

Help Wanted: Director of Personnel

CITY OF NEW BEDFORD

DIRECTOR OF PERSONNEL: \$64,765 – \$79,000
DEPARTMENT OF LABOR RELATIONS & PERSONNEL

Responsible for personnel functions, i.e. regulatory compliance and reporting, policy development and documentation, classification, compensation, benefits administration, training, and performance management, in accordance with applicable Federal and State laws, City Code and policies. Knowledge equivalent to a Master's degree in personnel administration, or related field plus five years' experience in personnel administration including three years in an administrative capacity, preferably in a municipal setting. Thorough knowledge of public sector personnel practices and applicable Federal and State laws including, but not limited to, Massachusetts General Laws Chapter 31, Massachusetts General Laws Chapter 32A, Affordable Care Act, employee classification, compensation and benefits, recruitment, selection, training, and preparing and administering municipal budgets. Vacancy due to a retirement effective 01/01/15.

For application/complete job description, please visit www.newbedford-ma.gov or contact Personnel Dept., 508-979-1444. Applications will be accepted until a suitable candidate is found. New Bedford has a residency requirement. EEO