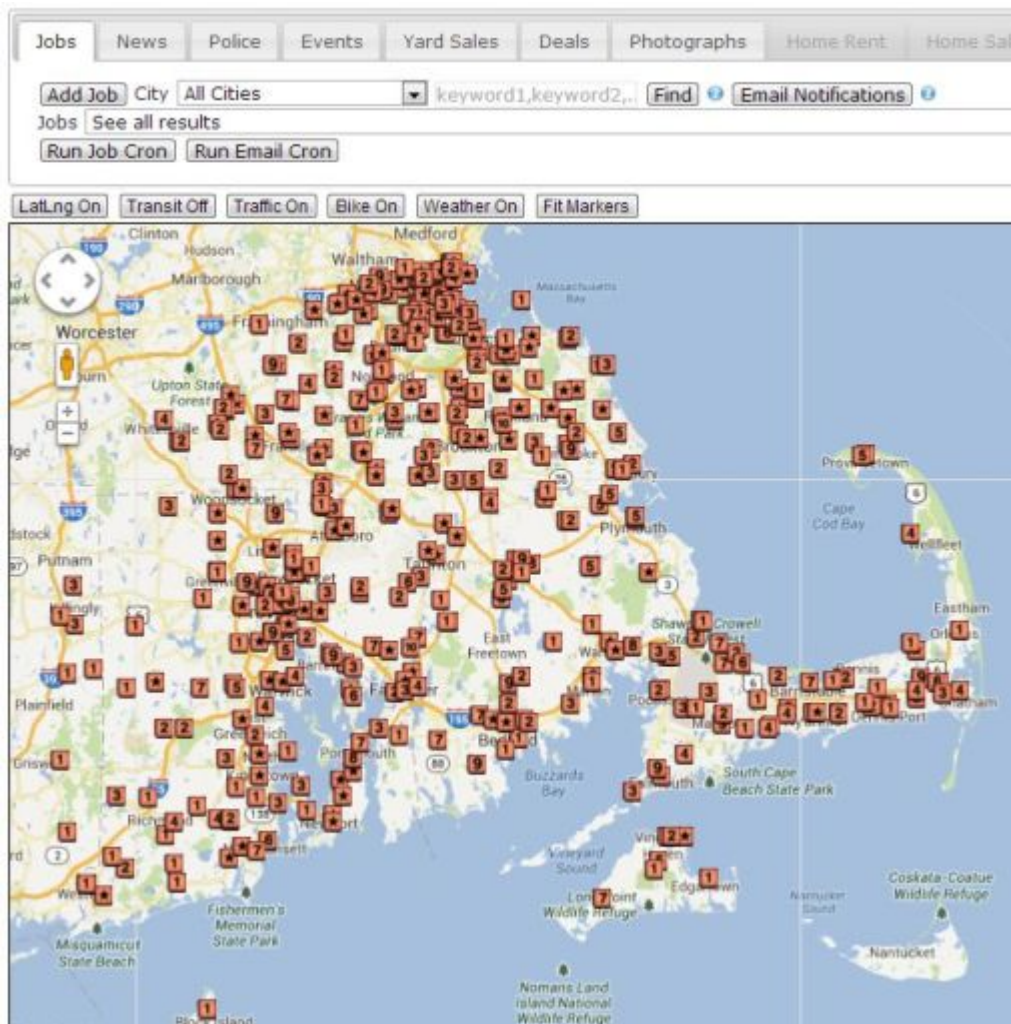


by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will pull jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents** article.



Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of September 29, 2016.

01. Pizza Delivery Driver – Domino's Pizza (New Bedford)

Enthusiasm, acceptable basic math and spelling skills, commitment to teamwork, desire to work in a fast-paced environment, must have reliable vehicle, valid driver's license for 1 year or longer, with good driving history, must be 21-years-old or more, bilingual is a plus. For full job details and application process [here](#).

02. Domino's Team Member – Domino's Pizza (New Bedford)

Entry-level to experienced, flexible hours, positive team atmosphere! Performance-based pay raises, move up at your pace. Enthusiasm, strong basic math and spelling skills, commitment to teamwork, desire to work in a fast-paced environment, bilingual or multilingual a plus. Full details

and application process: [here](#).

