

# Help Wanted: Program Monitor, Andrea McCoy Recreation Center

CITY OF NEW BEDFORD

PROGRAM MONITOR \$9.00hr STARTING SALARY

ANDREA MCCOY RECREATION CENTER

PARKS, RECREATION & BEACHES

Assists the Department of Parks, Recreation & Beaches (PRB) in maintaining and supervising various programs for children. Leads other in recreational activities and supervises all programs and other recreational activities within the recreation center, and at parks and community sites.

Ensures a safe, productive and caring environment for children and staff. Develops programming for children with the PRB staff. Provides guidance to recreational aides, volunteers, and participants in conducting recreation activities; and assists professional staff in planning and conducting recreation activities and events, in addition to providing customer service to the community. Supervises daily activities such as physical fitness, arts and crafts, and more. Responsible for providing a safe place for kids to learn and have fun. Performs data entry and other clerical functions as directed.

Criminal Offender Record Information (CORI) check, which is mandatory per Massachusetts General Laws.

This position is of a seasonal nature. It is not entitled to benefits.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact the Personnel Dept., 133 William St., Room 212, 508-979-1444. New Bedford has a

residency requirement. EEO

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# Help Wanted: After School Program Supervisor and Site Monitor

**CITY OF NEW BEDFORD**

**AFTER SCHOOL PROGRAM SITE MONITOR \$9.00hr**

**DEPARTMENT OF PARKS, RECREATION & BEACHES**

Assists the Department of Parks, Recreation & Beaches in maintaining and supervising various programs for children. Serves as a mentor and academic support supervisor for a group of 10-15 children. Provides daily academic support to group of 10-15 children. Supervises daily activities such as physical fitness, arts and crafts, and more. Responsible for providing a safe place for kids to learn and have fun.

Criminal Offender Record Information (CORI) check, which is mandatory per Massachusetts General Laws.

This position is of a seasonal nature. It is not entitled to benefits.

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**CITY OF NEW BEDFORD**

**AFTER SCHOOL PROGRAM SUPERVISOR \$11.00hr – \$12.00hr**

**DEPARTMENT OF PARKS, RECREATION & BEACHES**

Assists the Department of Parks, Recreation & Beaches (PRB) in maintaining and supervising various programs for children.

Ensures a safe, productive and caring environment for children and staff. Develops programming for children in the program with the PRB staff. Serves as a mentor and academic support supervisor for a group of 10-15 children. Provides daily academic support to group of 10-15 elementary age children. Supervises daily activities such as physical fitness, arts and crafts, and more. Responsible for providing a safe place for kids to learn and have fun.

Criminal Offender Record Information (CORI) check, which is mandatory per Massachusetts General Laws.

This position is of a seasonal nature. It is not entitled to benefits.

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## **Help Wanted: City of New Bedford Sanitarian**

CITY OF NEW BEDFORD HEALTH DEPARTMENT  
SANITARIAN (\$14.78hr – \$22.05hr)

Conducts inspections of facilities to insure compliance with State and local health regulations including prevention of childhood lead poisoning; inspects dwellings used for human habitation; collects food samples and performs swab tests in

order to determine the wholesomeness of food in regard to its preparation, storage, handling, serving, transportation, etc.

Interviews individuals who register complaints involving pollution control and violations of sanitation and environmental health laws and regulations; notifies owners in writing of violations and establishes a reasonable amount of time to correct violations.

Enforces compliance with State and local rules and regulations; writes detailed technical reports on all violations, complaints and inspections following a standardized reporting methodology.

Regularly performs routine, follow-up, and investigative field inspections of food establishments and bakeries; insect and rodent control; tobacco control; food recalls; air, water and noise pollution; unsanitary conditions; septic systems and swimming pools; and all other businesses permitted/licensed by the Board of Health. May be required to collect samples in the field for laboratory analysis to monitor a variety of health issues and insure compliance with public health standards.

BS in environmental health, public health, laboratory science or closely related field preferred or BA in a closely related field; minimum of two years of full-time technical or professional experience in food service sanitation, a building trade, environmental sanitation, pest control or other related public health field. Possession of Food Handlers or Food Protection Manager Certification. Massachusetts Registered Sanitarian or eligible to obtain certification within 24 months of hire. Soil Evaluator and/or Pool Inspector Certification preferred or eligible to obtain certification within 24 months of hire. Knowledge of Microsoft Office and Access is helpful. Knowledge of conversational Portuguese and/or Spanish is often needed in the workplace. Any equivalent combination of education and experience will be

considered.

