

The South Coast Hot Jobs List – 10 July 2014



by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of July 10th, 2014:

1. Journeyman Licensed Electrician #4315219

Southern Light Solar is looking for a Licensed Journeyman to join our residential/commercial solar PV installation crew. Top pay for qualified candidates. Responsibilities will include the following; Performing AC for solar PV systems. Hanging and wiring Inverters/combiner boxes. Coordinating/going to wire inspections. Must be a MA Journeyman Licensed Electrician

. Librarian III (Head of Special Collections) #4324027

Responsible for the direction and management of the Free Public Library's Special Collections Department, consisting of the Archives, Genealogy and Art collections; and responsible for the promotion, preservation and development of the

materials it contains. Master's degree in Library Science from an ALA accredited institution with a concentration in archival studies or management. Undergraduate degree or strong subject knowledge in American history, particularly 19th century New England history, is highly desirable. Minimum five years' professional experience in positions of increasing responsibility in special collections or archives. City of New Bedford has a Residency Requirement.

3. Manager Residential Substance Abuse #4324088

A transitional housing program for chronically homeless men with a history of alcohol/substance abuse, seeks a manager with experience in case management, residential program operations and reporting to local, state and federal agencies. Bachelor's Degree preferred, but consideration will be made based on experience. Email resume to smartin@detma.org.

4. Retail Sales Clerk #4324119

Sales Clerk needed. Responsibilities include but not limited to: Stocking shelves, cleaning and maintaining animal cages. Animal knowledge and retail experience preferred.

5. Maintenance Technician #4337763

Family owned and operated food business since 1976 is seeking a motivated individual to join our dynamic and fast-paced company as a Maintenance Technician. A variety of skills will be required including basic plumbing, electrical, and mechanical. The position is permanent and full time (may also involve occasional overtime and emergency work) and includes health and retirement benefits.

6. Administrative Assistant/Medical Biller #4337802

Part time position for an experienced Administrative Assistant/ Medical Biller. This is a part time position with flexible hours. Selected candidate must be professional, able to work independently, self motivated and extremely efficient. Must be Computer literate and knowledge of WORD required and Excel would be helpful. Email resume to drijo@detma.org.

7. Domestic Violence Advocate-Nights (Part-Time) #4342796

Assists police with data collection/direct services and support for victims of domestic violence. Follow-up duties include: restraining orders, medical attention, shelters, referrals as needed. Works with other agencies and community groups involved with domestic violence. Assists victims of domestic violence in the emergency 209-A restraining order process and contacts the Emergency Judicial Response System. NEW BEDFORD HAS A RESIDENCY REQUIREMENT.

8. Optometry Technician #4342869

Our high tech Optometry Practice is seeking a motivated, eager to learn, friendly candidate to join our dedicated team! Interested candidates must have open availability on the weekends as we are open 7 days a week. Our candidate would possess the following qualities which include computer skills as we operate with Electronic Medical Records, detail oriented, organized, ability to multi-task, and interest in providing the highest level of care to patients. Interested Applicants can email resume to smartin@detma.org.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of July 10th, 2014:

1. Delivery Technician – Enos Home Oxygen & Medical Supply, Inc.

Full details and application process [here](#).

2. General Manager – U-Haul

Full details and application process [here](#).

3. Order Selector – Reinhart FoodService, LLC

Full details and application process [here](#).

4. Assistant Manager – Hess Corporation

Full details and application process [here](#).

5. Assistant Store Manager – Lowe's (Dartmouth)

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

Help Wanted: Community Relations Manager at New Bedford Public Schools

General Description:

The Community Relations Manager is responsible for strategic oversight and management of internal/external communication and external affairs for the New Bedford Public Schools (NBPS), supporting the Superintendent to inform and engage families, staff, partners and the public in district priorities, policies, practices, challenges, and opportunities. The Community Relations Manager will serve as a key member of the Family Welcome Center.

Reports to: Dr. Pia Durkin, Superintendent, New Bedford Public Schools

Responsibilities:

1. Develop and implement a comprehensive communications

plan that includes short- and long-term strategies for building stakeholder awareness about and support for New Bedford Public Schools' work to ensure academic excellence among all students.

2. Serve as the district's lead contact and spokesperson with all print and broadcast media outlets, including researching, coordinating and responding to media inquiries regarding school-based and district matters.
3. Involve the Superintendent, School Committee, and other school and district leaders in relevant media inquiries, and keep all parties updated on upcoming and ongoing news stories.
4. Identify and pitch news story ideas through a range of proactive media strategies.
5. Plan and coordinate media events and activities, including news conferences, press briefings, interviews, and other opportunities to inform reporters and editors about school and district issues.
6. Assess and respond to the information needs of internal and external stakeholders of the NBPS, including work with legal staff to comply with public records laws and the Freedom of Information Act.
7. Support the Superintendent in leading communication during crisis situations and unanticipated incidents, including timely dissemination of information to the media, families, staff and the community.
8. Coordinate writing, editing, design, production and distribution of clear, concise, "family-friendly" print and digital materials (e.g., letters, brochures, articles, videos, fact sheets, fliers) to communicate the district's goals and priorities to various NBPS stakeholders, including school-based and central staff, parents, students, partner organizations, community leaders and residents.
9. Work with English Language Learners staff to ensure translation of external documents into major languages, and implement strategies to communicate effectively with

all language communities.

10. Collaborate with technology staff to write and update content on the district's external website, social media tools and other on-line resources to ensure accuracy and consistency of information.
11. Provide training and technical support to schools and NBPS central staff about communicating with media, families, and school communities, including crisis communications during emergency situations.
12. Serve as NBPS liaison/advocate to government, business, and other community partners, providing information and resources to promote community engagement in NBPS.
13. Serve as a member of the Superintendent's leadership team.
14. Perform other related duties as requested by the Superintendent.