03. Package Delivery Driver – UPS (Dartmouth)

This is a physical, fast-paced, outdoor position that involves continual lifting, lowering and carrying packages that typically weigh 25 – 35 lbs. and may weigh up to 70 lbs. A DOT physical exam is required. Package Delivery Drivers must have excellent customer contact and driving skills. Some UPS facilities may require the ability to drive a delivery vehicle with a standard (manual) transmission. Qualified applicants must have a valid driver's license issued in the state that they live. Package Delivery Drivers are expected to comply with UPS appearance guidelines and wear the company-provided uniform. For full job details and application process: [here](#).

04. Automotive Service Phone Attendant/Appointment Setter – HToyota of Dartmouth (Dartmouth)

Toyota of Dartmouth is looking for a full-time receptionist for our busy Service Department.

Phone experience a must, automotive experience helpful but not necessary. Answering Multi-Line Phone System, scheduling Automotive Service Appointments, strong Customer Service Skills Needed. For full job details and application process [here](#).

05. Desk Staff/Concession – Part Time – Champions Sports Center (New Bedford)

Join our professional sports management team, who HELP organize indoor soccer leagues for both youth and adults, recruit teams, individual players to play on All American house teams, collect league fees and HELP manage evening adult and weekend youth leagues. You will also prepare and serve food & beverage in our concession areas. Job Requirements: Ideal candidates need to have high energy, motivated, self-starters who thrive in a fast pace environment. Also requiring excellent inter-personal skills and attention to detail. We are looking for candidates who have a soccer background, including playing or refereeing, but not required. Full

details and application process [here](#).

06. Experienced Oil Driver – Hiller Fuels, Inc. (Marion)

Part-time. CDL & Hazmat is a must! Need to have a good driving record as well. Experience driving an oil truck for residential deliveries: 2 years. Driver's License with CDL & Hazmat. For full job details and application process [here](#).

07. Home Care Secretary – Coastline (New Bedford)

The Home Care Program Secretary is responsible for insuring prompt service delivery and providing general support to the functions of the Home Care Program. Assists in the completion of SIMS/SAMS corrections at periodic intervals including month ending, enters vendor communications and Data entry into SIMS – supervisions, answers vendor and client calls, takes messages, and refers case management issues to covering case managers. Maintains Call Log. Full job description can be found: [here](#).

08. Merchandise Stocking – Early AM – Michael's Stores (North Dartmouth)

Merchandise Stocking associates (or Replenishment Associates) are responsible for executing tasks in the areas of Receiving, Stocking and Merchandise presentation. Shifts can start as early as 3am, check with your store for their schedule. For full job details and application process [here](#).

09. Human Resource – STAT Ambulance Service of New England, Inc. (New Bedford)

If you do not have experience in Emergency Medical Services, please do not apply. Job Description: The Human Resource Manager is expected to perform a variety of duties: Search and recruit for any and all possible potential employees. Answer each employment inquiry in a friendly, professional and knowledgeable manner. Develop and implement new recruitment strategies online and within the community. Schedule and conduct applicant interviews in an efficient and professional manner. Conduct reference checks, criminal background and

motor vehicle check and drug screen on all new employees For full job details and application process **here**.

10. Fiberglass Technician and Recondition Detailer – South Wharf Yacht Yard and Marina (South Dartmouth)

Our fiberglass technician repairs glass and gelcoat in addition to buffing & waxing. This position requires a hard working, physically fit person that is skilled and proud of their work.. Candidates MUST have gelcoat and fiberglass build and repair experience, specifically: 1. Able to repair structural fiberglass damage. 2. Repair finished gelcoat including blending of color. 3. High speed buffing. 4. Understanding of boat building construction. Qualified candidates should bring a minimum of 5 years' experience working within a boatyard or boat building company looking to move up to the next level. For full job details and application process: **here**.

Need a resume or cover letter? Quality, professional product, quick turnaround, and proven success helping clients secure interviews. Let a professional writer help. Contact Ashley Bendiksen Professional Writing Services at www.ashleybendiksen.com or email her at ashleybendiksen@gmail.com.

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

Help Wanted: City of New Bedford hiring for Multiple Positions

CITY OF NEW BEDFORD

HEAD TREE PLANTER TEMP/VT \$14.26hr – \$20.79hr

PUBLIC INFRASTRUCTURE

This is a temporary, grant-funded position for the purpose of planting and maintaining trees. This position is supervisory and is responsible for maintaining logs and recordkeeping for the Greening the Gateway State grant, Ensures compliance with the State's grant regulations and coordinates various aspects of this grant. An individual in this position would perform a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of public grounds, especially as it pertains to the planting and maintenance of trees, shrubs and plants.