Valid Massachusetts driver's license is required at the time of appointment. Subject to CORI (Criminal Offender Record Investigation) background check.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. **New Bedford has a residency requirement.** EEO

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## The South Coast Hot Jobs List – 31 August 2014



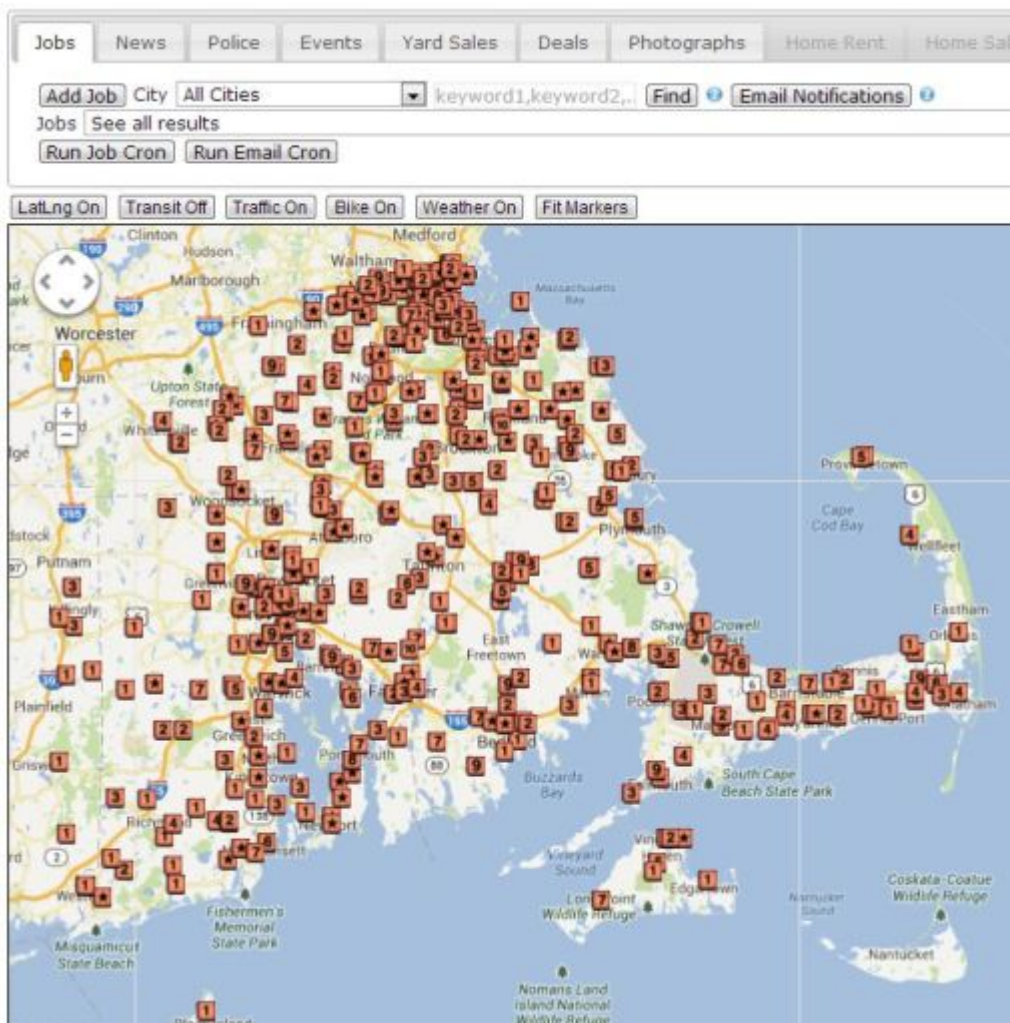
by  
Michael  
Silvia

The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents** article. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.

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Here are the Hot Jobs from the Greater New Bedford Career Center as of August 28th, 2014:

### 1. Finisher #4586821

The Finisher is responsible for finishing newly constructed retail display fixtures including prepping fixtures, staining and applying clear finish. This position is responsible for quality craftsmanship and the timely completion of all

projects. Essential Duties and Responsibilities: Finish newly constructed retail display furniture. Prepare fixtures for finish (may require disassembly). Apply stain and clear coat. Reassemble fixtures. Maintain a professional spray booth. Additional duties as assigned. Must have a minimum of 2 years finishing experience. High School Diploma or equivalent preferred.