Qualifications:

Required:

1. Bachelor's degree in Journalism, Communications, Marketing or a related field
2. 5 years experience in the public relations/communications/marketing field at varied levels and with increasing responsibility; or 5 years experience in print and/or electronic journalism
3. Excellent writing, editing and verbal communication skills, especially in communicating complex policies and practices to diverse audiences
4. Demonstrated skill in working with the media
5. Working knowledge of digital communication tools, including website content management, e-marketing and social media
6. Demonstrated ability to advise and support individuals at all levels of the organization
7. Ability to prioritize competing demands

Preferred:

1. Master's degree in Journalism, Communications, Marketing or a related field
2. Understanding of K-12 public education, particularly in an urban setting
3. Familiarity with the City of New Bedford and the South Coast region of Massachusetts
4. Experience producing publications, such as fliers, newsletters, reports, etc.
5. Skills in graphic design

Terms and Compensation:

Full-time, non-union position.

Salary commensurate with experience, plus full benefits.

Application Process:

To apply, submit a cover letter, resume and three (3) letters of reference to:

Heather Emsley
Executive Director of Human Capital Services
New Bedford Public Schools
455 County Street, Room 120
New Bedford, MA 02740

Or via email to: hemsley@newbedfordschools.org

Application Deadline: Wednesday, July 9

Download this job description ([PDF](#))

The South Coast Hot Jobs List – 02 July, 2014



by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of July 2nd, 2014:

1. Accounting/Bookkeeping #4288409

Knowledge of Accounts Payable and Accounts Receivable, Microsoft Office, Quickbooks & Excel. Ability to understand General Accounting Principles. At least 2 years' experience needed.

2. Custom Support Representative #4273619

Motivated to perform repetitive actions with a strong work ethic, follow up and relationship building skills. The Custom Production Associate Perform assignments involving all areas of JA Custom (made-to-measure) production support and provide assistance in the overall success of the company by accomplishing tasks accurately and in a timely manner, as well as abiding by all company policies and regulations.

3. Engineering (Timestudy) Technician \$4273618

The Technician performs assignments encompassing all areas of engineering support in a manner which reflects the professionalism of the department and assists in the overall success of the company by maintaining a professional work ethic, accomplishing tasks accurately, and abiding by company policies and regulations.

4. Carpenter #4294297

Looking for an experienced carpenter with transportation to work in the area working on high end restoration projects. No smoking during work hours, drug-free company with a dress code. Due to high end projects, must be neat in appearance, communicate well with customers and have good work ethics. Must have own hand tools.

5. Carpenter's Helper #4294303

Looking for a carpenter's helper with transportation to work in the area working on high end restoration projects. No smoking during work hours, drug-free company and dress code required. Due to high end projects, must have a neat appearance, communicate well with customers and have good work ethics. Must have own basic hand tools. Willing to train.

6. Quality Assurance Assistant #4283162

Candidate will work with our engineering teams to create and review incoming raw material requirements for our products. Duties include, incoming material inspection, material testing and data entry. Must have good communication skills, heavy lifting up to (70 lbs. is required). High School Diploma or Equivalent required.

7. Health Manager #4273614

RN with minimum of one (1) year pediatric experience. Community health experience helpful. Good organizational and communication skills required. Driver's license required. Occasional travel for meetings and conferences. Plan and coordinate health services for comprehensive Head Start

Program serving children 3 – 5 years old and their families.

8. Accounts Manager #4273612

Full-time opportunity to work in the finance office of NorthStar Learning Centers, a New Bedford, MA-based nonprofit organization. Ideal candidate must be energetic, creative and have experience in dealing with finance operations. Some coursework in bookkeeping and a minimum of one year of experience with accounts receivables and accounts payables. Non-profit experience strongly preferred.

9. Accounts Clerk #4273609

Full-time opportunity to work in the finance office of NorthStar Learning Centers, a New Bedford, MA-based nonprofit organization. Ideal candidate must be energetic, creative and have experience in dealing with finance operations. Some coursework in bookkeeping and a minimum of one year of experience with accounts receivables and accounts payables. Non-profit experience strongly preferred.

10. Certified Nurses Aide#4309145

Will train the right candidate with some background. You must be available to work every other weekend. This is a part-time position.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of July 2nd, 2014:

1. Accounts Payable Clerk – Fernandes Masonry, Inc.

Full details and application process [here](#).

2. Assistant Manager – 836 Ashley Blvd. Domino's

Full details and application process [here](#).

3. Customer Account Representative – Rent-A-Center

Full details and application process [here](#).

4. Fitness Sales Advisor – Healthtrax Fitness & Wellness

(Dartmouth)

Full details and application process [here](#).

5. Shift Supervisor – Rite Aid (Dartmouth)

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

Help Wanted: Joseph Abboud full-time positions



Joseph Abboud is looking to hire for the following positions:

- JA Custom Production Support Representative-Associate

- Engineering (Timestudy) Technician
- HR Administrator

We offer excellent wages and benefits after 90 days including medical, dental, vision, holiday pay, bereavement pay, vacation pay, life insurance, short term disability and 401K. They are presently have training classes to teach people "How to Sew". Great way to get experience and potentially a job there!

Please apply at 689 Belleville Avenue, New Bedford, MA. 02745 from 8am to 3pm.

- Website: <http://www.josephabboud.com/joa/>
- Facebook: <https://www.facebook.com/JosephAbboudCollection>