Employs the use of computer programs to track, log and report on areas of tree planting in eligible census tracts. Accurately records data and makes associated computations as necessary, as well as maintaining operation logs. Prepares and submits monthly progress report for tree planting and maintenance. Must be able to work in all weather conditions to perform tasks related to maintenance of city-owned grounds, including but not limited to Parks, Cemeteries, and Public Places as well as private property. This may include planting trees, bushes, pruning trees, watering and maintaining trees, and grass cutting. Adheres to specific weekly schedule of responsibilities including general and preventative maintenance. Exhibits good attitude expected of employees in a health-related field. Assumes responsibility for maintaining the plant in a clean and orderly fashion.

Graduation from high school education or GED equivalent. Experience with Microsoft products and computer systems necessary. Must have a telephone and own transportation. Must have a valid Massachusetts driver's license and good driving record. Operates motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit **www.newbedford-ma.gov** or contact the Personnel Dept., 133 William St., Room 212, 508-979- 1444. Applications will be accepted until a suitable candidate is found. **New Bedford has a residency requirement.** EEO

CITY OF NEW BEDFORD

PROGRAM AIDE (ELDER PROGRAMS) VT \$10.00 /hr

COMMUNITY SERVICES Council on Aging Division

Responsible for effectively coordinating program activities at assigned site(s) according to the objectives, policies, procedures and standards of Center programs. The Program Aide is an integral part of team that delivers senior services, including communication, planning and evaluation of programs.

Observes and assists with planning/implementation of daily program activities. Interacts with patrons, encourages and supports their participation in program activities. Performs duties as required, including, but not limited to introducing programs, serving refreshments and shopping for snacks/supplies. Maintains good working relationships with other program staff, support personnel, volunteers and instructors at all Sites. Act as liaison for visitors, special events and changes in schedule, space or daily program activities.

Support and monitor the work of volunteers, ensuring activities are focused on assisting and working on behalf of the patrons. Documents and maintains all reports of daily,

weekly and monthly attendance. Provides weekly and/or daily (as applicable) verbal reports to the assigned supervisor alerting him/her to activities, progress, problems and concerns.

High school diploma/GED required. Knowledge and experience working with older adults. Spanish speaking preferred. Must be resourceful, creative and motivating with the ability to forge positive relationships with the public and staff. Competent user of Microsoft Office Outlook, Word and other computer programs as required. Ability to listen and communicate effectively with a variety of people from varying backgrounds. Reliable, willing to take initiative and work independently. Ability to travel to and from all City Program Sites. Possession of a valid Massachusetts driver's license with good driving record. Operates motor vehicle on a regular basis. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 section 172C.

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CITY OF NEW BEDFORD

TREE PLANTER TEMP/VT \$12.74hr – \$17.88hr

PUBLIC INFRASTRUCTURE

This is a temporary, grant-funded position for the purpose of planting and maintaining trees. An individual in this position would perform a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of public grounds, especially as it pertains to the planting and maintenance of trees, shrubs and plants.

Must be able to work in all weather conditions to perform

tasks related to maintenance of city-owned grounds, including but not limited to Parks, Cemeteries, and Public Places as well as private property. This may include planting trees, bushes, pruning trees, watering and maintaining trees, and grass cutting.

Accurately records data and makes associated computations as necessary, as well as maintains operation logs. Adheres to specific weekly schedule of responsibilities including general and preventative maintenance. Exhibits good attitude expected of employees in a public field. Must have a telephone and own transportation.

Graduation from high school education or GED equivalent. Previous landscaping experience preferred. Must have a valid Massachusetts driver's license. Operates motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

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CITY OF NEW BEDFORD

HEAD WATER TREATMENT PLANT OPERATOR \$52,139 – \$63,602

PUBLIC INFRASTRUCTURE

Supervises and supports Water Treatment Plant Operators to ensure they are providing safe drinking water for the City. Substitutes for Assistant Superintendent of Water as required in all aspects of the water supply and treatment process. Assists in matters involving supervision, scheduling, technical problems and reports, buildings and grounds, watershed preservation and upkeep, pond management, reservoir

facilities, maintenance, performance reviews, training programs, tours, public relations, safety and housekeeping.

Ensures that chemical and fuel inventories are adequate at all times; establishes daily workloads, assigns work and ensures quality control. Establishes repair priorities and ensures faithful adherence to the Preventative Maintenance Program. Reviews pond elevations and ground inspections and takes any necessary action. Prepares the annual Watershed Condition Report for the Department.