## **2. Finisher Assistant #4586818**

The Finisher Assistant is responsible for helping finish newly constructed retail display fixtures including prepping fixtures, staining and applying clear finish. This position is responsible for quality craftsmanship and the timely completion of all projects. Essential Duties and Responsibilities: Help finish newly constructed retail display furniture. Help prepare fixtures for finish (may require disassembly). Help apply stain and clear coat. Help reassemble fixtures. Help maintain a professional spray booth. Additional duties as assigned. High School Diploma or equivalent preferred.

## **3. Molding Operators #4582578**

General machine operation in manufacturing environment: including but not limited to compression, injection and transfer molding operations as outlined in control plans. Responsible for reading specifications on work orders. Performs daily duties as requested by shift supervisor/management per ISO9001 standards. General computer skills and proven problem solving skills in manufacturing environment a plus. High School Diploma and basic computer skills required. Experience with ISO9001 and QS9000/TS16949 requirements preferred. Shifts is 11:00pm to 7:00am.

## **4. Deputy Inspector of Buildings #4586855**

Performs a variety of routine and complex administrative, supervisory and technical work in administering and enforcing building and related codes. Ensures and enforces that State and City building and zoning codes are being maintained in

order to ensure public safety. The position requires seven to ten years of construction and supervisory experience, supervision of building construction or design; or a four-year undergraduate degree in a field related to building construction or design; or any equivalent combination of education and experience.

#### **5. CNA/Certified Nursing Assistant #4595140**

LifeStream Inc. is seeking CNAs Full time, various shifts available immediately in our New Bedford, Fairhaven, Westport and Rochester Residential Programs. Responsible for providing the individuals we support with personal care, community and leisure activities and activities of daily living in their homes, day program and community. High School diploma or GED. One year experience in the field of Human Services preferred. Current Certified Nursing Aide Certificate .

#### **6. Concrete Forms Worker #4600469**

Looking to hire an individual with basic concrete form skills. Must have knowledge of power tools, measuring skills and cutting skills. This position requires a hard working individual who will be dependable and reliable. Must have a vehicle and valid driver's license.

#### **7. Painters #4600558**

Employer looking for experienced exterior and interior painters. Must be reliable, dependable and have transportation to work site.

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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of August 28th, 2014:

#### **1. Assistant Store Manager – Family Dollar**

Full details and application process [here](#).

#### **2. Cafeteria Manager – New Bedford High School**

Full details and application process [here](#).



### **3. Warehouse Laborer Job (New Bedford)**

Full details and application process [here](#).

### **4. Golden Greek Restaurant Waitstaff**

Full details and application process [here](#).

### **5. Cashier – Petco (North Dartmouth)**

Full details and application process [here](#).

### **6. Assistant Animal Control Office (Dartmouth)**

Full details and application process [here](#).

### **7. Hourly Manager – Friendly’s (Fairhaven)**

Full details and application process [here](#).

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# **The South Coast Hot Jobs List – 24 August 2014**



