

The South Coast Hot Jobs List

– 5 Jan 2014

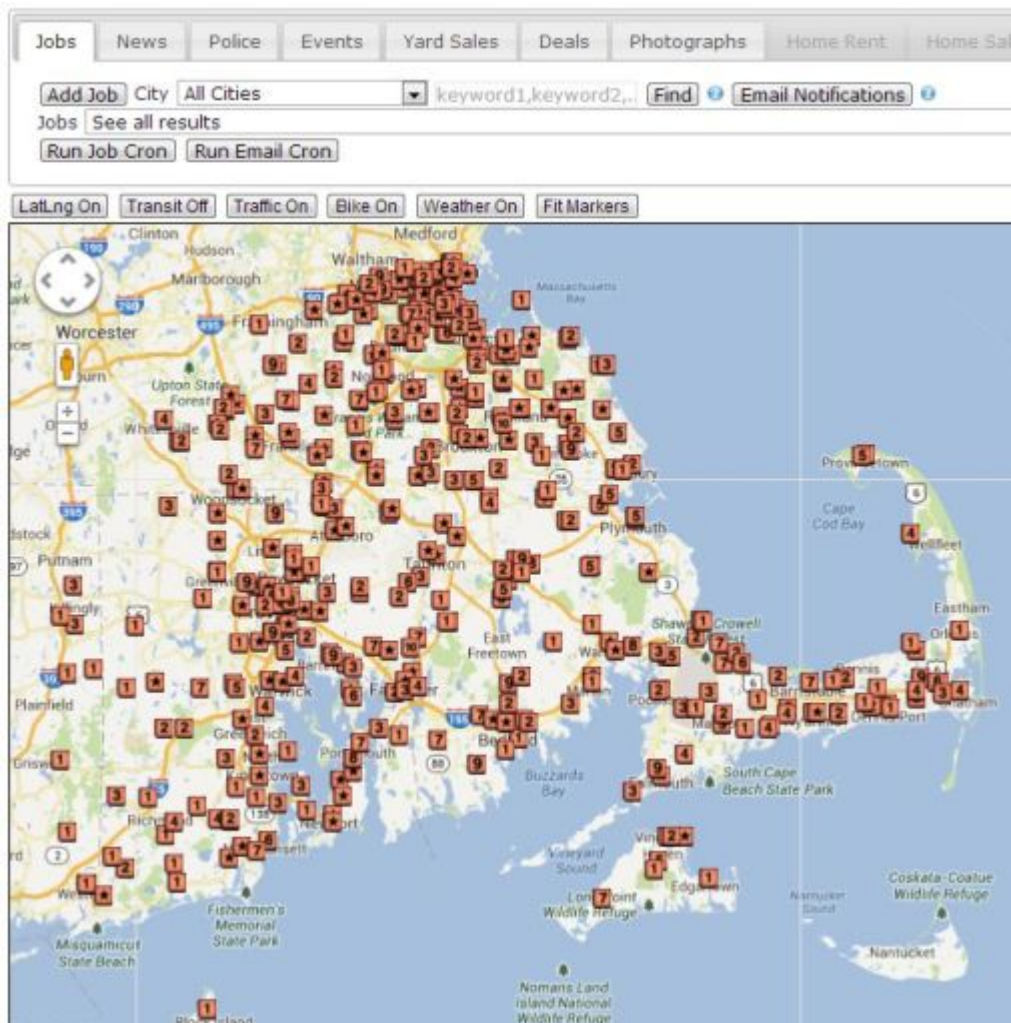


by
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The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings. To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area. We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue. Be sure to also check out our Job Portal to find jobs by location on a map: http://www.newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

If there is not a link to applying for one of the jobs listed, contact Sharon Martin, Business Services Representative at 508-990-4115 or feel free to stop by the Greater New Bedford Career Center. These positions are posted on

mass.gov/jobquest.



Here are the Hot Jobs from the Greater New Bedford Career Center as of January, 5th, 2014:

1. Dean of Grant Development #3476954 – Direct the Grant Office and lead development of high quality grant applications that fund new program initiatives as well as the continuation, expansion and improvement of existing college programs aligned with the College's mission and strategic goals. Develop grant proposals that incorporate evidence-based best practices in teaching and learning in higher education; research and identification of grant resources; cultivation of positive relationships with funding program officers and community partners. Structure and lead planning processes that build consensus and result in competitive applications that are internally authorized and submitted in a timely manner.