Keeps Chemist informed of all process changes without delay, as well as assisting with required data needed for laboratory reports. Oversees the Preventive Maintenance Program for the Water Treatment Plant and High Hill Reservoir; plans and assigns maintenance tasks, and works with staff to perform maintenance. Maintains facility heating systems, chemical feed systems, treatment basin equipment and High Hill Reservoir treatment facility. Oversees maintenance of City-owned watershed lands and an eight mile transmission main pipeline; plans and assigns maintenance tasks, and sometimes works with staff to perform maintenance.

High school graduate or GED equivalent. Four years of experience in a water treatment facility. Possession of, or ability to obtain, a Grade IV Certification from the Commonwealth of Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities within the time-frame designated by the rules and regulations of said Board. Criminal Offender Record investigation (CORI) background check mandatory.

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Help Wanted: City of New Bedford hiring Computer Operator

CITY OF NEW BEDFORD

COMPUTER OPERATOR \$14.77hr – \$21.80hr

MANAGEMENT INFORMATION SYSTEMS

Responsible for data processing and output distribution of all the major City financial operations (e.g. payroll, tax and utility billing, accounts payables, etc.). Responsible for the MIS Department's clerical/secretarial duties, as well as inventory monitoring and backup of computer systems.

Data processing/output distribution of generate payroll checks, real estate, personal property, motor vehicle, water/sewer bills and reports. Responsible for accounts payable checks and reports. Responsible for office operations, time sheets, purchase requisitions, filing, account expense tracking/reconciliation, employee time tracking, inventory monitoring, other clerical, etc. Assists MIS analysts in troubleshooting computer systems. Diagnoses and resolves minor computer hardware/software problems.

Experience with personal computer operating system software and application software. Experience with personal computer hardware and peripherals. Experience with computer operations support in a network environment. Experience/exposure with end user support and training. Educational/training qualifications equal to an Associate's Degree in computer science. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

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Help Wanted: City of New Bedford hiring Library Assistant I

CITY OF NEW BEDFORD

LIBRARY ASST I \$13.39/hr 15 hours per week

LIBRARY

Assists in the daily operations of the Circulation Desk, monitors the borrowing of materials and performs related public service duties as required. Must be available some nights and Saturdays. Provides courteous public service at the circulation desk by responding promptly to patron requests according to established procedures. Promotes library service to the community by assisting in the planning and implementation of library programs. Makes the library collection accessible by following established circulation and cataloging procedures.

Contributes to the smooth operation of daily functions by completing assigned projects without ongoing supervision, and observing all policies as outlined in the staff and circulation manuals. Strives to maintain harmonious working relationships by collaborating with co-workers, using courteous language and avoiding discussion of personal or staff issues in public areas.

This position performs a variety of clerical duties, which include: assistance in opening and closing department, typing and filing and assisting in maintaining appropriate security on ground floor when reporting inappropriate patrons' behavior to Librarian. May assist in collecting, recording and transferring all monies (cash or checks, in person or by mail) coming in, ordering supplies and calling repair services when necessary. Prepares and checks materials being loaned and checks in materials and packs materials to be sent via the carriers. Distributes mail to appropriate departments.

High school diploma or GED required. Two years of college or appropriate public library experience with an automated library system preferred. Individual must possess working knowledge of library principles, methods and procedures; good communication skills with the ability to deal tactfully with others; attentive to detail, good judgment, good physical condition, ability to type at least twenty words per minute. Contributes to the smooth operation of daily functions by completing assigned projects without ongoing supervision. Establishes and maintains harmonious working relationships with others. Possession of a valid Massachusetts driver's license and good driving record preferred. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

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The South Coast Hot Jobs List – 22 September, 2016