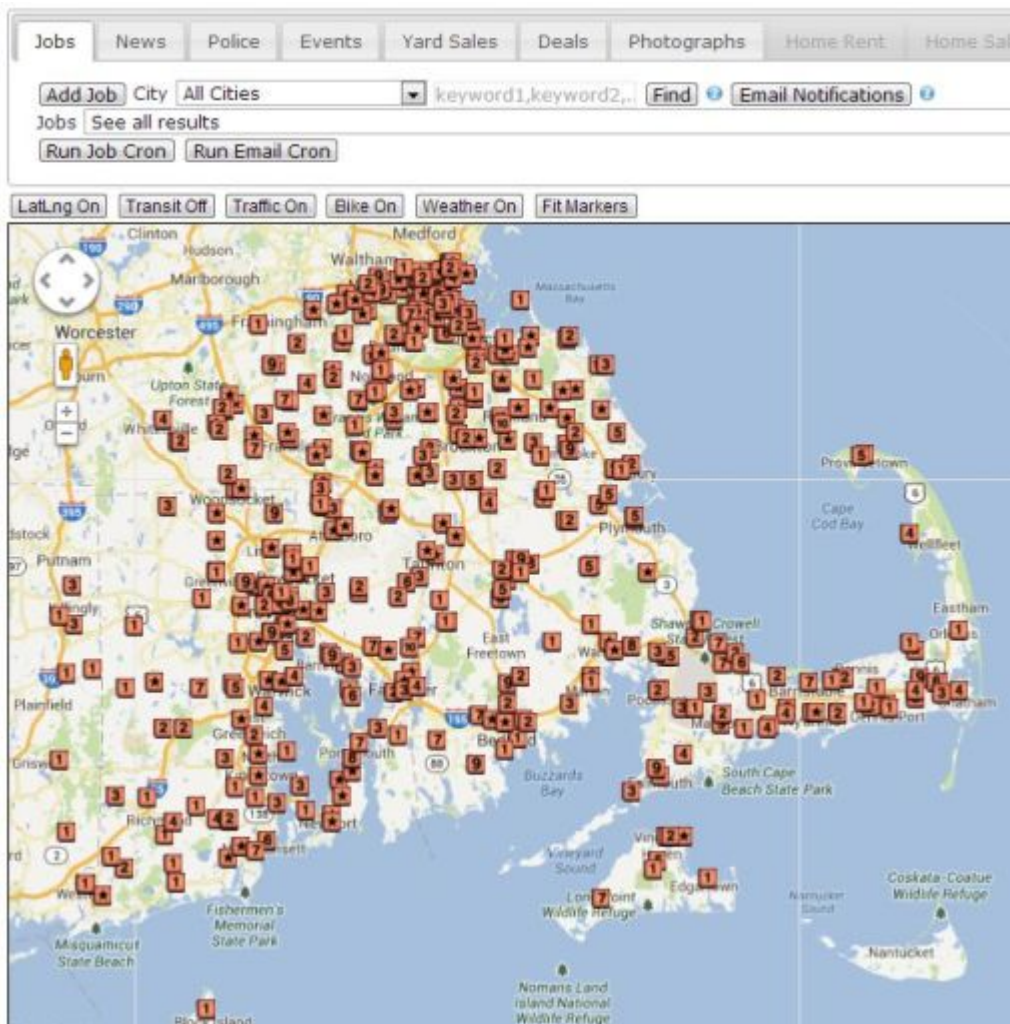
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Here are the Hot Jobs from the Greater New Bedford Career Center as of August 20th, 2014:

**1. 1. Maintenance Engineer/Journeyman #4548480**

RESPONSIBLE FOR THE DAY TO DAY OPERATION OF THE PLUMBING SECTION, OF THE MAINTENANCE DEPARTMENT. MUST HAVE AT LEAST (5) YEARS EXPERIENCE IN COMMERCIAL PLUMBING. A JOURNEYMAN SPRINKLER FITTER LICENSE IS PREFERRED. MUST HAVE A STATE JOURNEYMAN'S LICENSE  
MUST BE ABLE TO PERFORM REPAIRS AND UPGRADE ALL PLUMBING SYSTEMS.

**2. Watchperson (part-time) #4549480**

Shift: 11:30 p.m. Saturday to 7:30 a.m. Sunday. Provides security to eliminate thefts or vandalism to vehicles and property, and performs janitorial duties. Possession of a valid Massachusetts driver's license with a good driving

record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C. High school diploma or GED equivalent preferred. The City of New Bedford has a Residency Requirement.

### **3. MFG End of Line Inspector #4548477**

Visual Inspection of Rubber goods off of the manufacturing line. Able to understand basic specifications and requirements in order to perform inspection of product. Computer skills preferred.

### **4. Mental Health Clinician #4548490**

Demonstrated awareness of strength-based sensitivity to and competence in dealing with cultural and socioeconomic diversity. Work collaboratively in diverse multidisciplinary settings on behalf of children, youth, and families and/or the agency. Experience with reporting on government contracts.

### **5. Experienced Painters #4558781**

Tangerine Paint is in need of experienced painters. Must have at least a minimum of 2 years experience. Responsibilities include but not limited to: Knowledge of spraying a plus. English Fluency required. Valid Driver's License and transportation a MUST! Selected candidate must have the ability to lift 25 plus pounds and able to climb ladders.

### **6. Maintenance Mechanic #4558818**

To qualify, you must have experience in the following areas: Repair of production machinery in a fast paced environment including observing and testing the operation of machinery and equipment. Ability to diagnose equipment malfunctions and off quality problems. Ability to complete disassembly of production and manufacturing equipment in order to remove parts and make repairs with on assistance. High School Diploma or GED required and 5 years similar experience required. Vocational/Technical training preferred.