The South Coast Hot Jobs List – 27 June 2014



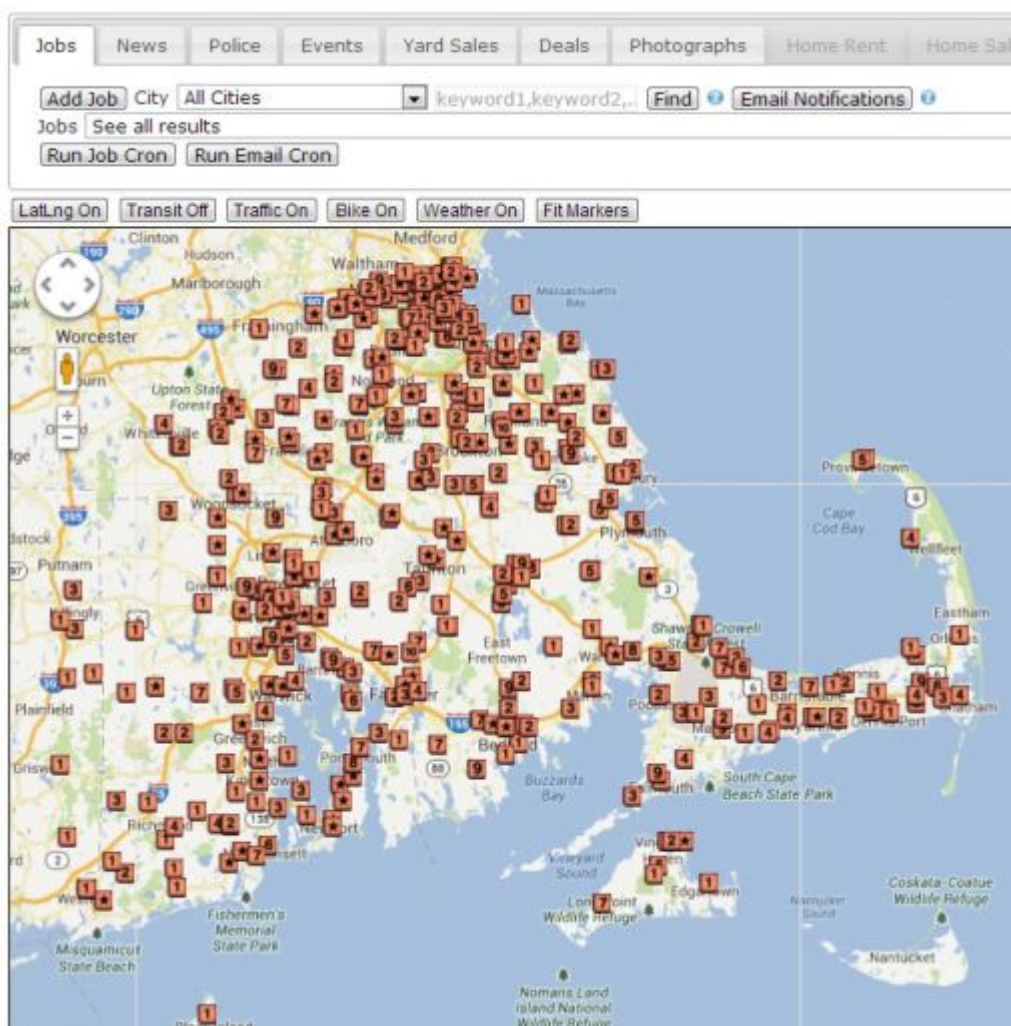
by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of

information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of June 27th, 2014:

1. Housekeeping Supervisor #4263911

Participate and supervisor the daily operations of the housekeeping services inclusive of the residents rooms and bathrooms. Minimum of one year experience is required. You will be required to work every other weekend. You will be responsible for the inventory needed to operate the facility. Policy and procedures according to the DPH Regulations.

2. Dispatcher #4259699

Knowledge of computers required. Must be proficient with Microsoft Word and Excel. Any experience with towing industry beneficial.

3. Sales Associate (Part-Time) #4263949

Looking to hire – Part Time Associate – Sales background a MUST. Furniture background a plus! Spanish and/or Portuguese speaking helpful, but not require, \$hourly salary plus commission.

4. Office/Customer Service #4273418

ACCEPTING RESUMES THROUGH JULY 18TH...NO PHONE CALLS PLEASE. Position entails working with the public as well as supporting sales staff. Must be courteous, friendly, self-motivated and work well under pressure, detailed oriented. Prior work with Inventory and Purchase-orders is a plus. Portuguese and/or Spanish Speaking (as second language) very helpful but not required. Schedule includes nights and weekends

5. CDL Class A/B #4273389

Gil-Den is seeking a full time CDL A or B driver with experience. Construction experience is preferred. Willing to train if experienced but not in the construction field. A driving record will be required at interview. Driving routes are local.

6. Secretary for Adult Education #4263938

Assist the Director of Adult & Continuing Education to assure smooth, efficient, effective and high quality operations of the Adult Education program. Must be proficient in MS Word, Excel, and Quickbooks. Knowledge of Desk Top publishing and InDesign preferred.

7. Fabric Pattern Cutter #4266591

Fabric Pattern Cutter needed. Full and Part time hours are available. Experienced preferred. Please apply directly.

8. Skills Trainer #4273467

Reporting to the Clinical Director, the Skills Trainer is responsible to instruct Consumers on all aspects of the Medicaid PCA program and assess consumers ability to manage program independently under the direction of the Clinical Director.

9. Licensed Electrician #4273483

Must have a Journeyman License. Will be working Residential, Commercial & Industrial. You will be dealing directly with customers so you must have exceptional customer service skills.

10. Electrical Apprentice #4273486

Vocation Education is a MUST. If you have just graduated from an Electrical Vocational Program, please APPLY. You will be dealing directly with customers, so you must have exceptional customer service skills.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of June 27th, 2014:

1. CDL-Class A Driver – Reinhart FoodService

Full details and application process [here](#).

2. Order Selector/Picker – Innovative Distribution Services

Full details and application process [here](#).

3. Warehouse Order Selector – Sid Wainer & Son

Full details and application process [here](#).

4. Utility Worker – Veolia Water

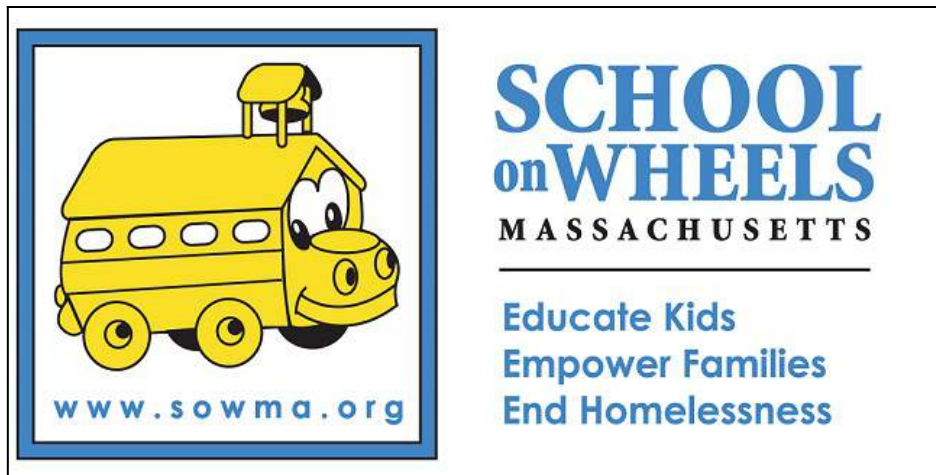
Full details and application process [here](#).