Provide technical assistance and training in grant development and implementation throughout the College community and assure that accurate records and archives of grant application documents are maintained from the initiation of the grant preparation cycle to the point of award and retained for future reference.

Qualifications:

- Master's degree from an accredited college or university.
- Substantial years in grant-writing and grant administration experience.
- Substantial years of experience in secondary, post-secondary, governmental, or community-based organization educational programs.
- Experience in project planning, consensus, and evaluation.
- Excellent interpersonal, written, and verbal communication skills.
- Ability to prepare and analyze budgets and financial reports.
- Ability to work independently without close supervision.
- Ability to maintain positive public relations with diverse groups both within the organization and in the community.
- Ability to plan and prioritize projects, monitor and evaluate project implementation, and modify systems and procedures as needed.

2. Ocean Edge Resort (various positions) #3469715 – Ocean Edge Resort in Brewster, MA will be recruiting at the Greater New Bedford Career Center on Thursday, January 9th from 11:00am to 2:00pm. They are hiring for the following positions:

- Housekeepers
- Servers
- Front Desk Agents
- Hosts & Banquet Staff

These positions are seasonal full time beginning in March and ending in November. Employer will provide an employee shuttle service from the New Bedford area to the resort.

3. Territory Service Representative #3476950 – Scotts Lawn Service, a division of The Scotts Miracle-Grow Company and a

fortune 750 company, the nation's leader in the Lawn & Garden industry is currently seeking driven Territory Service Representatives (Lawn Technicians) to help grow its business in the local area. If you are interested in a great career opportunity we would like to discuss the opportunities with you. A Job Recruitment/Job Fair will be held at the Greater New Bedford Career Center on 1/09/14 from 10:00 – 12:00. Please bring an updated resume. If you are unable to attend feel free to apply by calling 1-401-623-9016 and ask for Jim!! Qualified candidates must successfully pass a drug and background check.

4. Door To Door Sales Representative #3476955 – Salespersons needed to join our growing team and help us become the leading name in professional lawn care. A background check will be required. A Job Fair/Recruitment will be held at the Greater New Bedford Career Center on 1/9/14 from 10:00 -12:00. Please bring an updated resume and dress for an on site interview. Scotts is an EEO Employer, dedicated to a culturally diverse, safe and drug free workplace. EOE/AA/M/F/D/V.

5. Interpreters #3492089 – ATP is an international network of language experts. We are seeking interpreters in all languages to assist limited English proficient (LEP) patients at:

- Scheduled Medical Appointments
- Last Minute Emergencies
- Independent Medical Exams
- Minimum Qualifications:
- Fluency in both languages
- Working knowledge of medical terminology
- Preferred Qualifications:
- Medical interpreter Certification

NorthStar Learning Centers in New Bedford has the following positions available:

6. Family Visitation Workers #3482025 – This is a full-time

opportunity, to work in collaboration with the Department of Children and Families, arranging and supervising visits between children and their non-custodial parents, in a safe and supportive setting. Ideal candidates must be able to work independently with a strong sense of focus, task-oriented, nonjudgmental, and flexible, with a strong understanding of boundaries and limit setting. A Bachelor's Degree in human services or related field, strong writing and computer skills, and a native Spanish speaker required. Candidates must have a valid driver's license and reliable transportation.

7. Lead Teacher #3482026 – Must be EEC Infant/Toddler and Preschool Qualified. Must have an Associate Degree in Early Childhood or related field.

8. Teacher #3482027 – Must be EEC Infant/Toddler and Preschool Qualified.

9. Floater Teacher #3482029 – Must be EEC Infant/Toddler and Preschool Qualified. Must have reliable transportation. Requires a flexible schedule.

Interested applicants for the above-mentioned positions can submit letter of interest and resume to Norma Alvarez, Director of Operations at NorthStar Learning Centers.

Here are some jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**:

1. Substitute School Nurse – Global Learning Charter Public School. Full details and application process **here**.

2. Jr. Administrative Assistant. Full details and application process **here**.

3. Assistant Manager -Papa Gino's. Full details and application process **here**.

4. Community Outreach Worker – Child & Family Services. Full details and application process **here**.

5. Copy and Print Associate – Staples (Fairhaven). Full details and application process **here**.

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