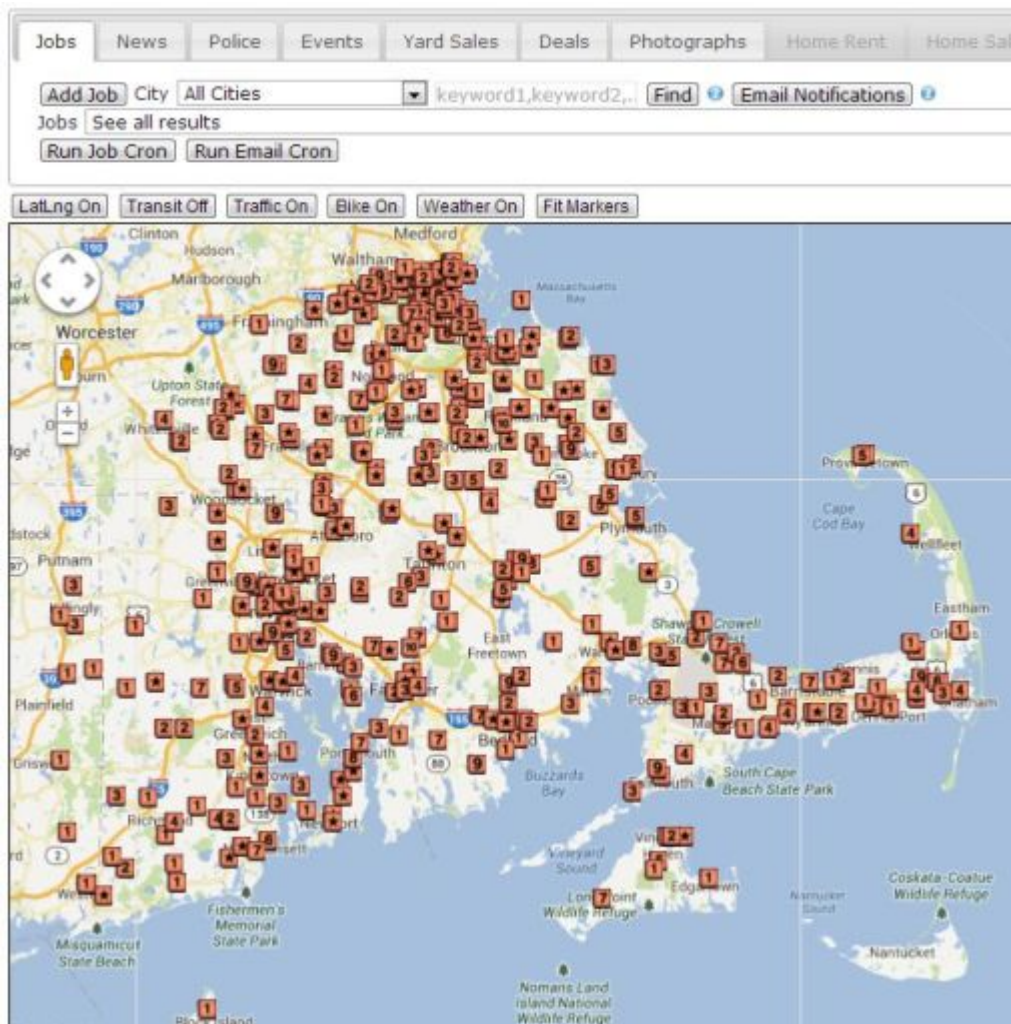


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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of September 22, 2016.

01. Pizza Delivery Driver – Domino's Pizza (New Bedford)

Enthusiasm, acceptable basic math and spelling skills, commitment to teamwork, desire to work in a fast-paced environment, must have reliable vehicle, valid driver's license for 1 year or longer, with good driving history, must be 21-years-old or more, bilingual is a plus. For full job details and application process [here](#).

02. Domino's Team Member – Domino's Pizza (New Bedford)

Entry-level to experienced, flexible hours, positive team atmosphere! Performance-based pay raises, move up at your pace. Enthusiasm, strong basic math and spelling skills, commitment to teamwork, desire to work in a fast-paced environment, bilingual or multilingual a plus. Full details

and application process: [here](#).

03. Night Auditor/Front Desk Clerk – Fairfield Inn & Suites (New Bedford)

Lafrance Hospitality Company and the Fairfield Inn & Suites is currently looking for a self-motivated, guest-focused candidate for a Night Auditor position. The successful candidate will be welcoming, efficient, professional, and determined to deliver a quality product with sensational service to every guest every time. As Night Auditor employee will not only oversee the hotel's daily accounting and reporting process, but also provide guests with the best possible service. This position requires availability to work the 3rd shift (11:00 pm – 7:00 am). Part Time, Flexible schedule including some weekend nights For full job details and application process: [here](#).