5. Landscape Laborer/Assistant – GrassRoots LandScaping

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

**School on Wheels
Massachusetts seeks 3
academic coaches for pilot
program**



You want this in your life. Trust me.

**Commonwealth Corps
Service Position Description**

School on Wheels of Massachusetts
Tutoring Program
Commonwealth Corps Academic Coaches

The mission of the Commonwealth Corps is to engage Massachusetts residents of all ages and backgrounds in service to strengthen communities, address unmet community needs, and increase volunteerism.

Commonwealth Corps members with School on Wheels of Massachusetts will serve 10.5 months in a half-time capacity. What they have in common is a desire to put their talents and ideas to use in the service of their communities and the Commonwealth.

School on Wheels offers one-on-one tutoring and mentoring for students impacted by homelessness in kindergarten through 12th grade. These students experience greater incidences of repeated grades, placement in special education programs, and dropping out of school than do children who have never experienced homelessness. We have tutoring sites in Brockton, Stoughton, Norwell, Middleboro, and New Bedford. We are recruiting three Commonwealth Corps members for next year, to serve as Academic Coaches. These members will help School on

Wheels develop and launch a new student assessment system to monitor student academic progress.

Responsibilities:

Essential

- Complete a minimum of 750 hours of service, serving through June 27, 2015.
- Attend all required Commonwealth Corps trainings and service events held by MSA and School on Wheels of Massachusetts, including a new member orientation on August 14 & 15, 2014.
- Participate in a minimum of 30 minutes of MSA-related activities each week (in person or virtually).
- Administer, enter, and analyze student assessments
- Create Customized Academic Plans for students
- Communicate with parents, tutors, and Site Coordinators
- Model activities for tutors and students
- Present 15 minute on-site trainings for tutors

Marginal

- Attend professional development opportunities
- Administer pre and post surveys to students

Qualifications:

Required

- Massachusetts residency and legal authorization to work in the United States
- 18 years of age or older
- Experience with or interest in volunteerism and community engagement
- Ability to balance service commitment with other family/work/school/community commitments in a sustainable way
- An interest in serving with children and the homeless

population

- Strong organizational and communication skills
- Proficiency with Microsoft Office suite and internet research

Preferred

- Teaching or tutoring experience
- Experience with children
- College Degree

Member Benefits:

- Stipend of \$217.39 every other week while in service, up to \$5,000, minus taxes and withholdings;
- Completion award of up to \$1,000 upon successful completion of service, minus taxes and withholdings;
- Training and other professional development opportunities;
- Limited reimbursement for travel to Corps-wide MSA-sponsored activities;
- Limited travel reimbursement from their host site for certain service-related travel away from their usual service location, according to that agency's policies;
- The opportunity for at least 5 part-time days of planned absences (may include holidays); and
- Opportunity to join with others with a common sense of purpose as part of the Commonwealth Corps.

Please note that receipt of these stipends/benefits may impact an individual's eligibility for certain public benefits.

Term of Service:

- Position Start Date: August 14, 2014
- Position End Date: June 27, 2015
- Service commitment will include a combination of required hours and flex hours, which will average 20 hours per week during the following days/times:

REQUIRED HOURS

Monday 5:00-7:45pm

Tuesdays 5:00-7:45pm

Wednesday 5:00-7:45pm

Thursdays 5:00-7:45pm

One Saturday a month 10:00am-3:00pm

FLEX HOURS

In addition to the required hours, there will need to be an additional 8 hours throughout the week that will be scheduled once all academic coaches are selected and schedules options are reviewed.

Application Instructions:

- To apply, submit a cover letter and resume by June 1, 2014 to Jacquelyn Hylton at Jackie@sowma.org.

Accepted members will be required to undergo a criminal offender and sexual offender background check.

School on Wheels of Massachusetts will recruit and select persons in all positions to ensure a diverse and inclusive climate without regard to race, religion, sex, sexual orientation, age, veteran status, color, political affiliation, creed, national origin, marital status, or any other status as protected by federal, state, and local laws. School on Wheels of Massachusetts welcomes applications from individuals with disabilities and will make reasonable accommodations for interviews and for service upon request.