### **7. Truck Driver #4572499**

Reputable seafood company looking for a CDL Class B Driver or if you have experience in driving a box truck employer is willing to train you. MUST be dedicated, hard working and willing to learn. You will be driving from New Bedford to South Boston and Logan Airport on a daily business.

#### **8. Forklift Associate/Material Handler #4568246**

Scan and pick cartons. Load/unload trucks. Lifting required up to 60lbs. May work at heights up to 24". Must be available for Saturday work and overtime as needed. Must be able to operate scanner and basic computer skills. Positions available on 1st and 2nd shifts.

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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of August 20th, 2014:

#### **1. Digital Marketing Coordinator – First Citizens’ federal credit Union**

Full details and application process [here](#).

#### **2. Delivery Driver – Papa Gino’s (Fairhaven)**

Full details and application process [here](#).

#### **3. Activity Assistant – N.B. Jewish Convalescent Home**

Full details and application process [here](#).

#### **4. Director of Capital Giving – Tabor Academy (Marion)**

Full details and application process [here](#).

#### **5. Field Investigator – Commonwealth of Massachusetts (New Bedford)**

Full details and application process [here](#).

#### **6. Assistant Women’s Soccer Coach – University of Massachusetts Dartmouth**

Full details and application process [here](#).

#### **7. Food Service Staff – Westport Community Schools**

Full details and application process **here**.

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# The South Coast Hot Jobs List – 17 August 2014



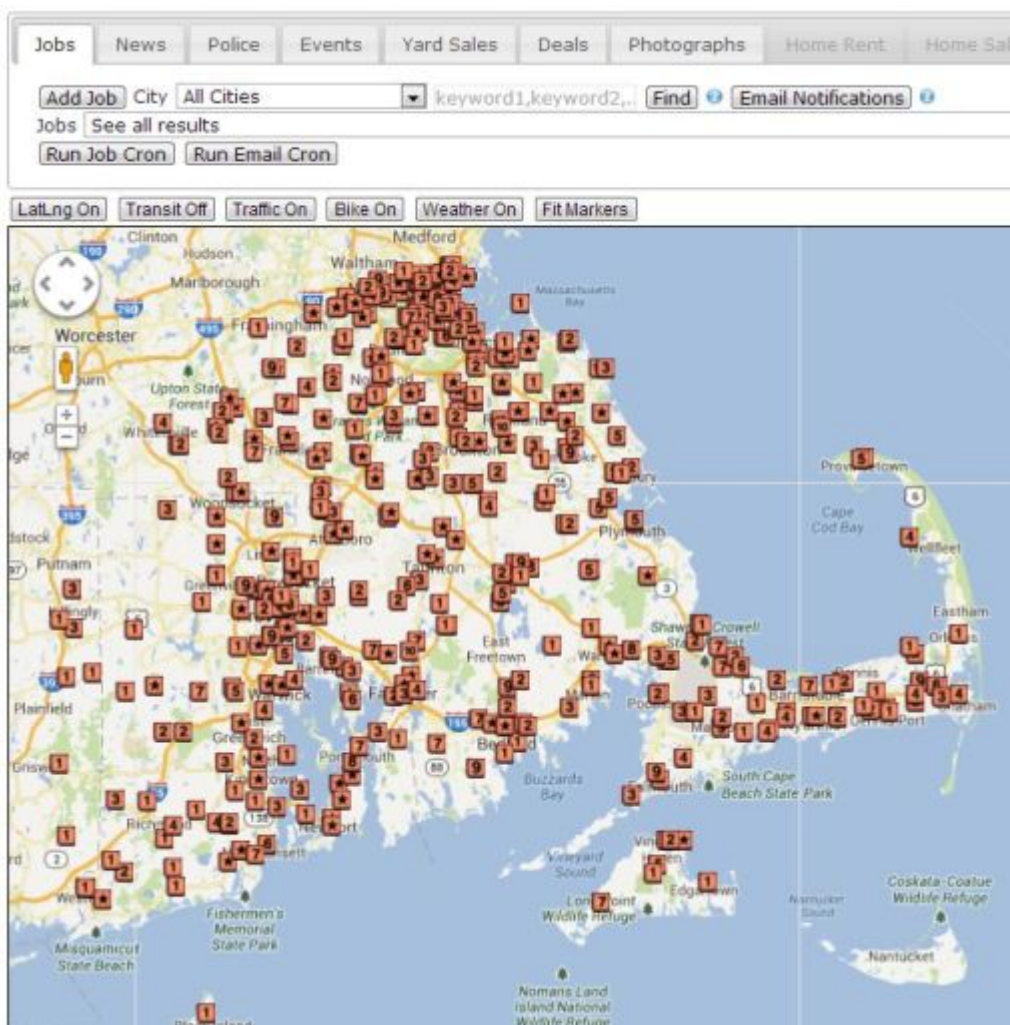
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Here are the Hot Jobs from the Greater New Bedford Career Center as of August 14th, 2014:

**1. Early Childhood Educator/Teacher #4524007**

Early Childhood teacher with Associates Degree or EEC (Dept. of Early Education and Care) Certified.