04. Program Secretary – High Point Treatment Center (New Bedford)

The Women's Addiction Treatment Center, a 90 bed inpatient program for women who have been civilly committed for substance use disorders is seeking an Program Secretary to provide program support. Responsibilities include maintaining statistics and completion of reports; ordering supplies; scheduling transportation; providing administrative support to the program director; maintaining personnel and medical records. Qualified applicant needs excellent oral and written communication skills, proficiency in Microsoft word and excel; strong organizational skills; ability to work independently and as a team member; dependability and flexibility. For full job details and application process [here](#).

05. Desk Staff/Concession – Part Time – Champions Sports Center (New Bedford)

Join our professional sports management team, who HELP organize indoor soccer leagues for both youth and adults, recruit teams, individual players to play on All American house teams, collect league fees and HELP manage evening adult

and weekend youth leagues. You will also prepare and serve food & beverage in our concession areas. Job Requirements: Ideal candidates need to have high energy, motivated, self-starters who thrive in a fast pace environment. Also requiring excellent inter-personal skills and attention to detail. We are looking for candidates who have a soccer background, including playing or refereeing, but not required. Full details and application process [here](#).

06. Teacher Assistant – Meeting Street The Schwartz Center (Dartmouth)

Work with students with disabilities under the direction and supervision of certified personnel (primarily classroom teacher) and assist students in reaching their goals as indicated on their Individual Education Plans (IEPs). Assists teacher in implementing IEP goals and planning and implementing developmentally appropriate instructional activities, carries out small group instruction and/or assists in one-on-one instruction, as needed, assists teachers and therapists in maintaining appropriate data and records. For full job details and application process [here](#).

07. Seasonal Team Member – Target (North Dartmouth)

Target is one of the world's most recognized brands and one of America's leading retailers. It's awesome that you're thinking about becoming part of our team. We're looking for people just like you to give our guests a great experience during the busiest time of the year. Sound like fun? Join us as a seasonal team member in one of our stores or distribution centers. Full job description can be found: [here](#).

08. Merchandise Associate – JCPenney (North Dartmouth)

Part-time. This position is a early morning position, usually 6am or 7am. The position consists of opening freight and placing it on the sales floor. For full job details and application process [here](#).

09. Receptionist – Charlton Memorial Hospital (Fall River)

Day shift. Hours: Mon thru Friday varied hours between 5:30am to 5:30pm. Job Details: High school diploma or equivalent required. Good computer and typing skills required. Excellent customer service and interpersonal skills required. Good organizational skills and ability to work in a fast paced environment required. For full job details and application process **here**.

10. Attendance Officer – Paul Rodrigues Administration Building (New Bedford)

The attendance officer will be available to their assigned school principals to work with students and families with attendance and habitual behavioral concerns through intervention meetings, home visits, and making referrals to appropriate community services based on individualized need. They will work to build and maintain positive relationships with students, families, and school based staff, as well as the juvenile court system via on going communication with probation officers, DCF workers, court clinicians, and the juvenile's court appointed attorney. For full job details and application process: **here**.

Need a resume or cover letter? Quality, professional product, quick turnaround, and proven success helping clients secure interviews. Let a professional writer help. Contact Ashley Bendiksen Professional Writing Services at **www.ashleybendiksen.com** or email her at **ashleybendiksen@gmail.com**.

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Help Wanted: City of New Bedford hiring Water Systems Maintenance Worker

CITY OF NEW BEDFORD

WATER SYSTEMS MAINTENANCE WORKER \$12.74/hr – \$17.88/hr

PUBLIC INFRASTRUCTURE

Maintains various equipment in the distribution and collection system. Taps water mains 4" to 48" in size with a small taping machine from $\frac{3}{4}$ " to 2"; repairs hydrants, gate valves. Performs other work in connection with the maintenance, construction, and repairs of the distribution, collection (and Highway System.) Installs water meters, operates gate valves, and service shutoffs. Capable of reading service cards, gate and hydrant location books and plans. Performs semi-skilled manual work in the construction, operation and maintenance of distribution and collection systems, including work on reservoirs treatment plants, pump stations and water gates. Cuts, lays and caulks water pipes using machine or hand tools forcing sealing compound into joints to make them watertight; pumps water from trenches; digs, braces and backfills excavations for the purpose of locating pipe leaks or preparing areas for laying pipes. Replaces worn and broken parts in distribution and collection systems. Operates motor equipment.

Graduation from a high school or GED equivalent preferred. Requires one year of prior experience. Must be able to work with hydrants, water gates, valves and collection system related equipment. Must possess a valid Massachusetts driver's license with good driving record. Operates a motor vehicle on

a regular basis.