School on Wheels of Massachusetts
790 West Chestnut Street, Brockton, Ma 02301

The South Coast Hot Jobs List

– 19 June 2014

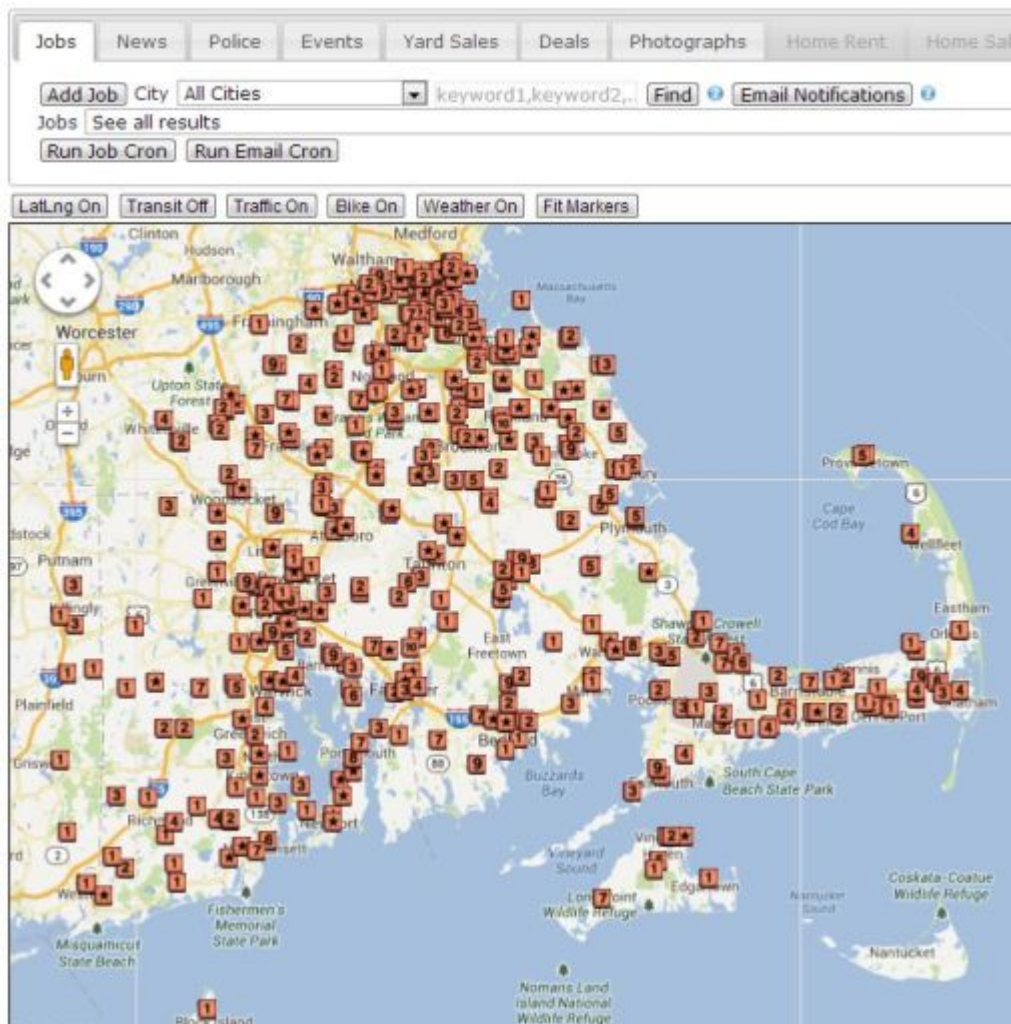


by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of June 19th, 2014:

1. Chef/Cook #4237056

Breakfast, lunch and dinner – Full Time – experience is a MUST.

2. Sewing Machine Operator #4243520

Operates sewing machines to attach a “Velour Panel” to border material. Using both hands, carefully positions all materials for attachment of velour to border. Operates sewing machines using foot lever and hand controls. Pushes aside finished covers. Re-threads sewing machines and replaces needles as needed. Sorts, folds and stacks covers, borders or panels as needed, weight approx 10 lbs. Sorts covers and performs other jobs in the sewing area as requested. Performs related duties as assigned. Must be 21 and have 1 year experience and a high

school education.

3. Receptionist #4243510

This position is part time to possible full time. Stephen and Company is a Full Service Salon & Spa located in Dartmouth. We are seeking an experienced professional to fill the position at our busy Front Desk. The person we are looking for should be friendly, personable, motivated and displays a high level of professionalism. Must be able to work a flexible schedule and attend all meetings and training sessions as required. We offer competitive pay, continuing education and a flexible schedule. Our staff work as a team to make the Stephen and Company experience second to none-welcoming each client to a comfortable, clean environment, performing outstanding services and making clients aware of the service upgrades and retail products that may be of interest to them. Exceptional Customer Service Skills is a MUST!!

4. City Clerk #4139226

The New Bedford City Council seeks qualified applicants for the position of City Clerk to fill the vacancy created by the retiring City Clerk. Duties require knowledge of Federal, State and local laws, bylaws and regulations, recordkeeping and automated systems, etc. Must be bondable; valid Massachusetts driver's license or ability to obtain one; notary public certification within six months of appointment. Subject to CORI background check. The City of New Bedford has a Residency Requirement.

5. Concrete Form Workers #4243527

Experienced Concrete form workers needed, Must have a minimum of 5 years of experience in advanced form or rapid form work. Must have valid drivers license and reliable transportation. Applicant must be fluent in English.

6. Motor Coach Operator #4243553

DATTCO is currently accepting resumes for our Fairhaven/Randolph MA locations. DATTCO operates buses

interstate out of Boston MA, Burlington VT, Hartford and New Haven CT, Providence RI, and NYC NY. The ideal candidate will hold a valid CDL A or B with Passenger and S Endorsement. School bus or motor coach experience preferred. Competitive wages and benefits. Please email your resume.

7. Kitchen Help #4252913

Kitchen help needed for local restaurant. Experienced preferred. Work schedule will vary between the hours of 11:00 AM – 9:00 PM – to be discussed at interview. Responsibilities include but not limited to prep cook, line cook and sandwich making.

8. Mechanic/Technician #4252933

Local Auto Towing and Repair company is in need of two full time mechanics. Experienced required. Certifications preferred and Electro Mechanic helpful. Salary is based on experience. Background check. Work Schedule is Monday – Friday 8-5 and Saturday 8-1.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of June 19th, 2014:

1. Accounts Receivable Clerk – Sid Wainer & Son

Full details and application process [here](#).

2. Company Drivers – Bay & Bay Transportation

Full details and application process [here](#).

3. Storage Facility Housekeeper – U-Haul

Full details and application process [here](#).

4. Utility Worker – Veolia Water

Full details and application process [here](#).