**2. Customer Service Rep/Order Entry #4516663**

Accurate order entry taken by phone, fax or email from repeat customers, including updating customer information in system; Resolution of customer issues over the telephone including billing inquiries, customer complaints and sales opportunities; respond to customer correspondence and inquiries via email, fax and phone in an appropriate and timely manner; promote sales when opportunity arises. Must be able to work calmly with patience and courtesy in customer relations, strong organizational skills, and proven history of accuracy and attention to detail.

### **3. Butcher #4524121**

New Restaurant, butcher shop & deli opening up soon. Experienced meat cutter needed. Must have knowledge of meat, different cuts and how to cut the meat along with using butcher/meat cutter equipment.

### **4. Distribution Packer #4516657**

Under direction of senior shippers, packer prepares a variety of finished items for shipment to customers according to standard procedures and special customer specifications. Prior to packing product a final inspection is conducted to assure consistency of colors and accuracy of labels. Must use computer system to produce custom labels, then label and package products as required for shipping. Some heavy lifting up to 50 lbs. required. Use of hand trucks, carts, pallet jacks.

### **5. Party Host (Part-Time) #4524029**

This is a part time position that can go anywhere from 10-15 hours per week and you must be available on weekends and some weekday evening hours. Must have exceptional customer service skills and enjoy working with children.

### **6. Cashier/Snack Person (Part-Time) #4524032**

This position goes from 10 to 15 hours per week. You must be flexible for days, nights and weekends. Greater customer service skills and work well with children. Some cashier



experience helpful.

### **7. Floor Guard/Supervisor #4524037**

Must have roller skating ability with excellent social qualities as you will be working with children and families who are looking a clean, healthy fun environment suitable for all ages. Hours are 10 to 15 per week, flexible with days, nights and weekends.

### **8. Assistant City Planner #4490407**

Performs a variety of routine and complex technical and professional work in the current and/or long-range planning of the City, and the development and implementation of land use and related policies and regulations. Conducts technical research studies and prepares statistical reports and recommendations for drafting or revising local legislation and plans, projecting trends, monitoring socio-economic data, etc. Evaluates land use proposals for conformity to established plans and ordinances; evaluates proposals' development impact as they relate to the adopted plans of the City and makes recommendations.

### **9. Code Enforcement Inspector #4516681**

Minimizes environmental health and sanitation problems, and continues to decrease the rodent and vermin population within the community through law enforcement and education. Conducts inspections, investigations and communication/outreach activities throughout the City to ensure compliance with State Sanitary Codes and numerous other State and local regulations.

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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of August 14th, 2014:

#### **1. Employee Relations Manager – St. Luke's Hospital**

Full details and application process [here](#).

#### **2. Prep Cook – N.B. Jewish Convalescent Home**

Full details and application process [here](#).

**3. Portuguese Linguists – MetLang (New Bedford)**

Full details and application process [here](#).

**4. Wellness Ambassador – Rite Aid (New Bedford)**

Full details and application process [here](#).

**5. Cashier Team Member – Target (North Dartmouth)**

Full details and application process [here](#).

**6. Lunch and Recess Monitor – Freetown Elementary School**

Full details and application process [here](#).

**7. Cook – Papa Gino’s (Fairhaven)**

Full details and application process [here](#).

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# **Help Wanted: Buttonwood Park Zoo Watchperson**

CITY OF NEW BEDFORD

WATCHPERSON (Part-time/No benefits)

\$11.55hr – \$15.92hr (plus 7% night differential)

DEPARTMENT: ZOO

Shift: 11:30 p.m. Saturday to 7:30 a.m. Sunday

Provides security to eliminate thefts or vandalism to vehicles and property, and performs janitorial duties.