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The South Coast Hot Jobs List – 15 September, 2016

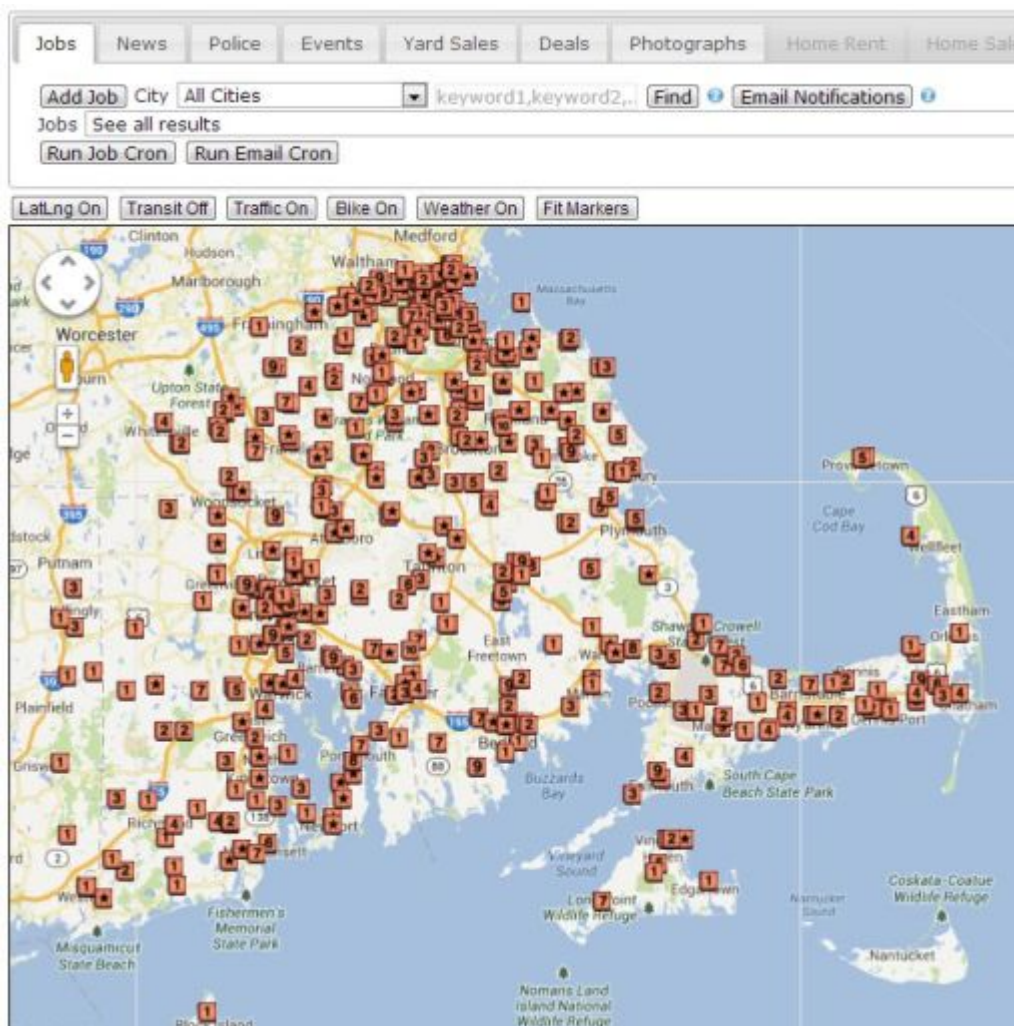


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Entry-level to experienced, flexible hours, positive team atmosphere! Performance-based pay raises, move up at your pace. Enthusiasm, strong basic math and spelling skills, commitment to teamwork, desire to work in a fast-paced

environment, bilingual or multilingual a plus. Full details and application process: [here](#).

03. Server, Barista, Front of House – European Cafe (New Bedford)

Front of house opportunity at busy, high volume restaurant. Hiring waitress/waiter and barista. Experience in customer service a must. Previous restaurant experience required. Must be at least 18, have open availability and be flexible with scheduling For full job details and application process: [here](#).

04. Intake Associate – Child & Family Services (New Bedford)

Provide accurate information regarding clinic policy, procedures and treatment options when inquiries are made by potential new clients and community resources and services providers, act as the immediate liaison between all clients, clinic visitors and clinic staff, print daily schedule and verify private insurance, maintain accurate information on all clients in the clinic in the database, including demographics, history or service and insurance data, in addition to treatment status, assist clients with accessing transportation, cab vouchers, Medicaid Coaches, etc. For full job details and application process [here](#).