5. Crew Member (Entry Level Food Service) – Chipotle Mexican Grill

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

The South Coast Hot Jobs List – 12 June 2014



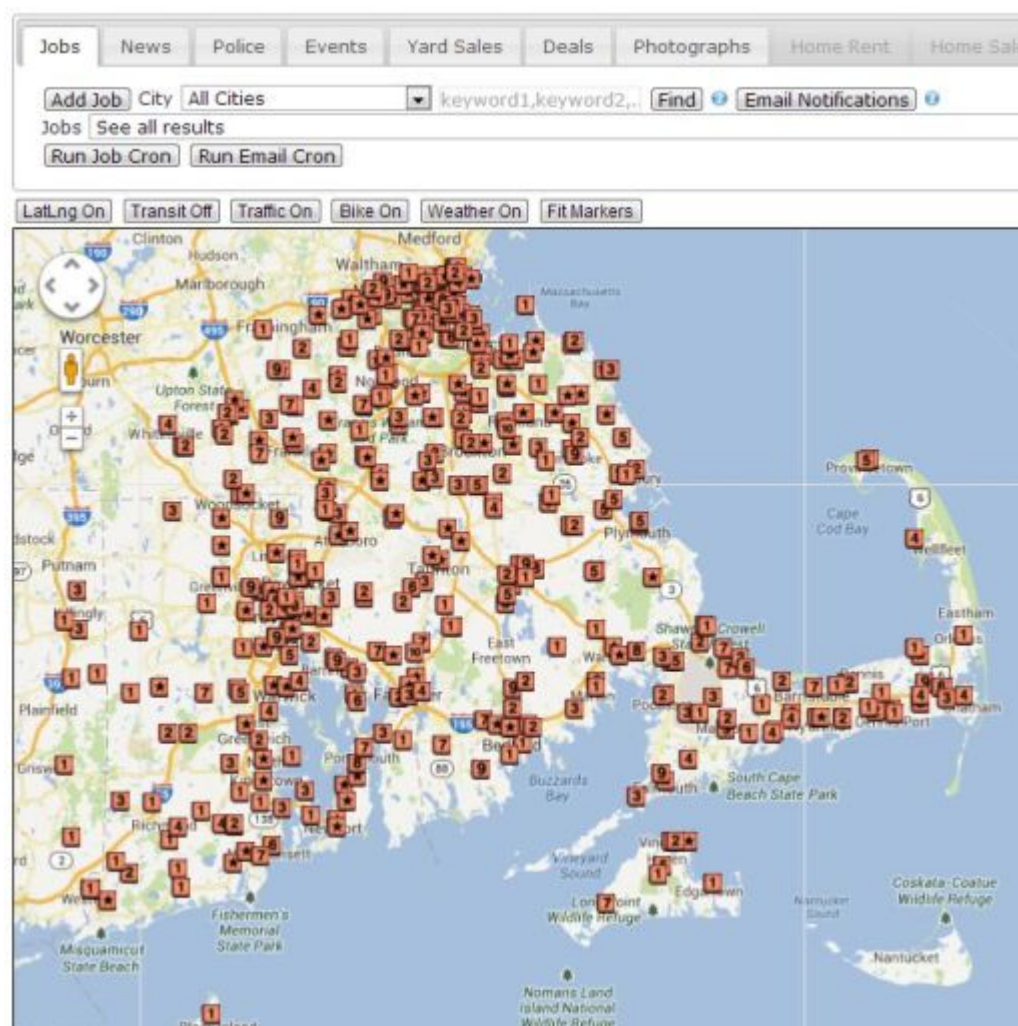
by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some

large job databases, checkout my **Best Job Search Resources for New Bedford Residents** article. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of June 12th, 2014:

1. Registered Nurse #4200464

Greater New Bedford Community Health Center is seeking an experienced Registered Nurse to work full-time in our Geriatrics department. The successful candidate will hold a current MA RN license as well as CPR certification. The qualified candidate will have 1-2 years' experience in geriatric care, community health, or triage nursing. A

desirable schedule and comprehensive benefits package is offered for this position. To view the details of the job description and apply online, please visit our website at www.gnbchc.org.

2. Switchboard Operator (Part-time) #4220840

Greater New Bedford Community Health Center is seeking an experienced Switchboard Operator to work a part-time and flexible schedule at our busy health center. The successful candidate will have a high school diploma or equivalent plus technical training in a relevant field and experience as a receptionist, preferably in a medical practice. The qualified candidate will be detail oriented and able to work with ease at a fast pace. Strong verbal, organizational, and interpersonal skills are required. To view details of the job description and apply online, please visit our website at www.gnbchc.org.

3. JA Custom Support Representative #4200265

Motivated to perform repetitive actions with a strong work ethic, follow up and relationship building skills
Position Summary: We currently have an exciting opportunity for an enthusiastic, motivated, service-minded individual to join our team as a Custom Production Associate. The Custom Production Associate Perform assignments involving all areas of JA Custom (made-to-measure) production support and provide assistance in the overall success of the company by accomplishing tasks accurately and in a timely manner, as well as abiding by all company policies and regulations.

4. Warehouse Workers #4207186

Package fish and lobster for shipment in a warehouse environment. Must be able to lift 50lbs repeatedly. Must have rubber boots that go up to your knees. Hours are for the third shift Midnight – 8am but you must be on call for the 3rd shift from 8pm each night. This is a 6 month contract position.

5. Office Secretary #4207237

Pleasant voice, polite and make multiple calls to patients for appointments, physicians for RX, HMO for PA. Knowledge of MS Word, Excel, Access is required. Experience in working in a medical office is a plus. Looking for an outgoing person in community relations, and working with the elderly.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of June 12th, 2014:

1. Congregational Church – Education Director (S. Dartmouth)

Full details and application process [here](#).

2. Landscape Laborer – GrassRoots LandScaping

Full details and application process [here](#).

3. Machine Operator – Symmetry Medical

Full details and application process [here](#).

4. Registered Nurse – St. Luke's Hospital

Full details and application process [here](#).

5. Teller – RBS Citizens Financial Group, Inc

Full details and application process [here](#).

6. Construction Supervisor -Carrigg Commercial Builders, LLC

Full details and application process [here](#).

7. Production Worker – ATI

Full details and application process [here](#).