Guards against fire, theft, vandalism and unlawful entry at assigned areas and buildings; checks locks to see that they are secure; maintains order in a given area; reports situations to police that cannot be handled immediately. Checks validity of individuals' credentials; patrols buildings and grounds looking for foreign objects, missing or inoperable lights. Checks gates, doors, exhibit fences inside perimeter; patrols parking lot. May perform other duties such as checking boilers, regulating heat. Maintains and cleans buildings, offices and restrooms to ensure that these are kept clean and orderly.

Possession of a valid Massachusetts driver's license with a good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec. 172C.

High school diploma or GED equivalent preferred.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

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# **Now Hiring: New Bedford Parking Lot Cashier**

CITY OF NEW BEDFORD

PARKING LOT CASHIER \$11.72hr (temporary part-time 19hr/wk)

## TRAFFIC COMMISSION

Collects parking lot fees and tickets. Performs maintenance and security of designated area, namely parking lot or parking garage.

Collects fees and tickets. Provides security within garage to limit thefts and vandalism of vehicles occupying garage and garage property. Maintains garage and office to ensure they are kept clean and orderly.

High school graduate or GED equivalent preferred. Familiar with customer service professional interactions. Counts money to verify amounts and issues receipts for funds received. Ability to access, input and retrieve information from a computer.

Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov) or contact Personnel Dept., 133 William St., Room 212, 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO

APPLICATION DEADLINE: AUGUST 22, 2014

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# **The South Coast Hot Jobs List – 07 August 2014**



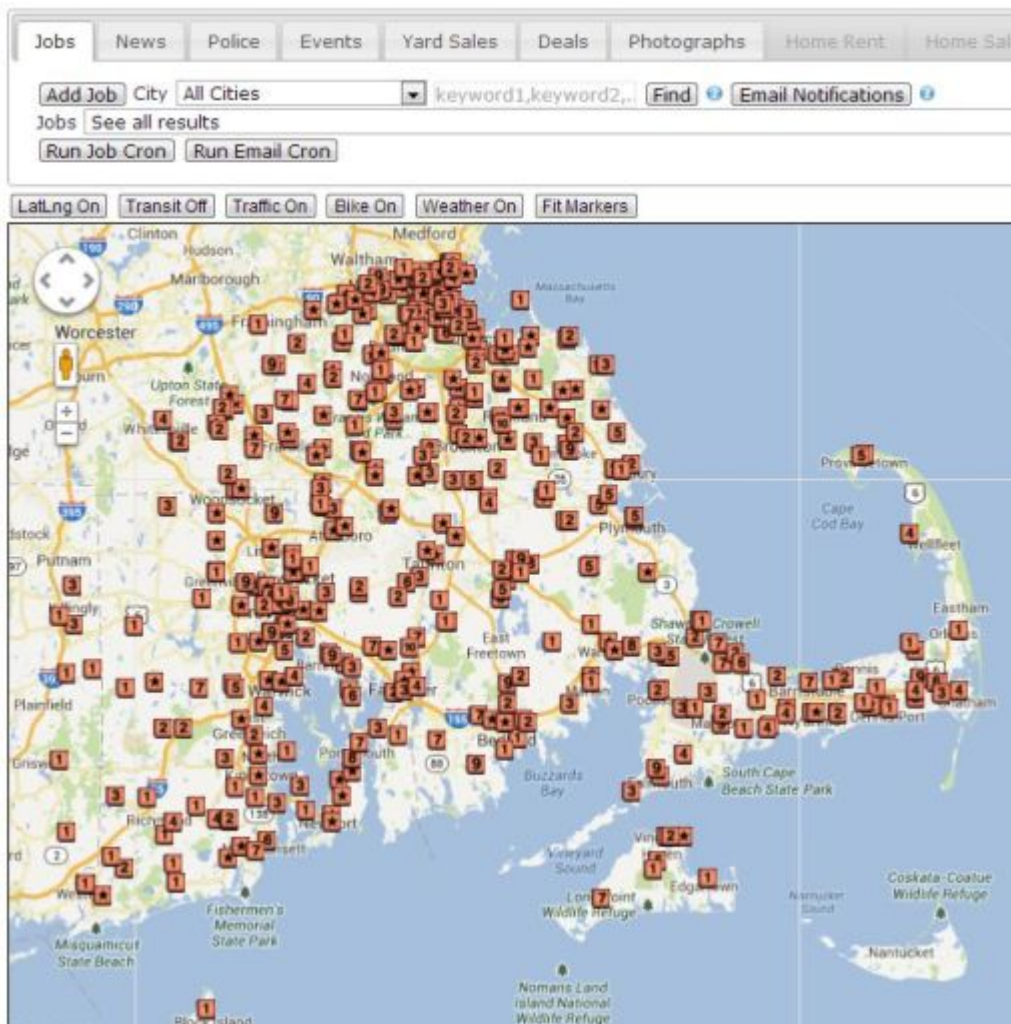
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Here are the Hot Jobs from the Greater New Bedford Career Center as of August 7th, 2014:

**1. Office Assistant #4466095**

Looking for someone to help assist with a variety of different office duties. Primarily greeting customers, answering phones, assisting the scale office, data entry, purchasing office supplies and any other requests as necessary. Must have exceptional customer service skills. Proficiency in Microsoft office. Must have a minimum of 2 years office experience.

**2. Packaging Dept. Worker #4466020**

Prepare products for packaging/ operating machinery for slicing and packaging/ pricing customer orders. Clean up at end of day. Must speak English and have a high school diploma or GED. Must be able to follow directions and work productively. Will train qualified candidate. If you are 18

years or older especially a college student looking for work, please apply.

### **3. Child Care Worker (Parent Education) #4466178**

Must have a minimum of EEC Teacher certification and two years' experience working with children and families in an early childhood setting. Spanish speaking a plus. They will model developmentally appropriate interactions for parents and children up to age 8; will be responsible for planning and running playgroups that follow MASS Early Learning Guidelines for Preschool, Infants, and Toddlers; conduct story walks; facilitate parent cafes; compile articles for the monthly family newsletter; coordinate and/or lead parent workshops and family literacy events.

### **4. Carpenter/Craftsmen #4471857**

Local contractor is in need of a full time experienced Carpenter/Craftsmen. A valid Driver's license is required and must have transportation to main office and/or job site. Selected candidate should be familiar with home remodeling.

### **5. Driver #3973129**

Non CDL or CDL Truck Driver needed ASAP. You will also be working in the shipping & receiving department. Travel plant to plant along with travel to other parts of Massachusetts. You MUST be a team player. Overtime and weekends mandatory during the high peak season.. This is a temporary full time position that could lead to permanent.

### **6. Dental Assistant #4471910**

The Dental Clinic at Greater New Bedford Community Health Center is seeking a full-time Dental Assistant. The qualified candidate will have completed a formal education program in Dental Assisting, hold a dental radiology certification, and have at least one year of experience. Dental Radiology Certification required. Bilingual in Spanish or Portuguese preferred.

### **7. Auto Body Technician #4479540**

Needs to know how to prep cars, repairs cars, able to take cars apart and replace. Must have your own tools and need to know how to use equipment. Experience is a MUST.

### **8. Auto Body Painter #4479542**

Need to know how to use the paint gun, clean them and use proper paint codes. Need to know how to match cars properly with the paint. Need to know how to use the paint booth. Also, must have knowledge in body work. Experience is a MUST .

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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of August 7th, 2014:

#### **1. English Teacher (New Bedford)**

Full details and application process [here](#).

#### **2. SPED Teacher – Keith Middle School**

Full details and application process [here](#).

#### **3. ASSISTANT MANAGER – Dollar Tree (Fairhaven)**

Full details and application process [here](#).

#### **4. Director of Nursing – Protocol Agency (New Bedford)**

Full details and application process [here](#).

#### **5. Greenhouse Manager – Sid Wainer & Son**

Full details and application process [here](#).

#### **6. Intern – Clifton Larson Allen (New Bedford)**

Full details and application process [here](#).

#### **7. Teller Manager I – RBS Citizens Financial Group, Inc (Fairhaven)**

Full details and application process [here](#).

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# Help Wanted: Health Department Code Enforcement Inspector

**CITY OF NEW BEDFORD HEALTH DEPT.  
CODE ENFORCEMENT INSPECTOR  
\$13.67hr – \$19.93hr**

Minimizes environmental health and sanitation problems, and continues to decrease the rodent and vermin population within the community through law enforcement and education.

Conducts inspections, investigations and communication/outreach activities throughout the City to ensure compliance with State Sanitary Codes and numerous other State and local regulations.

Graduation from high school or GED equivalent. Good verbal and written communication skills. Valid Massachusetts driver's license or ability to obtain one at the time of appointment. Mandatory CORI (Criminal Offender Record Investigation) background check.

For application/complete job description, please visit [www.newbedford-ma.gov](http://www.newbedford-ma.gov). Applications will be accepted until a suitable candidate is found. EEO

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