05. Visiting Homemaker Aide – PART TIME – Vitra Health, Inc. (Fall River)

Vitra Health is currently hiring a Visiting Homemaker Aide for the Fall River region which spans from Fall River to New Bedford. This is a Part Time 3-4, days per week position. Full details and application process [here](#).

06. Part Time Drivers – Cab Transportation LLC (New Bedford)

Cab Transportation is looking for candidates for morning driving positions. Before applying please keep in mind that this is a transportation company and we need RESPONSIBLE & RELIABLE applicants, please do not waste our time if you are not prepared to work. Immediate openings available For full job details and application process [here](#).

07. Room Attendant – Residence Inn New Bedford Dartmouth (North Dartmouth)

Clean and maintain guest rooms to ensure rooms meet established standards. Greet guests upon interaction with a warm and friendly greeting, clean guest rooms according to standards within allotted time frame by sweeping, mopping, scrubbing, or vacuuming, change bed linens and replace towels and other amenities, clean and polish furniture and fixtures; dust furniture, walls or equipment, notify managers concerning the need for repairs in guest rooms, process guest items left in rooms according to lost and found policy, follow sustainability guidelines and practices related to HHM's EarthView program. Full job description can be found: [here](#).

08. Receptionist – Personal-Touch Home Care (Dartmouth)

The receptionist is responsible for greeting people and answering phones in a timely manner. Greets people as they enter the agency, answers calls, answers general questions, screens visitors and delivers messages, maintains the files, supplies, postage and general office condition in an orderly manner, handles correspondence and word processing for the Organization. May type memos, agendas or maintain meeting minutes, makes appointments and informs staff members of meetings, opens and sorts mail, does photocopying as required, answers telephone inquiries and channels them appropriately. For full job details and application process [here](#).

09. Pizza Cashier – Brick Pizzeria Napoletana (Fairhaven)

Love pizza? Love your job! Brick is looking for reliable, friendly, people pleasers that love our pizza!

Must have daytime availability and basically be totally awesome. Love your job. Make friends. Make money. For full job details and application process [here](#).

10. Teller – Santander (North Dartmouth)

As a member of Santander's retail banking division you'll help serve Santander's retail and small business customers as part of one of the top banks in the United States based on

deposits. With principal presence in the northeast U.S., Santander's retail division offers consumer and lending products to help our customers reach their financial goals. Santander currently serves nearly 2 million retail customers and 5.2% of the 2.7 million small businesses in the US footprint have a transactional account with Santander Bank. For full job details and application process: **here**.

Need a resume or cover letter? Quality, professional product, quick turnaround, and proven success helping clients secure interviews. Let a professional writer help. Contact Ashley Bendiksen Professional Writing Services at www.ashleybendiksen.com or email her at ashleybendiksen@gmail.com.

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

Help Wanted: STAT New England hiring for Basic EMT's

Send resumes to info@statnewengland.com.

STAT Ambulance Service of New England, Inc. – New Bedford, MA 02740

\$15 an hour – Full-time, Part-time

Basic EMTs "STARTING PAY" \$ 15/hr. PLUS ! (2+years experience

)

Currently seeking Emergency Medical Technicians for full-time and part time shifts. Must have a flexible schedule including: weekends, evenings, and some holidays, benefits and competitive pay offered.

Job Summary:

The EMT- Basic responds to both non-emergent and emergent requests for medical transportation, provides emergency and non-emergency care in the pre-hospital environment within their scope of practice, along with providing safe and efficient transportation of the patient to the appropriate facility or residence.

Minimum Qualifications:

Education/Licensing/Certification:

- HS Diploma or equivalent
- Emergency Medical Technician training and certification by the Commonwealth of Massachusetts
- Basic Cardiac Life Support (CPR) certification by the American Heart Association
- Current State Drivers License
- Current driving record less than 30 days old from time of interview* Must pass a pre-hire drug screen*

Physical Requirements:

Must be able to pass Physical Agility Test, must possess good physical stamina, and endurance

- The ability to sit or stand for long periods of time
- Must be able to lift, drag, hoist, and carry different types of equipment and other objects

All potential candidates must possess an extreme attention to detail and on time scheduling along with strong interpersonal and communication skills.

Send resumes to info@statnewengland.com.