8. Night Baker – Panera Bread (North Dartmouth)

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

The South Coast Hot Jobs List

– 05 June 2014

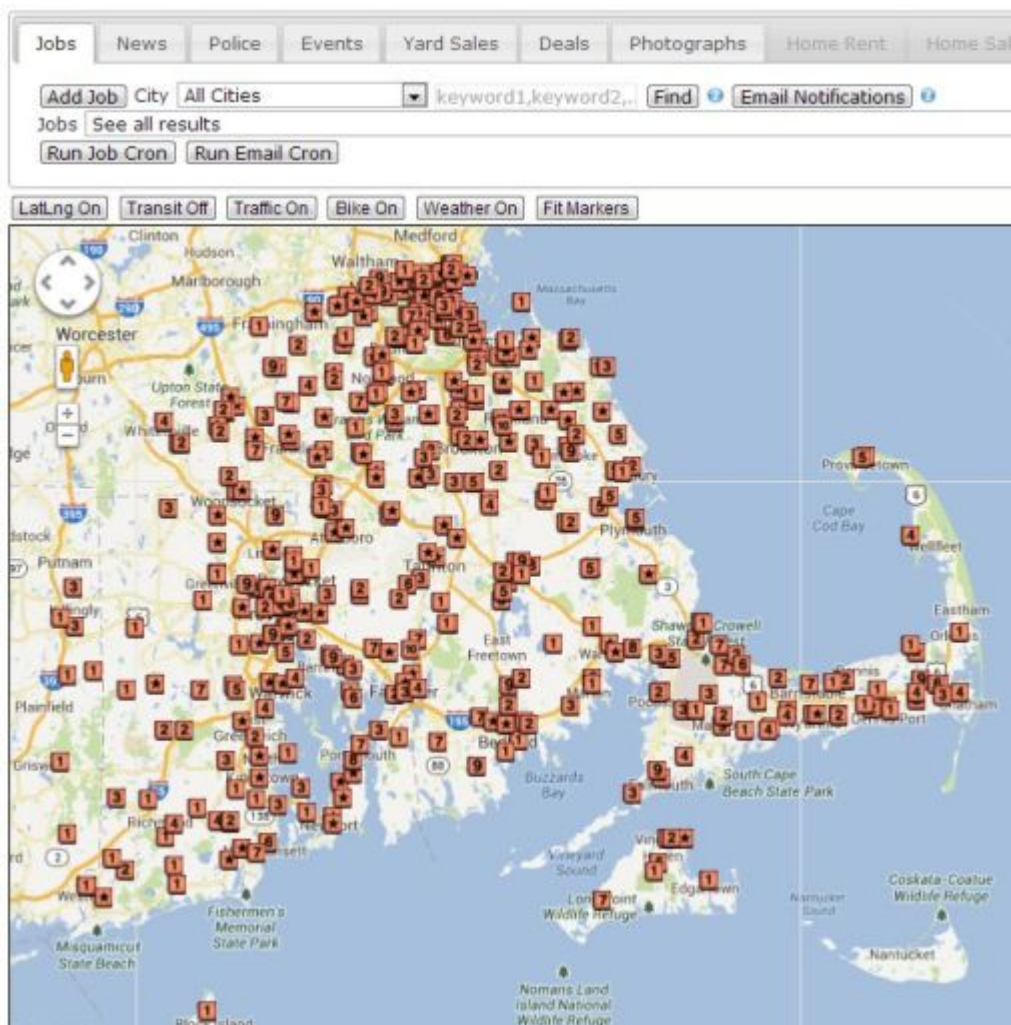


by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of June 5th, 2014:

1. K-12 Teachers #4186789

Education, Inc. is currently looking for a creative teacher to instruct children in a behavioral setting in New Bedford. The position is Monday through Friday with flexible morning hours and summers off. Many of these tasks involve using Education, Inc.'s custom created database (SalesForce), MS Word, and electronic communication. Requirements: MA Teaching Certification is required, training will be provided. This is a part time position with a base salary of \$13,500.

2. Quality Control Operator #4186783

Perform inspection of products according to defined criteria using standard physical and/or mechanical methods. Rework or

reject products as required. Accurately document the results of the inspections into the computer system. Work with production management and Quality Assurance to provide feedback regarding Product quality. General computer skills a plus.

3. Dietary Aide #4186773

Dietary aide needed for local Health facility. Must be at least 18 years of age, High School Diploma or equivalent and 1 year of experience in a health facility preferred. Experience working in health care and dietary services preferred.

4. Warehouse Receiver #4175297

Part time position for a warehouse receiver. Position requires heavy lifting and may need to move bulky objects. During busy seasons weekends may be required. Schedule will be discussed at interview. Must be dependable and a hard worker. No experience required. Will train.

5. Manager #4175304

Warehouse/Production manager needed for a growing business. This is a full time position and schedule may vary depending on demands during busy season. Experience is required.

6. Stitcher #4175243

Full time position available for a stitcher with some overlock experience. Candidate need to speak English and H.S. Diploma not necessary.

7. Production Assistant Supervisor #4175246

Local Industrial Healthcare linen processing facility currently hiring a Production Assistant Supervisor. Selected candidate will work directly under the Production Manager, will assist in completing daily production goals and ensuring the constant output of the production floor. He/she will also be working with employees and will be responsible for overseeing the employees' adherence to production standards.

8. Counter Help #4194976

Counter help needed (part-time) must be flexible as you will be scheduled to work days, nights and Saturdays. Experience in the pizza business is a PLUS.

9. Security Guard #4175642

Perform security patrols of designated areas. Part time position could lead to full time opportunity. Various shifts and hours. Watch for irregular or unusual conditions that may create security concerns or safety hazards. Investigate and prepare reports on accidents, incidents, and suspicious activities. Candidates must have a license and transportation. Must be willing to participate in the Company's pre-employment screening process, including criminal background investigation.

10. Options Coordinator #4175111

The Options Coordinator is responsible to provide information to individuals, caregivers and persons with disabilities on community-based long term care services and supports. Responds to requests for information from the community regarding the Options Counseling, Family Caregiver and Housing Search Entity Programs including telephone calls, in-home assessments, outreach visits, and conduct outreach presentations when needed. Bachelor's degree in Social Work, Gerontology, Psychology, Sociology or related field; social work license (LSW or higher) preferred.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of June 5th, 2014:

1. Company Drivers – Bay & Bay Transportation

Full details and application process [here](#).

2. Department Lead – Sid Wainer & Son

Full details and application process [here](#).

3. Order Selector – Reinhart FoodService

Full details and application process [here](#).

4.Sales Representative – MarLees Seafood

Full details and application process [here](#).

5. Part-Time Cashier – The Home Depot (North Dartmouth)

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).

The South Coast Hot Jobs List – 29 May 2014



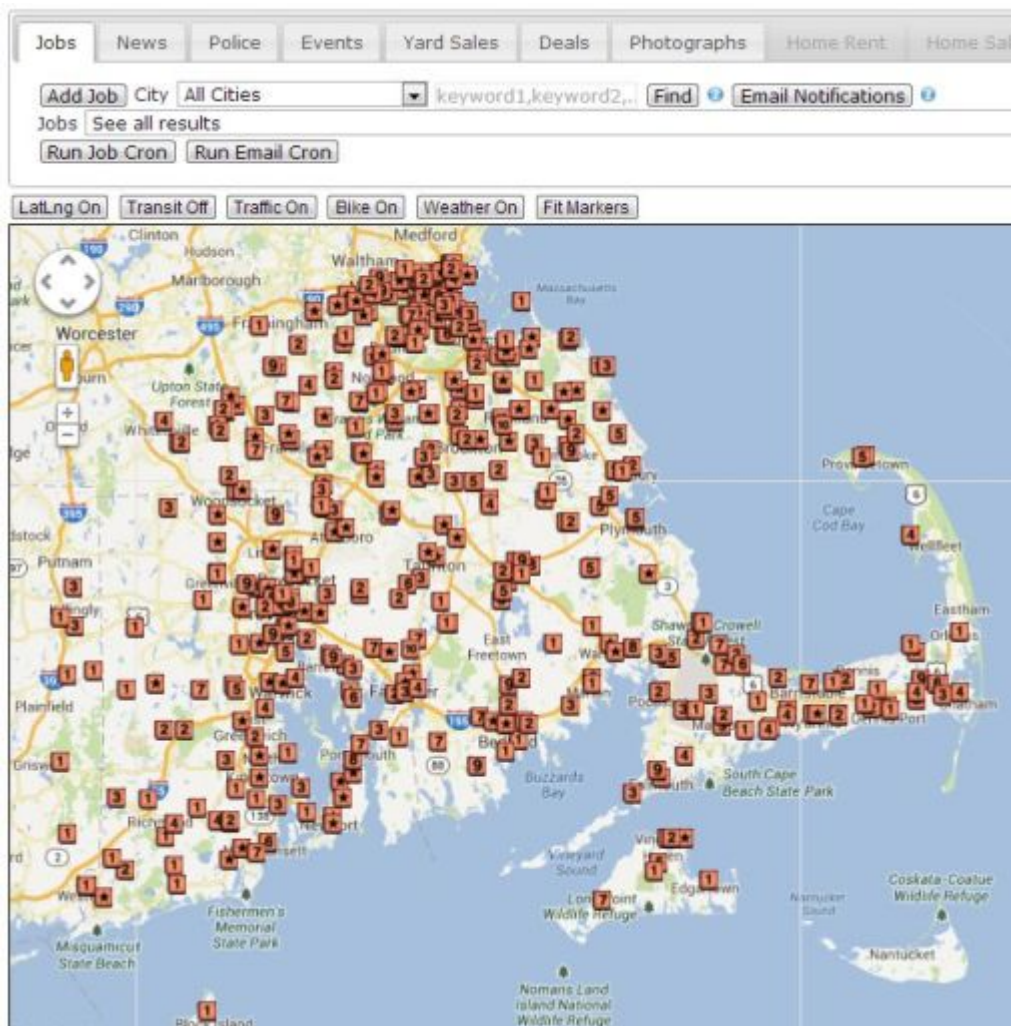
by
Michael
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working

with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents** article. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.



Here are the Hot Jobs from the Greater New Bedford Career Center as of May 29th, 2014:

1. Inventory Control Clerk #4158289

The responsibilities of the Inventory Costing Clerk is to analyze the whole cost of a project and to point out the profit margins in that project. Ability to apply knowledge of Generally Accepted Accounting Principles and Cost Accounting Standards. Must be able to adapt to new and different computer programs and software to enable efficient data gathering and analysis.

Knowledge of Microsoft Office Suite. Experience with Seasoft software a plus. Ability to research, compile, analyze and interpret data as well as good verbal communication and collaborative skills. PROFICIENCY IN EXCEL IS A MUST ON AN ADVANCED LEVEL.

2. Telemarketing Professionals #4158400

Part-time shifts are available. Team members are required to work every other Saturday. DUTIES: Contact homeowners by phone to schedule appointments for home improvement estimates. Training provided. Good extra income for retirees and college students. Salary plus commission.

3. Cashier – Buttonwood Zoo #4158403

Under supervision, collects payments for entrance fees, gift purchases and/or food purchases. SUPERVISION RECEIVED: Works under the supervision of the Senior Account Clerk. RESPONSIBILITIES: Receives and disburses funds from customers and employees, and records monetary transactions. Issues change and cashes checks. SPECIAL REQUIREMENTS: High school diploma or GED equivalent. Must be bondable. Mandatory Criminal Offender Record Information (CORI) check. Must be available to work on weekends. The City of New Bedford has a Residency Requirement.

4. Collections Representative #4158424

Evening and weekend hours required. Job Duties: Responsible for the collection of overdrawn deposit accounts via telephone contact with customers. Resolve customer issues with regard to their outstanding negative balance. Negotiate repayment terms

with customers. Provide consistent quality customer service to internal and external customers that meet or exceeds standards. Advise customers of their responsibilities under terms of contract. Use skip tracing techniques to locate and contact customers. Performs job requirement/responsibilities in compliance with applicable laws and regulations.

5. Farm Production Assistant #4166971

Sharing the Harvest Community Farm is looking to hire a hardworking, self-motivated individual to perform fieldwork duties at our non-profit farm at the Dartmouth YMCA. Individual must be hardworking and willing to work in all types of weather conditions for long hours. Furthermore, the individual will work alongside our summer camp staff to educate and engage summer campers about our unique farm during a 10-week summer camp program. Previous farm and camp experience required. Position is Part-Time Seasonal.

6. Home Health Aides – #4166930

We are currently looking for compassionate, enthusiastic and reliable individuals who desire to provide non-medical care in the home setting for elders and disabled individuals. We offer competitive pay and a personally rewarding work environment where you can truly feel good about what you are doing. We have job opportunities for the following: Home Health Aides: All hours are needed especially early morning hours and weekends! No certification required. MUST have reliable transportation, valid driver's license.

Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of May 29th, 2014:

1. Operating Engineer – PJ Keating Co (Acushnet, MA)

Full details and application process [here](#).

2. Teller – Citizens Bank (New Bedford, MA)

Full details and application process [here](#).

3. Assistant Restaurant Manager – Papa Gino's/D'angelo (New Bedford)

Full details and application process [here](#).

4. Maintenance Mechanic – Microtech Staffing Group (New Bedford)

Full details and application process [here](#).

5. Shellfish Biologist -Commonwealth of Massachusetts

Full details and application process [here](#).

6.Retail Service Associate – VF Outlet (North Dartmouth)

Full details and application process [here](#).

7.Loss Prevention Detective – TJ Maxx (North Dartmouth)

Full details and application process [here](#).

8. Store Manager- GameStop (North Dartmouth)

Full details and application process [here](#).

Be sure to also check out our Job Portal to find jobs by location on a map: newbedfordguide.com/map-page#pm_jobs_tab. Want to get e-mail notifications for new jobs? Checkout our [e-mail subscription service](#).
